

Witzenberg Municipality, with its Head Office in Ceres, serves the following areas: Ceres, Tulbagh, Wolseley, Prince Alfred's Hamlet, and Op-die-Berg.

DIRECTORATE: TECHNICAL SERVICES
WATER & SEWERAGE
SPECIAL WORKMAN (TEAM LEADER): WATER & SEWERAGE (REFERENCE: TEC 269)
PERMANENT APPOINTMENT – PA HAMLET

Applications are hereby invited from individuals with the applicable qualifications for the above vacancy.

Requirements:

- Grade 11 / A Proficiency Certificate / Equivalent N2 Level Certificate.
- Must have a valid code C driver's license with PRDP.
- 2-3 years' experience.
- Good supervision, human relations, interpersonal, and communication skills.
- Sound mathematical and technical skills.
- Sight, hearing, and speech ability, and must be physically fit and healthy.
- Ability to give attention to detail and must act responsibly.
- Ability to work under pressure and handle conflict.
- Required to work in all weather conditions.
- Required to work overtime and/or outside normal working hours during emergencies and planned overtime.
- Must perform duties in the whole municipal area.
- Fluent in at least 2 of the 3 languages spoken in the Western Cape: Afrikaans, English, or IsiXhosa.
- **Please note:** A performance agreement is also applicable to this position, whereby the employer reserves the right to institute a performance management program.

Competencies

COMPETENCY REQUIREMENTS OF THE POST		
No	Category	Competency
1.	Core Professional Competencies	Problem Solving; Planning and Organising & Organisational Awareness
2.	Functional Competencies	Discipline Specific Skills: People Management; Task Management; Workplace Safety, Budgeting
3.	Public Service Orientation Competencies	Interpersonal Relationships; Communication; Service Delivery Orientation; Action and Outcome Orientation; Resilience; Ethics and Accountability
4.	Management / Leadership Competencies	Direction Setting; Impact and Influence; Coaching and Mentoring & Team Orientation

Duties:

- Perform tasks and activities associated with general maintenance and repair work in the area of responsibility using handheld tools and equipment to carry out scheduled work sequences in defined areas,
- Operate small plant machinery to break, crush, and compact surfaces, pressure cleaning devices to clear blockages and remove debris from work areas.
- See to it that Sewerage blocked pipes are unblocked, and that the area is cleaned where the blockage has been removed. Also applicable with all pipe bursts and leakages.
- Perform plumbing work.
- Perform specific activities associated with the provision of support at work sites
- Guided personnel with respect to specific maintenance applications through demonstrations and explanations on specific sequences, assessing requirements, and communicating procedures and applications to personnel.
- Attending to queries from personnel with regard to specific waste items, assessing and providing information on the need for separation or continuation with the collection sequence
- Cleaned work sites, equipment, tools, and load materials prior to departure from work site
- Remove and wash off debris from tools and equipment.

- Place and stack tools in the vehicle, observing sequences and procedures supporting safe transit.
- Supervise the work carried out by subordinate staff to be according to set standards
- Provide in-job training to new and existing personnel to ensure that work is carried out correctly
- Monitored the performance of subordinate staff to ensure that work programmes were carried out according to schedule
- Enforce safety practices in the workplace and ensure protective clothing is worn
- Responsible for ensuring that all safety regulations are enforced by subordinate staff
- Carry out inspections on site to ensure requirements are complied with
- Monitor and control the issue of safety clothes and equipment to subordinate staff
- Keep the vehicle logbook updated and maintained at all times for costing purposes
- Submit log sheets once a week according to prescribed guidelines.
- Report any faults to the immediate superior.
- Transporting personnel, materials, and equipment to/from specific allocations.
- Clean vehicle; Clean and maintain tools; Safekeeping of tools; Safekeeping and handling of chemicals; Keep work area clean and tidy
- Execute all reasonable tasks as requested by the supervisor.

Salary: R 211 406.03 per annum (Post Level T7 of a Grade 4 Municipality)

Interested candidates must complete an official application form, which is obtainable on our website: www.witzenberg.gov.za or at the Municipal Buildings at ODB, Wolseley, PA Hamlet, Tulbagh, and the main Office at Ceres. **(Applicants who do not fully complete the official application form and who do not submit certified copies of qualifications/identity documents/ driver's license will not be considered)** with a detailed CV accompanied by a cover letter, certified copies of qualifications, driver's license, and three (3) names of work-related references (with email address of referent – the referent must be work-related) to the Human Resource Manager, PO Box 44, Ceres, 6835, or Fax to 023 – 3161877 or E-mail to: jobs@witzenberg.gov.za. For further inquiries, you may contact Mr H Arendse at the Human Resources Department at Telephone number 023 – 3161854. Please ensure that no original copies are submitted, as application forms will not be returned upon request. Disclosure of incorrect information will lead to disqualification.

Closing Date: 06 MARCH 2026 BEFORE 12H00

Please note: Canvassing of Councillors or any member of the Appointment Committee will result in automatic disqualification. Applicants who do not receive a reply within one (1) month after the closure of the applications should consider their application unsuccessful. Applications received after the closing date will not be accepted or considered. Witzenberg Municipality reserves the right not to appoint. Your application will be subjected to verification of qualifications as well as credit and criminal record checks.

Please state the reference number on your application

(Witzenberg Municipality fully supports and encourages designation groups to apply (in terms of the Employment Equity Act)

**Municipal Manager
D Nasson
04/03/23**