

Appendix A

Forms to be completed by all metropolitan, local and district municipalities

RETURN FOR 2009/10

MUNICIPALITY	WC022 Witzenberg	PROVINCE	WC WESTERN CAPE
WEB ADDRESS	www.witzenberg.gov.za	GRADE 1	3
E-MAIL ADDRESS	admin@witzenberg.gov.za		

A. GENERAL INFORMATION

Postal address:		Deputy Mayor/Executive Mayor:	
P.O. Box	44	Name	ZD Mdala
City / Town	Ceres	Telephone number	023-3161854
Postal Code	6835	Cell number	833751690
Street address		Fax number	023-3161877
Building	Municipality	E-mail address	depmayor@witzenberg.gov.za
Street No. & Name	50 Voortrekker Street	Municipal Manager:	
City / Town	Ceres	Name	D Nassoh
Postal Code	6835	Telephone number	023-3161854
General Contacts		Cell number	836475909
Telephone number	023-3161854	Fax number	023-3161877
Fax number	023-3161877	E-mail address	david@witzenberg.gov.za
Speaker:		Financial Manager	
Name	JNED Klazen	Name	PR Esau
Telephone number	023-3161854	Telephone number	023-3161854
Cell number	849937735	Cell number	824665970
Fax number	023-3161877	Fax number	023-3161877
E-mail address	speaker@witzenberg.gov.za	E-mail address	raymond@witzenberg.gov.za
Mayor/Executive Mayor:			
Name	K Klaasen		
Telephone number	023-3161854		
Cell number	846283080		
Fax number	023-3161877		
E-mail address	mayor@witzenberg.gov.za		

1 Grade in terms of the Remuneration of Public Office Bearers Act.

Save file as: AppA_Muncde_ccoy.XLS
 ccyy = Financial Year End
 Muncde = Municipality Code
 (e.g. AppA_GT411_2007.XLS)

B. CAPITAL BUDGET		2009/10 Budget Return					
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
	EXPENDITURE ²						
1	INFRASTRUCTURE						
2	Land and buildings	1 981 000	6 259 000	9 352 000	372.08%	2 200 000	750 000
3	Roads, pavements, bridges & stormwater	6 380 000	3 750 000	2 133 000	-66.57%	2 920 000	2 900 000
4	Water reservoirs & reticulation	6 354 000	14 652 000	12 071 000	89.97%	12 863 000	7 329 000
5	Car parks, bus terminals & taxi ranks	11 000	0	425 000	3763.64%	0	0
6	Electricity reticulation	3 443 000	2 132 000	2 876 000	-16.47%	3 508 000	5 050 000
7	Sewerage purification & reticulation	2 696 000	1 150 000	3 356 000	24.48%	520 000	5 800 000
8	Housing	44 816 000	11 176 000	13 562 000	-69.74%	16 125 000	19 150 000
9	Street lighting	711 000	160 000	175 000	-75.39%	240 000	1 537 000
10	Refuse sites	496 000	3 190 000	1 147 000	131.25%	3 903 000	1 310 000
11	Gas	0	0	0	0.00%	0	0
12	Other	0	0	0	0.00%	0	0
13	Sub-total (lines 2-12)	66 888 000	42 469 000	45 097 000	-32.58%	42 279 000	43 826 000
14	COMMUNITY						
15	Establishment of parks & gardens	0	0	220 000	0.00%	60 000	60 000
16	Sport fields	30 000	92 000	1 212 000	3940.00%	1 110 000	585 000
17	Community halls	94 000	84 000	185 000	96.81%	60 000	95 000
18	Libraries	40 000	40 000	0	-100.00%	0	0
19	Recreation facilities	0	0	0	0.00%	0	0
20	Clinics	0	0	0	0.00%	0	0
21	Museums & art galleries	0	0	0	0.00%	0	0
22	Other	502 000	230 000	390 000	-22.31%	0	0
23	Sub-total (lines 15-22)	666 000	446 000	2 007 000	201.35%	1 230 000	740 000

² Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET							2009/10 Budget Return		
	A	B	C	C/A	BUDGET	BUDGET			
	BUDGET 2008/09 R	EXPECTED 2008/09 R	BUDGET 2009/10 R	INCREASE / (DECREASE) %	2010/11 R	2011/12 R			
	EXPENDITURE⁶								
	OTHER ASSETS								
24									
25	4 942 000	2 405 000	1 450 000	-70.66%	1 150 000	1 610 000			
26	1 414 000	997 000	726 000	-48.66%	1 492 000	135 000			
27	1 316 000	1 289 000	1 521 000	15.58%	2 310 000	184 000			
28	0	0	0	0.00%	0	0			
29	0	0	0	0.00%	0	0			
30	0	0	0	0.00%	0	0			
31	341 000	100 000	0	-100.00%	150 000	0			
32	0	0	0	0.00%	0	0			
33	8 013 000	4 791 000	3 697 000	-53.86%	5 102 000	1 929 000			
34	SPECIALISED VEHICLES								
35	0	0	0	0.00%	0	0			
36	0	0	0	0.00%	380 000	0			
37	0	0	0	0.00%	0	0			
38	0	0	0	0.00%	0	0			
39	0	0	0	0.00%	0	0			
40	0	0	0	0.00%	380 000	0			
41	75 567 000	47 706 000	50 801 000	-32.77%	48 991 000	46 495 000			
	TOTAL (13+23+33+40)								

⁶ Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET							2009/10 Budget Return		
	A	B	C	C/A	BUDGET	BUDGET	BUDGET		
	BUDGET	EXPECTED	BUDGET	INCREASE /	2010/11	2011/12			
	2008/09	2008/09	2009/10	(DECREASE)	R	R			R
	R	R	R	%					
42	SOURCES OF FINANCE: ¹⁰								
	Grants and subsidies from National								
43	Government:								
44	a) Allocated 2009/10	19 806 000	14 713 000	-11.88%	17 268 000	13 708 000			
45	b) Carry over from previous years			0.00%					
46	Sub-total (Lines 44-45)	19 806 000	14 713 000	-11.88%	17 268 000	13 708 000			
	Grants and subsidies from Provincial								
47	Government:								
48	a) Allocated 2009/10	15 483 000	19 629 000	-56.10%	16 125 000	19 150 000			
49	b) Carry over from previous years			0.00%					
50	Sub-total (Lines 48-49)	15 483 000	19 629 000	-56.10%	16 125 000	19 150 000			
	Grant and subsidies from District								
51	Municipalities: ¹¹								
52	a) Allocated 2009/10	150 000	0	-100.00%	0	0			
53	b) Carry over from previous years			0.00%					
54	Sub-total (Lines 52-53)	150 000	0	-100.00%	0	0			
55	TOTAL (46+50+54)	61 658 000	35 439 000	-44.30%	33 393 000	32 858 000			
56	External Loans	12 909 000	11 253 000	-12.83%	11 187 000	10 137 000			
57	Internal Advances			0.00%					
58	Contribution from revenue ¹²			0.00%					
59	Public contributions/donations	200 000	360 000	80.00%	0	0			
60	Other Ad Hoc Financing Sources			0.00%					
61	Other	800 000	4 846 000	505.75%	4 411 000	3 500 000			
62	TOTAL (Lines 55-61)	75 567 000	47 706 000	-32.77%	48 991 000	46 495 000			

¹⁰ Show only funding that has been secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

¹¹ Must correspond with allocations to local municipalities in district municipalities' budget.

¹² Must correspond with contributions to fixed assets under Form C (Operating Budget) on page 6.

C. OPERATING BUDGET	2009/10 Budget Return					
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE :						
Allocations to local municipalities ¹⁵				0.00%		
Salaries, wages and allowances	65 545 000	64 841 000	79 293 000	20.97%	90 670 000	97 689 000
<i>General expenditure -</i>						
Electricity bulk purchases	46 985 000	42 781 000	60 528 000	28.82%	77 457 000	86 845 000
Water bulk purchases	0	0	0	0.00%	0	0
Sewer payments	0	0	0	0.00%	0	0
Contributions to municipalities for functions & services	0	0	0	0.00%	0	0
Other	63 824 000	65 704 000	77 468 000	21.38%	72 326 000	79 976 000
Repairs and maintenance	10 262 000	8 887 000	8 960 000	-12.69%	8 930 000	10 462 000
<i>Capital charges -</i>						
External interest	10 280 000	10 225 000	14 286 000	38.97%	15 173 000	15 667 000
Redemption of external debt	10 368 000	10 368 000	7 650 000	-26.22%	7 717 000	8 194 000
Internal interest and redemption				0.00%		
Contributions to fixed assets	0	0	0	0.00%	0	0
Contributions to special funds	872 000	517 000	5 479 000	528.33%	6 018 000	6 131 000
Provisions for working capital	13 058 000	12 500 000	5 628 000	-56.90%	3 634 000	1 042 000
<i>Total Gross budgeted expenditure</i>	221 194 000	215 823 000	259 292 000	17.22%	281 925 000	306 006 000
Less amounts reallocated	21 921 000	21 921 000	21 523 000	-1.82%	13 177 000	14 688 000
TOTAL: Net budgeted expenditure	199 273 000	193 902 000	237 769 000	19.32%	268 748 000	291 318 000

¹⁵ Only to be completed by district municipalities and must correspond with the total allocations under Form D (Allocations To Local Municipalities).

C. OPERATING BUDGET		2009/10 Budget Return				
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R ¹⁶	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
INCOME :						
Regional Levies				0.00%		
Property rates	23 366 000	23 285 000	29 986 000	28.33%	34 878 000	42 644 000
Electricity	76 416 000	70 220 000	92 572 000	21.14%	114 356 000	123 116 000
Water	27 123 000	26 468 000	27 859 000	2.71%	28 001 000	29 139 000
Sanitation	14 221 000	14 221 000	16 949 000	19.18%	16 976 000	17 007 000
Refuse removal	16 481 000	16 481 000	18 498 000	12.24%	16 164 000	17 197 000
Contributions by municipalities for functions & services				0.00%		
Grants ¹⁷	26 146 000	25 356 000	35 015 000	33.92%	39 832 000	42 438 000
<i>Interest and investment income:</i>						
External	935 000	935 000	806 000	-13.80%	854 000	905 000
Internal				0.00%		
Other	14 603 000	12 661 000	16 094 000	10.21%	17 707 000	18 882 000
Surplus funds appropriated				0.00%		
TOTAL	199 291 000	189 627 000	237 779 000	19.31%	268 768 000	291 328 000
Surplus/(Deficit)	18 000	-4 275 000	10 000	-44.44%	20 000	10 000

16 Actual income and not levied income should be shown.

17 Should match with what is gazetted or written confirmation if not gazetted.

		2009/10 Budget Return					
		A BUDGET 2008/09 R 20	B EXPECTED 2008/09 R	C BUDGET 2009/10 R 19&21	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
New allocations		83 794 000	46 671 000	60 449 000	-27.86%	70 026 000	74 337 000
Projects brought forward:							
Allocated 2010/11 budget						0	0
Allocated 2009/10 budget						0	0
Allocated 2008/09 budget				745 000		0	0
Allocated 2007/08 budget		1 456 000	1 655 000	0	-100.00%	0	0
Allocated previous financial years		586 000	9 692 000	6 842 000	1067.58%	2 800 000	0
Total		85 836 000	58 018 000	68 036 000	-20.74%	72 826 000	74 337 000

		2009/10 Budget Return					
		Approved Establishment staff no.	Budgeted staff no.	Staff cost R	A Total cost R	B Income R	B-A Nett R
Property rates		0	0	0	0	29 985 601	29 985 601
Electricity		62	59	6 289 505	83 084 102	92 571 529	9 487 427
Water		1	1	3 106 578	20 953 347	27 860 209	6 906 862
Sewerage/Sanitation		62	49	3 664 508	15 085 727	16 949 306	1 863 579
Refuse removal		141	97	7 978 216	17 775 152	18 497 636	722 484
Health services		0	0	0	0	0	0
Housing services		6	5	1 223 612	1 816 694	683 962	-1 132 732
Other		482	364	50 917 647	120 577 688	72 752 685	-47 825 003
TOTAL		754	575	73 180 066	259 292 710	259 300 928	8 218

19 Must correspond with allocations to local municipalities under Form C.

20 The information furnished in the return for 2008/09 should be given.

21 A list of new allocation and a progress report on projects carried forward must be provided balancing with this column.

F. MONTHLY ACCOUNT FOR HOUSEHOLD - Large Household ²²						2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R ²³	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R		
Rates and services charges:								
- Property rates	281.43	281.43	332.50	18.15%	383.80	465.50		
- Electricity: Basic levy	173.20	173.20	216.50	25.00%	270.63	293.63		
Consumption	351.84	351.84	459.82	30.69%	574.82	623.68		
- Water: Basic levy	50.43	50.43	53.46	6.00%	53.46	53.46		
Consumption	202.35	202.35	214.49	6.00%	214.49	227.40		
Sanitation	101.66	101.66	107.76	6.01%	107.76	107.76		
Refuse removal	109.38	109.38	115.70	5.78%	100.17	107.22		
Other				0.00%				
VAT on Services	138.44	138.44	163.48	18.09%	184.99	197.84		
TOTAL	1 408.73	1 408.73	1 663.72	18.10%	1 890.12	2 076.50		

G. MONTHLY ACCOUNT FOR HOUSEHOLD - Small Household ²⁴						2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R ²⁵	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R		
Rates and services charges								
- Property rates	25.57	25.57	24.06	-5.88%	27.78	33.69		
- Electricity: Basic levy	0.00	0.00	0.00	0.00%	0.00	0.00		
Consumption	248.17	248.17	320.16	29.01%	400.19	434.22		
- Water: Basic levy	50.43	50.43	53.46	6.00%	53.46	53.46		
Consumption	95.99	95.99	101.77	6.02%	101.77	107.89		
Sanitation	101.66	101.66	107.76	6.01%	107.76	107.76		
Refuse removal	109.38	109.38	115.70	5.78%	100.17	107.22		
Other	0.00	0.00	0.00	0.00%	0.00	0.00		
VAT on Services	84.79	84.79	97.84	15.39%	106.87	113.48		
TOTAL	715.98	715.98	820.76	14.63%	897.99	957.71		

²² Use as basis 1 000m² erf, 150m² improvements, 1 000 units electricity and 30kl water.

²³ Increases necessary later due to financing the budget expenditure must be included.

²⁴ Use as basis 300m² erf, 48m² improvements, 498 units electricity and 25kl water.

²⁵ Increases necessary later due to financing the budget expenditure must be included.

H. LIQUIDITY DATA	2009/10 Budget Return					
	A 30 JUNE 2007 R	B 30 JUNE 2008 R	C 30 JUNE 2009 R	C/B INCREASE / (DECREASE) %	30 JUNE 2010 R	30 JUNE 2011 R
Cash/Bank Balance:						
Surplus	0	0	2 230 000	0.00%	5 934 000	10 612 351
Deficit	4 406 483	5 202 145	0	-100.00%	0	0
Working capital:						
Provision for bad debts to be written off	0	0	5 257 366	0.00%	18 529 584	1 013 002
Provision for working capital	7 693 005	10 347 354	13 058 000	26.20%	5 628 000	3 634 000
Accumulated provision for working capital	35 201 055	45 548 409	53 349 043	17.13%	40 447 459	43 068 457
Debtors outstanding:						
Longer than 90 days	36 104 196	45 141 037	52 941 671	17.28%	40 520 087	42 984 085
61 to 90 days	855 931	1 072 842	1 344 723	25.34%	1 685 504	2 112 646
31 to 60 Days	1 122 349	1 165 216	1 209 720	3.82%	1 303 893	1 405 397
30 days or less	9 257 135	10 420 085	11 729 133	12.56%	14 861 246	18 829 749
TOTAL DEBTORS OUTSTANDING	47 339 611	57 799 180	67 225 247	16.31%	58 370 730	65 331 877
Creditors outstanding:						
Longer than 90 days	0	0	0	0.00%		
61 to 90 days	0	0	0	0.00%		
31 to 60 Days	0	0	0	0.00%		
30 days or less	3 672 499	4 204 302	4 813 114	14.48%	5 510 086	6 307 984
TOTAL CREDITORS OUTSTANDING	3 672 499	4 204 302	4 813 114	14.48%	5 510 086	6 307 984

J. REMUNERATION PACKAGES		2009/10 Budget Return				
		A	B	C	C/A	BUDGET 2011/12
		BUDGET 2008/09 ²⁶	EXPECTED 2008/09	BUDGET 2009/10	INCREASE / (DECREASE)	BUDGET 2010/11
Municipal Manager						
Total cost		853 539	853 539	962 303	12.74%	1 040 697
					0.00%	
					0.00%	
					0.00%	
TOTAL		853539	853539	962303	12.74%	1 040 697
Senior Managers						
Number		4	4	4		4
Salary ²⁷		2 621 496	2 621 496	2 956 340	12.77%	3 194 220
Travel expenses/allowances ²⁷					0.00%	
Entertainment ²⁷					0.00%	
Other ²⁷					0.00%	
TOTAL		2 621 496	2 621 496	2 956 340	12.77%	3 194 220
						3 373 100

²⁶ The information furnished in the return for 2008/09 should be given.

²⁷ Total of: All managers one level below municipal manager.

K. COUNCILLOR ALLOWANCES		2009/10 Budget Return									
		Number	Total cost R	R	R	R	R	R	R	R	R
Speaker											
Full-time		1	476 191								
Part-Time											
Executive Mayor / Mayor											
Full-time		1	590 825								
Part-Time											
Deputy Executive Mayor / Mayor											
Full-time		1	476 191								
Part-Time											
Member of the Executive /Mayoral Committee		3	447 533								
Chairperson of a sub-council											
Councillors determined in terms of section 20 of Act 117 of 98		8	130 690								
Councillors designated as fulltime in terms of section 18(4) of Act 117 of 98											
Councillors proportionally elected		7	130 690								
Councillor appointed by councils of respective local municipalities											
Councillors representing district management areas											
Traditional leaders											
Councillors receiving sitting allowances											

L. FREE BASIC SERVICES (FBS)
This information is required to assess the implementation of Free Basic Services

Please complete each section applicable.
Each question requiring an answer is marked with a number. E.g. "G. 1" refers to "General, question 1"
Items without a question number will calculate automatically from other questions.
The summary table under the "General" heading must reflect all FBS provided to households (HH) in the municipal area.
FBS for Water, Sanitation, Electricity / Energy and Refuse have detailed sections. The totals will automatically populate the summary table.

GENERAL	Other		
	2009/10	2010/11	2011/12
Definition of Poor Household			
Source of Definition of Poor Household			
Total number of people in municipal area	89 317	90 121	90 932
Total number of poor people in municipal area	46 444	46 862	47 284
Total number of households in municipal area	10 088	10 159	10 250
Total number of poor households in municipal area	4 161	4 515	4 931

Summary table of FBS Provided in municipal area	2009/10		2010/11		2011/12	
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
FBS provided for property rates (e.g. rebates for indigents etc)	4 161	1 209 776	4 515	1 306 831	4 931	1 812 764
FBS provided for water	4 161	3 655 425	4 515	4 134 755	4 931	4 716 278
FBS provided for sanitation	4 161	4 803 828	4 515	5 528 319	4 931	6 351 566
FBS provided for Electricity / Energy	2 927	1 058 292	3 284	1 120 829	3 703	1 185 675
FBS provided for Refuse	4 161	5 127 706	4 515	5 578 127	4 931	6 072 687
Other FBS provided (any other FBS not included above)	96	332 498	112	387 868	112	442 589
Total FBS provided in municipal area (total social package)	19 667	16 187 525	21 456	18 056 729	23 539	20 561 557
Total cost per HH per annum for all FBS		823		842		874

G.7
G.8
G.1
G.2
G.3
G.4
G.5
G.6

FREE BASIC SERVICES FOR WATER (see separate section for sanitation) 2009/10 Budget Return

	2009/10	2010/11	2011/12
W.1	Yes		
W.2	KL		
W.3	6		
W.4	No		
W.5	Yes		
W.6	No		
W.7	No		
W.8	8 268	8 359	8 450
W.9	1 800	1 800	1 800
W.10			
W.11			
W.12			
W.13	10 068	10 159	10 250

Summary of Water FBS Provided
(HH = No. of HH receiving FBS, Cost = cost of providing FBS. Complete W.13 only. Other values will populate from detail)
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12	
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
FBS provided by municipality (incl. wholly owned entities)	4 161	3 655 425	4 515	4 134 755	4 931	4 716 276
FBS provided by another Municipality	0	0	0	0	0	0
FBS provided by public entities and private institutions	0	0	0	0	0	0
Total FBS benefits in Municipal area	4 161	3 655 425	4 515	4 134 755	4 931	4 716 276
Cost per HH per annum		878		916		956

Detail of Water FBS from Other Providers
(HH = No. of HH receiving FBS, Cost = cost of providing FBS)
(Select whether Service Agreement has been signed or not)
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Water FBS Provided by another municipality
(select the demarcation code from list for each municipality that provides Water FBS in your municipal area)

Demarcation Code	2009/10		2010/11		2011/12	
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
FBS provided by						
FBS provided by						
FBS provided by						
FBS provided by						
FBS provided by						
FBS provided by						
TOTAL	0	0	0	0	0	0
Water FBS Provided By Public Entity (Complete each one applicable)						
FBS provided by Water Board						
FBS provided by DWAF						
FBS provided by Other	0	0	0	0	0	0
TOTAL						
Water FBS Provided by Private Entity (Includes Public Private Partnerships (PPP))						

FREE BASIC SERVICES FOR SANITATION - SEWERAGE

	2009/10	2010/11	2011/12
S.1	Yes		
S.2	Sanitation Tariff		
S.3	Sanitation Tariff		
S.4	No		
S.5	Yes		
S.6	No		
S.7	No		
S.8	7 498	7 589	7 680
S.9	770	770	770
S.10			
S.11			
S.12			
S.13	1 800	1 800	1 800
S.14	10 088	10 159	10 250

Summary of Sanitation FBS Provided
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete S.13 only, Other values will populate from detail)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12	
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
FBS provided by municipality (incl. wholly owned entities)	4 161	4 803 828	4 515	5 528 319	4 931	6 351 586
FBS provided by another Municipality	0	0	0	0	0	0
FBS provided by public entities and private institutions	0	0	0	0	0	0
Total FBS benefits in Municipal area	4 161	4 803 828	4 515	5 528 319	4 931	6 351 586
Cost per HH per annum		1 154		1 224		1 288

Detail of Sanitation FBS from Other Providers
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS)
 (Select whether Service Agreement has been signed or not)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Sanitation FBS Provided by another municipality
 (select the demarcation code from list for each municipality that provides Sanitation FBS in your municipal area)

	Demarcation Code	Agreement Signed (Y/N)	2009/10	2010/11	2011/12
			Number HH	Number HH	Number HH
S.16	FBS provided by				
S.17	FBS provided by				
S.18	FBS provided by				
S.19	FBS provided by				
S.20	FBS provided by				
S.21	FBS provided by				
S.22	FBS provided by				
TOTAL			0	0	0
Sanitation FBS Provided By Public Entity (Complete each one applicable)					
S.23	FBS provided by Water Board				
S.24	FBS provided by DWAF				
S.25	FBS provided by Other				
TOTAL			0	0	0
Sanitation FBS Provided by Private Entity (Includes Public Private Partnerships (PPP))					
S.26					

FREE BASIC SERVICES FOR ELECTRICITY / ENERGY (completed by category A and B municipalities only) 2009/10 Budget Return

	2009/10
E.1 Monthly unit used for definition of free basic service for Electricity	KWH
E.2 Free monthly units for electricity (enter a number corresponding to the unit above)	50
(Method of identifying poor households (Choose Y or N for each of the options below))	
E.3 Technical targeting (in terms of systems in place, e.g. prepaid meter)	Yes
E.4 Application by customer (usually related to poverty measurement)	Yes
E.5 Free basic to all households, increase rates for higher usage	No
E.6 Geographic targeting (e.g. poor areas)	No
Do you provide free basic energy for (select Yes or No for each, multiple allowed.)	
E.7 Coal	
E.8 Gas	
E.9 Paraffin	
E.10 Candle	
E.11 Solar	
E.12 Other	

Summary of Electricity / Energy FBS Provided
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete E.13 only, Other values will populate from detail)
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12	
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
FBS provided by municipality (incl. wholly owned entities)	2 361	910 732	2 715	951 135	3 131	990 527
FBS provided by another Municipality	0	0	0	0	0	0
FBS provided by public entities and private institutions	566	147 560	569	169 694	572	195 148
Total FBS benefits in Municipal area	2 927	1 058 292	3 284	1 120 829	3 703	1 185 675
Cost per HH per annum		362		341		320

Detail of Electricity / Energy FBS from Other Providers
(HH = No. of HH receiving FBS, Cost = cost of providing FBS)
(Select whether Service Agreement has been signed or not)
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Electricity / Energy FBS Provided by another municipality
(select the demarcation code from list for each municipality that provides Electricity / Energy FBS in your municipal area)

Demarcation Code	2009/10		2010/11		2011/12	
	Agreement Signed (Y/N)	Number HH	Cost R	Number HH	Cost R	Number HH
FBS provided by						
FBS provided by						
FBS provided by						
FBS provided by						
FBS provided by						
FBS provided by						
FBS provided by						
TOTAL		0	0	0	0	0

Electricity / Energy FBS Provided By Public Entity
(Complete each one applicable)

FBS provided by Eskom	Yes	566	147 560	569	169 694	572	195 148
FBS provided by Non-Grid Provider							
FBS provided by Other							
TOTAL		566	147 560	569	169 694	572	195 148

Electricity / Energy FBS Provided by Private Entity
(Includes Public Private Partnerships PPP)

--	--	--	--	--	--	--	--

FREE BASIC SERVICES FOR REFUSE - SOLID WASTE (completed by category A and B municipalities only) 2009/10 Budget Return

	2009/10	2010/11	2011/12
R.1	Refuse Tariff		
R.2	Refuse Tariff		
R.3	Method of identifying poor households (choose Y or N for each of the options below)		
R.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No	
R.5	Application by customer (usually related to poverty measurement)	Yes	
R.6	Free basic to all households, increase rates for higher usage	No	
R.7	Geographic targeting (e.g. poor areas)		
R.8	No. of households with refuse removed at least once a week	10 068	10 250
R.9	No. of households with refuse removed less than once a week		
R.10	No. of households using communal refuse dump		
R.11	No. of households using own refuse dump		
R.12	No. of households with other rubbish disposal		
	Total No. of households (must agree to total No. of households in municipal area - G.3)	10 068	10 250

Summary of Refuse FBS Provided
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete R.13 only. Other values will populate from detail)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12	
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
FBS provided by municipality (incl. wholly owned entities)	4 161	5 127 706	4 515	5 578 127	4 931	6 072 687
FBS provided by another Municipality	0	0	0	0	0	0
FBS provided by public entities and private institutions	0	0	0	0	0	0
Total FBS benefits in Municipal area	4 161	5 127 706	4 515	5 578 127	4 931	6 072 687
Cost per HH per annum		1 232		1 235		1 232

Detail of Refuse FBS from Other Providers
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS)
 (Select whether Service Agreement has been signed or not)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Refuse FBS Provided by another municipality
 (select the demarcation code from list for each municipality that provides Refuse FBS in your municipal area)

Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
		Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
FBS provided by							
FBS provided by							
FBS provided by							
FBS provided by							
FBS provided by							
FBS provided by							
TOTAL		0	0	0	0	0	0
Refuse FBS Provided by Private Entity (Include Public Private Partnerships PPP)							

M. PROPERTY RATES **2009/10 Budget Return**

This information is being collected to assess readiness for implementation of the proposed new legislation on property rates

Please complete each section applicable.

Where a drop down list is provided, please select one of the alternatives.

All numbers to be expressed as whole numbers except FTEs and Rates in the Rand

Full Time Equivalent (FTE) should be expressed to one decimal place and takes into account full time and part time staff

Rates in the Rand should be expressed to 6 decimal places maximum

Not all the information is available at this stage (Valuation roll completed and rating categories spell-out)

GENERAL

Are municipal by laws in place to give effect to rates policy? (Y/N)	No
Is a municipal valuer appointed? (Y/N)	Yes
Number of assistant valuers used (Full Time Equivalents - FTE - expressed as a fraction)	
Number of data collectors used (FTE)	0.0
Number of internal valuers used (FTE)	
Number of external valuers used (FTE)	0.0
Number of additional valuers required to implement new system (FTE)	
Is a valuation appeal board established? (Y/N)	
How long will it take to implement a new valuation role? (select one)	
Is the residential rate used to determine rate for other categories? (Y/N)	Yes

Summary for All Property Categories

Total number of properties	0
Total Value used for rating 2009/10 (Rand)	0
Total Land Value 2009/10 (Rand)	0
Total Value of Improvements 2009/10 (Rand)	0
Total Market Value 2009/10 (Rand)	0
Total Rate Revenue Budget 2009/10 (Rand)	0
Total Rate Revenue Expected to Collect 2009/10 (Rand)	0
Expected Collection Rate 2009/10 (%)	0.00%
Total Rate Revenue Budget 2008/09 (Rand)	0
Total Rate Revenue Expected to Collect 2008/09 (Rand)	0
Expected Collection Rate 2008/09 (%)	0.00%

2009/10 Budget Return

PROPERTY RATES BY CATEGORY

	Residential	Vacant Land	Business & Commercial	Industrial
Do you currently levy property rates on this category? (Y/N)	Yes			
Total number of properties for category				
Are all properties currently valued? (Y/N)				
Estimated number of properties not valued. (answer if N to above)				
Number of Appeals in 2008/09				
Number of supplemental assessments				
Number of Appeals finalised in 2008/09				
Years since last valuation (select one)				
Frequency of valuation (select one)				
Method of valuation used for category (select one)				
Base of valuation (select one)				
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)				
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)				
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)				
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)				
Total Value used for rating 2009/10 (Rand)				
Total Land Value 2009/10 (Rand)				
Total Value of improvements 2009/10 (Rand)				
Total Market Value 2009/10 (Rand)				
Exemptions/reductions/rebates (based on)				
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)				
Total Rate Revenue Budget 2009/10 (Rand)				
Total Rate Revenue Expected to Collect 2009/10 (Rand)				
Expected Collection Rate 2009/10 (%)	0.00%	0.00%	0.00%	0.00%
Total Rate Revenue Budget 2008/09 (Rand)				
Total Rate Revenue Expected to Collect 2008/09 (Rand)				
Expected Collection Rate 2008/09 (%)	0.00%	0.00%	0.00%	0.00%

PROPERTY RATES BY CATEGORY **2009/10 Budget Return**

	Public benefit organizations (i.e. Private schools, churches	State-owned	Communal land/State trust land	Public service infrastructure
Do you currently levy property rates on this category? (Y/N)				
Total number of properties for category				
Are all properties currently valued? (Y/N)				
Estimated number of properties not valued. (answer if N to above)				
Number of Appeals in 2008/09				
Number of supplemental assessments				
Number of Appeals finalised in 2008/09				
Years since last valuation (select one)				
Frequency of valuation (select one)				
Method of valuation used for category (select one)				
Base of valuation (select one)				
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)				
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)				
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)				
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)				
Total Value used for rating 2009/10 (Rand)				
Total Land Value 2009/10 (Rand)				
Total Value of Improvements 2009/10 (Rand)				
Total Market Value 2009/10 (Rand)				
Exemptions/reductions/rebates (based on)				
Budgeted income forgone 2009/10 through exemptions/reductions/rebates (Rand)				
Total Rate Revenue Budget 2009/10 (Rand)				
Total Rate Revenue Expected to Collect 2009/10 (Rand)				
Expected Collection Rate 2009/10 (%)	0.00%	0.00%	0.00%	0.00%
Total Rate Revenue Budget 2008/09 (Rand)				
Total Rate Revenue Expected to Collect 2008/09 (Rand)				
Expected Collection Rate 2008/09 (%)	0.00%	0.00%	0.00%	0.00%

2009/10 Budget Return

PROPERTY RATES BY CATEGORY

	Agricultural	Mining Properties	Other
Do you currently levy property rates on this category? (Y/N)			
Total number of properties for category			
Are all properties currently valued? (Y/N)			
Estimated number of properties not valued. (answer if N to above)			
Number of Appeals in 2008/09			
Number of supplemental assessments			
Number of Appeals finalised in 2008/09			
Years since last valuation (select one)			
Frequency of valuation (select one)			
Method of valuation used for category (select one)			
Base of valuation (select one)			
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)			
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)			
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)			
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)			
Total Value used for rating 2009/10 (Rand)			
Total Land Value 2009/10 (Rand)			
Total Value of Improvements 2009/10 (Rand)			
Total Market Value 2009/10 (Rand)			
Exemptions/reductions/rebates (based on)			
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)			
Total Rate Revenue Budget 2009/10 (Rand)			
Total Rate Revenue Expected to Collect 2009/10 (Rand)			
Expected Collection Rate 2009/10 (%)	0.00%	0.00%	0.00%
Total Rate Revenue Budget 2008/09 (Rand)			
Total Rate Revenue Expected to Collect 2008/09 (Rand)			
Expected Collection Rate 2008/09 (%)	0.00%	0.00%	0.00%

M. COMPLETED BY:	
Name:	HL Le Roux
Designation:	Manager: Financial Administration
Telephone number:	023-3161854
Cell number:	828 253 270
Your reference number:	5/1/1 -2009/2010
Who to contact in your absence:	PR Esau