

Witzenberg Municipality, with its Head Office in Ceres, serves the following areas: Ceres, Tulbagh, Wolseley, Prince Alfred's Hamlet, and Op-die-Berg.

**DIRECTORATE: TECHNICAL SERVICES:
WATER AND SEWERAGES:
2 X ARTISAN ASSISTANTS (REFERENCE: TEC 279 & TEC 274)
PERMANENT APPOINTMENT – PA HAMLET & OP DIE BERG**

Applications are hereby invited from individuals with the applicable qualifications for the above vacancy.

Requirements:

- Grade 9 (Proof from the relevant institution must be attached. If such proof is difficult to obtain, an affidavit commissioned by the South African Police Service (SAPS) may be submitted in lieu thereof.)
- Must be able to read, write, and recognize signs.
- Must be able to perform duties as part of a team.
- Basic reading and writing skills.
- 3 months of relevant experience
- Good sight, hearing, and speech ability; must be physically fit and healthy; ability to work under pressure.
- Required to work in all weather conditions.
- Required to work overtime and/or outside normal working hours during emergencies and planned overtime.
- Must perform duties in the whole municipal area.
- Fluent in 2 of the 3 languages spoken in the Western Cape: Afrikaans, English or IsiXhosa.
- **Please note:** A performance agreement is also applicable to this position, whereby the employer reserves the right to institute a performance management program.

Competencies

No	Competency Name
Functional/Professional Competencies - Operational and Specialised Operational Streams	
1	Managing Work, Workplace Safety, Task Accountability, Quality Orientation, and Oral Communication
Public Service Orientation Competencies – All Operational Careers and all levels	
2	Service Delivery; Orientation; Interpersonal Relationship and Communication
Personal Competencies – All Operational Careers and all levels	
3	Action Orientation; Resilience; Accountability and Ethical Conduct; Learning Orientation Impact and Influence & Team Orientation

Duties:

- Undertake specific activities associated with providing a support service regarding: Water and Sewerage-related activities; Maintenance and small construction work and performing manual labour activities.
- Carry out operational support activities of a varied nature.
- Perform activities to contribute to achieving preset standards in the provision of service to the broader community.
- Receive verbal instructions on various non-discretionary tasks to be carried out during specific work-related operations.
- Assist in collecting and loading materials and equipment at collection points.
- Offload materials from vehicles at designated areas as instructed.
- Carry out manual labour activities including digging and backfilling of trenches; Mixing concrete; carrying out cleaning operations; Any other reasonable instruction falling within the ambit of the post and performing construction plumbing duties.
- Comply with specific instructions regarding the provision of labour sequences.
- Adhere to all safety procedures and attend to the application thereof.
- Clean the vehicle, equipment, and tools used at the end of each day to ensure proper care is exercised.

- Remove and wash off debris from tools and vehicles using pressurized cleaning systems where available (handheld hoses)
- Place and stack tools in designated storage areas.
- Verbally report the condition / status of tools to the immediate superior.

Salary: R 141 830.03 per annum (Post Level T4 of a Grade 4 Municipality)

Interested candidates must complete an official application form, which is obtainable on our website: www.witzenberg.gov.za or at the Municipal Buildings at ODB, Wolseley, PA Hamlet, Tulbagh, and the main Office at Ceres. **(Applicants who do not fully complete the official application form and who do not submit certified copies of qualifications/identity documents/ driver's license will not be considered)** with a detailed CV accompanied by a cover letter, certified copies of qualifications, driver's license, and three (3) names of work-related references **(with email address of referent – the referent must be work-related)** to the Senior Recruitment Practitioner, 50 Voortrekker Road, Ceres, 6835 or E-mail to: jobs@witzenberg.gov.za. No CVs will be returned on the applicant's request; therefore, please do not send us your original certificates. For further inquiries, you may contact Mr. H. Arendse at the Human Resources Department at Telephone number 023 – 3161854. **Disclosure of incorrect information will lead to disqualification.**

Closing Date: 30 OCTOBER 2026 BEFORE 12H00.

Please note: Canvassing of Councillors or any member of the Appointment Committee will result in automatic disqualification. Applicants who do not receive a reply within one (1) month after the closure of the applications should consider their application unsuccessful. Applications received after the closing date will not be accepted or considered. Witzenberg Municipality reserves the right not to appoint. Your application will be subjected to verification of qualifications as well as credit and criminal record checks.

(Witzenberg Municipality fully supports Employment Equity (in terms of the Employment Equity Act))

Please state the reference number on your application

Municipal Manager
D Nasson
04/03/23