

Witzenberg Municipality, with its Head Office in Ceres, serves the following areas: Ceres, Tulbagh, Wolseley, Prince Alfred's Hamlet, and Op-die-Berg.

**DIRECTORATE: TECHNICAL SERVICES:  
STREET AND STORMWATER  
ARTISAN ASSISTANT (REFERENCE: TEC 30) EAST  
PERMANENT APPOINTMENT – CERES**

Applications are hereby invited from individuals with the applicable qualifications for the above vacancy.

**Requirements:**

- Grade 10 (Proof of relevant school and institution must be attached)
- 12-18 months relevant experience.
- Must be able to perform duties as part of a team.
- Ability to work under pressure.
- Sight, hearing, and speech ability.
- Must be physically fit and healthy.
- Required to work in all weather conditions.
- Required to work overtime and/or outside normal working hours during emergencies and planned overtime.
- Must perform duties in the whole municipal area.
- Fluent in 2 of the 3 languages spoken in the Western Cape: Afrikaans, English or IsiXhosa.
- **Please note:** A performance agreement is also applicable to this position, whereby the employer reserves the right to institute a performance management program.

**Competencies**

No	Competency Name
<b>Functional/Professional Competencies - Operational and Specialised Operational Streams</b>	
1	Managing Work, Workplace Safety, Task Accountability, Quality Orientation, and Oral Communication
<b>Public Service Orientation Competencies – All Operational Careers and all levels</b>	
2	Service Delivery; Orientation; Interpersonal Relationship and Communication
<b>Personal Competencies – All Operational Careers and all levels</b>	
3	Action Orientation; Resilience; Accountability and Ethical Conduct; Learning Orientation Impact and Influence & Team Orientation

**Duties:**

- Undertake specific activities associated with providing a support service regarding: Bricklaying; Small construction / repair work and performing manual labour activities.
- Carry out operational support activities of a varied nature
- Perform activities to contribute to achieving preset standards in the provision of service to the broader community
- Perform activities and sequences associated with maintaining the manholes, water ducts, kerbing, and other related brick works
- Remove broken building works (brick and mortar) at damaged areas.
- Clear obstructing material from existing manholes, ducts, kerbing, and similar building works before commencing with preparatory work.
- Repair affected areas after the building work by the Artisan has been completed
- Report all previously unseen damage to the Artisan for reparation purposes and to ensure the structure is sound and functional
- Perform preparatory activities associated with the building of structures of a varied nature
- Do site clearing activities and provide materials and tools at the site for the Artisan
- Operating handheld equipment (Jackhammer, power drills, etc.) to cut through concrete and tarred surfaces

- Monitor and participate in the preparation by marking and pegging out areas where building activities are to be performed
- Stack and mix cement according to instructions from the Artisan.
- Hold and align building lines to ensure that the structure is built according to prescribed methods and standards
- Conduct cleaning sequences by removing excess cement from newly built surfaces
- Receiving instructions/ guidance from the immediate superior and attending to the preparation of the work site. (e.g., placing road signage, loading/ off-loading equipment, tools, etc) and/ or fastening slings/ ropes and guiding/ holding material/ equipment during the loading/ off-loading sequence.
- Preparing requisite quantities of materials (e.g., concrete, mortar, etc.) and proceeding with mixing sequences.
- Excavating and backfilling trenches and ancillary roadworks to defined levels and widths using hand-held tools (e.g., spade, picks, etc.).
- Supporting the Supervisor with the placement of pre-cast concrete products (e.g., kerbs, pavers, etc).
- Assist in the collection and loading of materials and equipment at collection points
- Offload materials from vehicles at designated areas as instructed
- Comply with specific instructions regarding the provision of labour sequences
- Adhere to all safety procedures and attend to the application thereof
- Supporting the Supervisor with the marking and mounting of signage on supporting structures.
- Placing stencil boards as a guide for lettering, numbering, and marking in marked-out areas on road surfaces and painting in the applicable lines and signage.
- Cleaning and removing blockages, debris, and alien vegetation from drainage systems (manholes, pipes, canals, etc.) using hand-held tools (e.g., cleaning rods, spades, etc.)
- Laying and compacting materials (e.g., crusher run, asphalt, etc.) using hand-held tools (e.g., hand-stamper, spade, etc.).
- Clean worksites, equipment, and tools, and load materials on the vehicle before departure from the work site
- Place and stack tools and equipment in the vehicle, observing sequences and procedures supporting safe transit.
- Physically load materials and other products and guide plant and equipment during the hoisting and placement.
- Remove debris and rubble, etc., and clean worksites
- Verbally report the condition/status of tools to the immediate superior

### **Salary: R 135 398.60 per annum (Post Level T4 of a Grade 4 Municipality)**

Interested candidates must complete an official application form, which is obtainable on our website: [www.witzenberg.gov.za](http://www.witzenberg.gov.za) or at the Municipal Buildings at ODB, Wolseley, PA Hamlet, Tulbagh, and the main Office at Ceres. **(Applicants who do not fully complete the official application form and who do not submit certified copies of qualifications/identity documents/ driver's license will not be considered)** with a detailed CV accompanied by a cover letter, certified copies of qualifications, driver's license, and three (3) names of work-related references **(with email address of referent – the referent must be work-related)** to the Senior Human Resources Practitioner, 50, Voortrekker Road, Ceres, 6835 or E-mail to: [jobs@witzenberg.gov.za](mailto:jobs@witzenberg.gov.za). For further inquiries, you may contact Mr. H. Arendse at the Human Resources Department at Telephone number 023 – 3161854. **Disclosure of incorrect information will lead to disqualification.**

### **Closing Date: 08 APRIL 2026 BEFORE 12H00**

**Please note:** Canvassing of Councillors or any member of the Appointment Committee will result in automatic disqualification. Applicants who do not receive a reply within one (1) month after the closure of the applications should consider their application unsuccessful. Applications received after the closing date will not be accepted or considered. Witzenberg Municipality reserves the right not to appoint. Your application will be subjected to verification of qualifications as well as credit and criminal record checks.

**Please state the reference number on your application**

**(Witzenberg Municipality fully supports and encourages designation groups to apply (in terms of the Employment Equity Act)**

Municipal Manager  
D Nasson  
04/03/22

09 MARCH 2026