

DOCUMENTS REQUIRED AT THE EVENT:

NOTE THAT SOME OF THE REQUIRED DOCUMENTS BELOW CAN BE OBTAINED BY THE DEPARTMENTS PRESENT AT THE EVENT.

DEPARTMENT	DOCUMENTS NEEDED	<p>WITZENBERG SUPPLIER REGISTRATION DAY</p> <p>14 March 2024</p> <p>Ceres Town Hall</p> <p>09H00 – 15H00</p>	DEPARTMENT	DOCUMENTS NEEDED
PROVINCIAL TREASURY – CENTRAL SUPPLIER DATABASE	<ul style="list-style-type: none"> • A valid cell-phone number to receive a One Time Pin (OTP); • A valid email account; • Copy of ID document • Business registration documents • Proof of address • Tax clearance • Bank statement • Name and ID number of directors • Association to any other branches or consortium • Commodities (type of service or product) • BEE certificate 		PROVINCIAL TREASURY WC SUPPLIER EVIDENCE BANK	<ul style="list-style-type: none"> • Certified copies of director(s) • Identity document; • BBE certificate/affidavit (for preference points); • Certified copy of Security Officer's Board certificate (security services only); • Certified copy of Construction Industry Development Board certificate (CIBD) or iTender website printout (building and construction services only); and or • Any sector specific documentation as may be defined
NHBRC (NATIONAL HOME BUILDERS REGISTRATION COUNCIL)	<ul style="list-style-type: none"> • An original copy of a valid tax clearance from SARS. • Identity document • Notice of Incorporation (Co 14.1). (PTY ONLY). • Certified copy of shareholding certificate. (PTY ONLY). • Trust Resolution / Deed of Trust (TRUST ONLY). • Certified copy of Partnership agreement letter. (PARTNERSHIP ONLY). 		CAPE WINELANDS DISTRICT MUNICIPALITY	<ul style="list-style-type: none"> • Certified copy of ID document • Copy of proof of address
DEPARTMENT LABOUR	<ul style="list-style-type: none"> • CIPC documents/ Business Registration docs • ID Copy of the director • Tax certificate 		WITZENBERG SUPPLY CHAIN MANAGEMENT	
CIDB (CONSTRUCTION INDUSTRY DEVELOPMENT BOARD)	<ul style="list-style-type: none"> • Pty Company Registration with the CIPC. • Valid Tax Clearance from SARS. • Business Bank account documents • Share Certificates (if applicable) • CSD Registration with the SA Government. 		<ul style="list-style-type: none"> • Tax clearance • ID document of director • CIPC documents 	

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