

2023/24

# **SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN**

(MID-YEAR ADJUSTMENT)

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# 1. INTRODUCTION AND OVERVIEW

## a. PURPOSE OF REPORT

Witzenberg Municipality's Service Delivery & Budget Implementation Plan (SDBIP) gives practical effect to our Integrated Development Plan (IDP) & Budget. The strategic objectives in the 2023/24 IDP are broken down into key performance indicators and targets to enable the community, council & administration to determine performance of the IDP.

This mid-year review adjustment to the SDBIP has been undertaken with a view to ensure proper alignment with the objectives of the IDP and the adjusted 2023/24 Budget.

Section 54 (1) c of the Municipal Finance & Management Act determines the following:

*"54(1) On receipt of a statement or report submitted by the accounting officer of the municipality in terms of section 71 or 72, the mayor must—*

*(c) consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;"*

The following aspects were considered with the adjustment of targets in the 2023/24 SDBIP:

- 2022/23 Annual Report
- AG Audit of 2022/23 Annual Performance Report as included in the Annual Report
- Comments from Internal Audit
- Adjustment on the 2023/24 capital & operational budget
- Quarterly- & Mid-year SDBIP reports

**The Witzenberg Council approved the 2023/24 Adjustment Budget as per item 8.1.9 of the Council Meeting held on the 23<sup>rd</sup> of February 2024.**

The Top Layer of the SDBIP is made up of the following components:

- ☐ One-year detailed plan, with a three-year capital plan
- ☐ The necessary components include:
  - ⇒ Monthly projection of revenue to be collected for each Source (*Expected Revenue to be collected*)
  - ⇒ Monthly projects of expenditure (operating and capital) and revenue for each vote (*S71 format*)
  - ⇒ Quarterly projects of Services Delivery Targets and performance indicators for each vote. (*Non-financial measurable performance objectives in the form of targets and indicators. Level and standard of service being provided to the community*)
  - ⇒ Detailed capital works plan broken down by ward over three years.

## b. LEGISLATIVE FRAMEWORK & GENERAL INFORMATION PERTAINING TO THE SDBIP

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a service delivery budget implementation plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

The SDBIP serves as a “contract” between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration in the applicable financial year. It provides the link between the mayor, the council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is therefore a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community to monitor the municipality’s performance on a quarterly basis. The SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the implementation of the budget, the execution of projects, the performance of senior management and the achievement of the strategic objectives set by council.

The SDBIP sets in-year information, such as quarterly service delivery and monthly budget targets, and links each service delivery output to the budget of the municipality, thus providing credible management information and a detailed plan for how the municipality will provide such services with the inputs and financial resources that will be utilized. The SDBIP will determine the performance agreements of the municipal manager and senior managers, including the outputs and deadlines for which they will be held responsible. Expenditure information (for capital projects and services) per municipal ward is provided so that each output can be broken down per ward, where it is possible to support ward councillors to provide feedback to their communities on progress with service delivery.

As mentioned before, it is a vital monitoring tool for the mayor and council to monitor in-year performance of the municipal manager and for the municipal manager to monitor the performance of all managers in the municipality within the financial year. This enables the mayor and municipal manager to be pro-active and take remedial steps, if necessary, in the event of poor performance.

The SDBIP is a layered plan that consists of a top layer and a supporting layer namely the departmental SDBIP.

## 2. TOP LAYER SDBIP (MUNICIPAL SCORECARD)

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a service delivery budget implementation plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

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The SDBIP sets in-year information, such as quarterly service delivery and monthly budget targets, and links each service delivery output to the budget of the municipality, thus providing credible management information and a detailed plan for how the municipality will provide such services with the inputs and financial resources that will be utilized. The SDBIP will determine the performance agreements of the municipal manager and senior managers, including the outputs and deadlines for which they will be held responsible. Expenditure information (for capital projects and services) per municipal ward is provided so that each output can be broken down per ward, where it is possible to support ward councillors to provide feedback to their communities on progress with service delivery.

As mentioned before, it is a vital monitoring tool for the mayor and council to monitor in-year performance of the municipal manager and for the municipal manager to monitor the performance of all managers in the municipality within the financial year. This enables the mayor and municipal manager to be pro-active and take remedial steps, if necessary, in the event of poor performance.

## 3. FACTORS CONSIDERED FOR THE COMPILATION OF THE TOP LAYER SDBIP

The IDP is considered as the 5-year strategic plan for the municipality and therefore provides an outline of Witzenberg Municipality’s vision, mission, objectives, and operational and service delivery indicators that are realistic and attainable.

The Top Layer SDBIP was drafted through a one-on-one consultation with the Municipal Manager and all the directors. After the completion of the draft Top Layer SDBIP, the Municipal Manager had one-on-one sessions with his directors to finalise the Top Layer SDBIP. The following were considered during the development of the SDBIP:

- Alignment with the IDP, National KPA's, Municipal KPA's and IDP objectives
- Alignment with the budget
- Oversight Committee Report on the Annual Report of 2021/22
- Annual Report of 2021/22
- The risks identified by the Internal Auditor during the municipal risk analysis.
- Areas to be addressed and root causes of the Auditor-General management letter COMAFS as well as the risks identified during the audit of the 2021/22 Annual Report
- Mid-Year Performance Report (Section 72) for 2022/23

## 4. MFMA CIRCULAR 88: NATIONAL INDICATORS

To be implemented as a pilot process in the 2021/22 to 2024/25 financial years, intermediate cities, district, and local municipalities will not be required to incorporate the indicators in their existing performance indicator tables in the IDP and SDBIP. Instead, these indicators should find expression in a dedicated Annexure to the IDP and SDBIP which clearly indicates the MFMA Circular No. 88 indicators applicable to the municipality at Tier 1 and 2 levels of readiness. For this pilot process, the applicable indicators as included in the Annexures will be monitored and reported on, on a quarterly and annual basis, to the DCoG and the provincial departments of Cooperative Governance and Traditional Affairs (COGTAs). No reporting in the MSA section 46 statutory annual performance report (APR) will be required. This “parallel” pilot process will allow and encourage municipalities to plan, implement and report on the MFMA Circular No. 88 indicators, without limiting their statutory performance planning and reporting in fear of audit findings before they have not adequately institutionalized the process.

MFMA Circular 88: National Indicators	Annexure A
MFMA Circular 88: Compliance Questions	Annexure B

## 5. SECTION 53(1)(c)(II) – SUBMISSION TO THE MAYOR

The adjusted top layer service delivery budget implementation plan, indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budgeting and Reporting Regulation for the necessary approval.

## 5. SECTION 53(1)(c)(II) – SUBMISSION TO THE MAYOR


The adjusted top layer service delivery budget implementation plan, indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budgeting and Reporting Regulation for the necessary approval.

**Council approved the adjustment to non-financial indicators as per item 8.1.4 of Council Meeting held on the 12<sup>th</sup> of April 2024.**

Print Name     D NASSON

Municipal Manager of Witzenberg Municipality

Signature

A handwritten signature in black ink, appearing to be 'D NASSON', is written over a horizontal line.

Date             16 April 2024

## 6. SECTION 53(1)(c)(II) – APPROVAL BY THE MAYOR

The adjusted top layer service delivery budget implementation plan is herewith approved in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA).

Print Name     T ABRAHAMS

Mayor of Witzenberg Municipality

Signature

A handwritten signature in black ink, appearing to be 'T ABRAHAMS', is written over a horizontal line.

Date             16 April 2024



## 7. STRATEGIC MAP

<b>WITZENBERG MUNICIPALITY: STRATEGIC MAP 2023/24</b>					
<b>Vision</b>	<b>Mission</b>	<b>Municipal KPA</b>		<b>Pre-determined Objectives</b>	
A municipality that cares for its community, creating growth and opportunities.	<p>The Witzenberg Municipality is committed to improve the quality of life of its community by:</p> <ul style="list-style-type: none"> <li>- Providing &amp; maintaining affordable services</li> <li>- Promoting Social &amp; Economic Development</li> <li>- The effective &amp; efficient use of resources</li> <li>- Effective stakeholder &amp; community participation.</li> </ul>	1	Essential Services	1,1	Sustainable provision & maintenance of basic infrastructure
				1,2	Provide for the needs of informal settlements through improved services
		2	Governance	2,1	Support Institutional Transformation & Development
				2,2	Ensure financial viability.
				2,3	To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures.
		3	Communal Services	3,1	Provide & maintain facilities that make citizens feel at home.
		4	Socio-Economic Support Services	4,1	Support the poor & vulnerable through programmes & policy
				4,2	Create an enabling environment to attract investment & support local economy.



## 8. FINANCIAL COMPONENT

### COMPONENT 1 – MONTHLY REVENUE BY SOURCE R'000

Revenue By Source	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24
<b>Exchange Revenue</b>													
Service charges - Electricity	38 700	31 877	28 335	21 454	21 166	19 973	26 165	32 780	33 647	34 546	33 416	77 043	399 102
Service charges - Water	4 229	3 589	3 679	3 687	3 198	3 803	4 392	4 437	4 433	4 422	4 420	8 711	53 000
Service charges - Waste Water Management	2 657	14 881	2 497	2 508	2 486	2 479	2 459	4 005	4 005	4 005	4 005	2 072	48 059
Service charges - Waste Management	2 913	2 818	2 907	3 007	2 792	2 831	2 843	2 610	2 610	2 610	2 610	765	31 315
Sale of Goods and Rendering of Services	216	389	147	526	328	695	1 064	439	439	439	439	150	5 272
Agency services	253	487	537	577	481	267	492	372	372	372	372	(119)	4 461
Interest	-	-	-	-	-	-	-	1	1	1	1	7	10
Interest earned from Receivables	2 385	2 452	2 523	2 472	2 549	2 593	2 617	1 959	1 959	1 959	1 959	(1 922)	23 503
Interest earned from Current and Non Current Assets	2 255	2 251	1 990	1 878	1 764	1 029	2 852	1 761	1 761	1 761	1 761	67	21 127
Rent on Land	-	-	-	-	-	-	-	2	2	2	2	17	26
Rental from Fixed Assets	328	405	310	577	358	347	496	387	387	387	387	278	4 648
Operational Revenue	2	17	99	113	48	55	257	140	140	140	140	528	1 679
<b>Non-Exchange Revenue</b>													
Property rates	50 074	(889)	5 246	4 907	4 892	5 270	5 417	8 779	8 779	8 779	8 779	(4 680)	105 353
Surcharges and Taxes	262	(202)	612	397	386	433	162	579	670	579	579	2 854	7 311
Fines, penalties and forfeits	37	1 168	575	838	1 710	1 609	2 113	933	933	933	933	(586)	11 194
Licences or permits	232	122	(37)	119	66	63	91	194	194	194	194	896	2 327
Transfer and subsidies - Operational	57 536	(351)	1 309	1 376	860	46 416	1 110	15 535	15 725	15 535	15 535	16 592	187 180
Interest	313	326	189	413	378	396	373	297	297	297	297	(11)	3 566
Operational Revenue	301	294	247	267	262	267	83	62	62	62	62	(1 228)	739
Discontinued Operations	-	-	-	-	-	-	-	(3)	(3)	(3)	(3)	12	-
Transfers and subsidies - capital (monetary allocations)	-	-	-	(0)	-	-	-	(3 572)	(4 391)	(3 572)	(3 572)	61 849	46 741
<b>Total Revenue</b>	<b>162 692</b>	<b>59 636</b>	<b>51 162</b>	<b>45 116</b>	<b>43 725</b>	<b>88 524</b>	<b>52 986</b>	<b>71 695</b>	<b>72 020</b>	<b>73 447</b>	<b>72 315</b>	<b>163 295</b>	<b>956 614</b>

## COMPONENT 2 – MONTHLY OPERATING EXPENDITURE BY VOTER'000

Expenditure By Type	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24
Employee related costs	18 555	18 967	21 800	20 958	20 647	17 201	19 290	21 646	21 646	21 646	21 646	35 752	259 755
Remuneration of councillors	851	895	1 321	928	929	924	925	999	999	999	999	1 215	11 983
Bulk purchases - electricity	428	33 283	32 761	16 348	16 095	17 741	17 851	26 141	27 352	32 987	26 150	113 408	360 544
Inventory consumed	808	1 315	2 576	2 477	2 448	1 690	1 528	1 929	2 005	1 929	1 929	2 816	23 449
Debt impairment	-	-	-	-	-	-	-	-	-	-	-	64 475	64 475
Depreciation and amortisation	-	-	1	-	-	2	-	4 531	4 531	4 531	4 531	36 242	54 369
Interest	-	-	-	-	-	-	-	798	798	798	798	6 344	9 535
Contracted services	503	3 836	4 339	6 348	4 535	5 197	3 450	5 620	5 757	5 620	5 620	17 165	67 990
Transfers and subsidies	382	68	174	363	82	99	351	2 708	2 746	2 708	2 708	20 293	32 683
Irrecoverable debts written off	2	7	2	35	12	4	4	-	-	-	-	(66)	-
Operational costs	4 290	3 408	4 780	3 586	4 252	3 908	3 564	4 815	4 815	4 815	4 815	10 771	57 819
Other Losses	-	-	-	-	-	21 427	-	5 893	5 893	5 893	5 893	(38 760)	6 237
<b>Total Expenditure</b>	<b>25 818</b>	<b>61 780</b>	<b>67 755</b>	<b>51 043</b>	<b>49 000</b>	<b>68 193</b>	<b>46 963</b>	<b>75 079</b>	<b>76 541</b>	<b>81 925</b>	<b>75 089</b>	<b>269 654</b>	<b>948 840</b>

COMPONENT 3 – MONTHLY CAPITAL EXPENDITURE

KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Department	Description	Funding Source	Budget 2023_2024	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Director	Furniture & equipment	CRR	39 000	2024/02/15	2024/06/15					39 000							
Electricity Administral	MV Network Equipment	CRR	900 000	2023/12/15	2024/04/15									300 000		300 000	300 000
Electricity Administral	MV Substation Equipment	CRR	1 500 000	2024/02/15	2024/06/15											500 000	1 000 000
Electricity Administral	Upgrade of LV Network Cables	CRR	500 000	2024/02/15	2024/06/15												500 000
Electricity Administral	Upgrade of MV Cables	CRR	1 000 000	2024/02/15	2024/06/15												500 000
Electricity Administral	Electrical Network Refurbishment	CRR	1 000 000	2024/02/15	2024/06/15												500 000
Electricity Administral	Fencing Tulbagh Depot	CRR	2 556 470	2023/07/15	2023/11/15					2 000 000	556 470						
Electricity Administral	Upgrade on electrical network renewab	CRR	1 000 000	2023/11/15	2024/06/15												1 000 000
Roads	Upgrade pavements	CWDM	500 000	2023/05/15	2023/11/15					500 000							
Roads	Tulbagh roads & storm water north of S	CRR	200 000	2024/02/15	2024/06/15											200 000	
Roads	Network streets	CRR	5 000 000	2024/02/15	2024/06/15									1 000 000	1 000 000	1 000 000	2 000 000
Roads	Tools & Equipment	CRR	100 000	2024/02/15	2024/06/15												
Roads	Resealing Roads Wolseley	MIG	1 000	2024/02/15	2024/06/15												1 000
Sewerage	Sewer Network Replacement	CRR	699 968	2023/12/15	2024/04/15									699 968			
Sewerage	Generators	CRR	2 440 856	2024/02/15	2024/06/15								182 766		500 000	1 758 090	
Sewerage	Generators	Grant	413 043	2024/02/15	2024/06/15								413 043				
Solid Waste Disposal	Fencing Landfill site	Loan	4 517 500	2023/07/15	2023/12/15			1 000 000	1 000 000	1 000 000						517 500	
Solid Waste Removal	Drop-offs Transfer stations TulbPAH/B	Loan	1 081 686	2023/07/01	2024/03/15										581 686		
Solid Waste Removal	Waste Management Vehicles	MIG	7 414 650	2023/07/01	2023/10/15			5 047 826			2 366 824						
Solid Waste Removal	Furniture and office equipment	Belgium	256 457	2024/02/15	2024/06/15								256 457				
Solid Waste Removal	Drop/Transfer Stations	Grant	1 200 000	2024/02/15	2024/06/15								1 200 000				
Solid Waste Disposal	Fencing Landfill Site	CRR	177 051	2024/02/15	2024/06/15							177 051					
Water Distribution	Network- Water Pipes & Valve Replace	CRR	100 000	2023/12/15	2024/04/15									100 000			
Water Distribution	Tulbagh Reservoir	MIG	2 448 391	2023/10/15	2024/10/15							347 826				1 231 000	
Water Distribution	Op-Die-Berg Reservoir	MIG	4 979 284	2022/11/15	2023/12/15				173 913	1 304 348	1 376 321	2 298 615					
Water Distribution	Op-Die-Berg Reservoir	CRR	198 731	2024/02/15	2024/06/15												198 731
Water Distribution	Tierhokskloof bulk pipeline	MIG	1 364 261	2023/07/01	2024/06/15								402 741			500 000	461 520
Water Distribution	Plant & Equipment	Priv Ent	24 000	2024/02/15	2024/06/15						24 000						
Water Distribution	Plant & Equipment	CRR	200 000	2024/02/15	2024/06/15					200 000							
Water Distribution	Tulbagh Dam	CRR	3 012 651	2023/07/01	2024/06/15										3 012 651		



KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Department	Description	Funding Source	Budget 2023_2024	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Libraries	Library Nduli	CRR	2 000 000	2023/12/15	2024/06/15										1 000 000	1 000 000	
Sport Grounds & Stad	Upgrade Sportsgrounds	Prov Grant	585 217	2023/12/15	2024/03/15								423 000			162 217	
Sport Grounds & Stad	Ceres upgrade Of Level Str Sport Faci	M/G	2 517 544	2022/10/15	2023/08/15		434 783	1 000 000	682 761					400 000			
Sport Grounds & Stad	Upgrade Sportsgrounds	CRR	427 000	2024/02/15	2024/06/15											227 000	200 000
Parks	Parks Equipment	CRR	100 000	2024/02/15	2024/06/15											100 000	
Fire Fighting & Protec	Rescue Equipment	Prov Grant	856 522	2023/07/15	2023/11/15					856 522							
Director	Furniture & equipment	CRR	140 000	2024/02/15	2024/06/15					40 000		100 000					
Traffic	Test Centre Equipment	CRR	650 000	2023/07/15	2023/12/15						650 000						
Traffic	Security Cameras	Grant	172 879	2024/02/15	2024/06/15									172 879			
Electricity Administrat	Upgrade of Streetlights	CRR	500 000	2024/02/15	2024/06/15												500 000
Roads	Tulbagh Taxi Rank (Ph1)	RSEP	173 913	2023/09/15	2025/06/15				173 913								

KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor & vulnerable through programmes & policy

Department	Description	Funding Source	Budget 2023_2024	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Housing	Fencing of Trichardstr Flats	CRR	132 198	2023/07/01	2023/12/15					132 198							
Social	Electronic Indigent System	Grant	275 442	2024/02/15	2024/06/15										275 442		
Social	Electronic Indigent System	CRR	340 000	2024/02/15	2024/06/15												340 000

Strategic Objective: 4.2 Create an enabling environment to support local economy

Department	Description	Funding Source	Budget 2023_2024	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
LED	Upgrade of Busy Bee building Tulbagh	CRR	800 000	2024/03/01	2024/06/15											200 000	300 000
LED	Market shelter Wolseley	CWDM	100 000	2023/07/15	2023/11/15					100 000							
Electricity Administrat	Upgrade Ceres Substation	Loan	4 918 314	2024/02/15	2024/06/15										500 000	2 000 000	2 418 314
Roads	Upgrade Van Breda Bridge	Prov Grant	11 905 394	2021/07/15	2024/02/15			3 792 351	4 000 000	4 113 043							
Roads	Upgrade Van Breda bridge (own contrib	CRR	4 602 169	2021/07/15	2024/02/15						2 500 000	1 900 000				202 169	



# 9. NON-FINANCIAL COMPONENT

## KEY PERFORMANCE INDICATORS: QUARTERLY & 5 YEAR SCORECARD

### KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

#### Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Ref	Key Performance Indicator	Baseline 2021/22	Target 2022/23 (adjusted)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2023/25	Target 2025/28	Target 2026/27	Target 2027/28	Definitions
TecD11	Percentage expenditure on the preventative & corrective planned maintenance budget of the Technical Department	55%	58%	15%	43%	75%	58%	58%	58%	58%	58%	Percentage reflecting year to date spend/preventative & corrective planned maintenance budget votes of technical department. Maintenance as defined according to MSCOA and excludes emergency corrective maintenance.
TecD13	% Expenditure on Capital Budget by Technical Directorate	55%	55%	10%	45%	65%	55%	55%	55%	55%	57%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget of the technical directorate. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end
WS1.11 (C488)	Number of new sewer connections meeting minimum standards	New	210	20	53	60	210	10	12	12	14	The total number of new sewer connections (defined as connections to a built toilet connected to the sewerage system or a septic tank or a VIP toilet) made by the municipality. This is inclusive of new sewer connections to communal facilities and chemical toilets that meet basic sanitation standards. Only residential.
WS2.11 (C488)	Number of new water connections meeting minimum standards	New	170	2	16	23	170	10	12	12	14	Total number of new water connections meeting minimum standards (supply of water is fixed (tap) water inside dwelling/institution, fixed (tap) water inside yard, and/or Community stand < 300 m) by the municipality. This is inclusive of new water connections to communal facilities that meet minimum standards. Only residential.
TecW121	Percentage compliance with drinking water quality standards	100%	98%	98%	98%	98%	98%	98%	98%	98%	98%	Measure of potable water sample pass rate according to the SANS 241 standard. Average of sample results. Only microbiological results of Escherichia Coli are considered in the measurement. Result should be less than 1 count per 100ml.
EE1.11 (C489)	Number of dwellings provided with connections to mains electricity supply by the municipality	New	230	2	221	225	230	10	12	12	14	Number of new residential supply points commissioned and energised by the municipality
FinM21	Number of formal residential properties for which refuse is removed once per week and which are called for refuse removal as at period end	13 465	11 673	13 465	13 465	11 673	11 673	13 500	13 550	13 570	13 530	The objective of the KPI is to report on the number of residential properties that have access to the service according to the number of properties billed for the service on the SAMRAS financial system Proxy measure for Refuse: Key Performance Indicator.
TecW120	Percentage unaccounted water losses	14%	18%	18%	18%	18%	18%	17%	17%	16%	16%	Unaccounted for water (UFW) is the difference between the quantity of water supplied to the municipality's network and the measured quantity of water used by the customers. UFW has two components: (a) Physical losses due to leakage from pipes, and (b) administrative losses due to illegal connections and under registration of water meters. The reduction of UFW is a crucial step to improve the financial health and to save scarce water resources.
TecE07	Percentage unaccounted electricity losses	10.7%	10.0%	11.0%	10.6%	10.5%	10.0%	10%	10%	10%	10%	Unaccounted for electricity (UFE) is the difference between the quantity of electricity supplied to the municipality's network and the measured quantity of electricity used by the customers. UFE has two components: (a) Technical losses due to ageing/inadequate networks, and (b) administrative or non-technical losses due to illegal connections and under registration of electricity meters. The reduction of UFE is a crucial step to improve the financial health.
TecB07	Kilometres of roads upgraded & rehabilitated	0,6	1km	0	0	0	1km	3	3	4	4	This indicator measures the kilometres of new roads constructed, roads upgraded & rehabilitated and resurfaced

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Ref	Key Performance Indicator	Baseline 2017/22	Target 2022/24 (adjusted)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
TecDir2	Number of subsidised serviced sites developed.	529	No target					130		50	50	A housing opportunity is incremental access to land or delivery of one of the following Housing products: Incremental Housing which provides a serviced site with or without tenure. A serviced site is being defined as a demarcated site with access to water & sanitation services located adjacent to a road.
TecDir22	Percentage of households in demarcated informal areas with access to a water point (tap)	100%	55%	55%	55%	55%	55%	57%	57%	57%	57%	This indicator reflects the percentage of households in demarcated informal areas with access to a water point (tap). Access are being defined as: households within 200m of a water point (tap). Certain gaps may however have been voided or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI
TecSan13	Percentage of households in demarcated informal areas with access to a communal solid facility	100%	55%	55%	55%	55%	55%	57%	57%	57%	57%	This indicator reflects the percentage of households in demarcated informal areas with access to a communal solid facility. Access are being defined as: households within 200m of a communal solid facility. Certain toilets may however have been voided or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI
TecDir21	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste	100%	55%	55%	55%	55%	55%	57%	57%	57%	57%	This indicator reflects the percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste. Access are being defined as: households within 200m of a periodic waste pick-up route or skip for household waste. Certain skips may however have been voided or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI

Note: No target applicable for TecDir2 as no serviced sites is being constructed or budgeted for in 2023/24. It is planned that the serviced sites programme will commence in 2024/25.

KEY PERFORMANCE AREA: 2. GOVERNANCE

Strategic Objective: 2.1 Support Institutional Transformation and Development

Ref	Key Performance Indicator	Baseline 2017/22	Target 2022/24 (adjusted)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
CompR13	Percentage budget spent on implementation of Workplace Skills Plan	95%	95%	10%	25%	55%	95%	96%	96%	96%	96%	A Workplace Skills Plan is a document that outlines the planned education, training and development interventions for the organisation. Its purpose is to formally plan and allocate the budget for appropriate training interventions which will address the needs arising out of Local Governments' Skills Sector Plan. The municipality's strategic requirements as contained in the IDP and the individual departmental staffing strategies and individual employees' PDPA. The WSP shall also take into account the Employment Equity Plan, ensuring incorporation of relevant developmental equity interventions into the plan. Kpi measures percentage expenditure of core allocated towards training needs as arise from WSP. Proxy for National KPI
CompR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality	4	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly reports on the percentage of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan. Quarterly report submitted to Municipal Manager, National Key Performance Indicator



Strategic Objective: 2.2 Ensure Financial Viability

Ref	Key Performance Indicator	Baseline 2017/18	Target 2023/24 (revised)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
FinAdm10	Financial viability expressed as Debt-Coverage ratio	451	450	350	350	455	450	350	350	350	350	This indicator measures debt coverage as (total operating revenue – operating grants received) / total service payments due within the year. This means the municipality is able to cover its debt service payments from operating revenue excluding grants number of times. Proxy for National KPI.
FinAdm9	Financial viability expressed as Cost-Coverage ratio	3.22	2.8	2.8	2.8	2.8	2.8	2.8	2.8	2.8	2.8	This indicator measures (available cash + investments) / monthly fixed operating expenditure. This indicates that with the available cash the municipality is able to pay its fixed operating expenditure for certain amount of months. Proxy for National KPI.
FinAdm11	Financial viability expressed as Outstanding service factors	89%	65%	65%	65%	65%	65%	65%	65%	65%	65%	These indicators measure service delivery to revenue (debt outstanding service debtors / revenue received for services). This means that a % of revenue in the SPP is still outstanding as at year end. Proxy for National KPI.
FinAdm15	Percentage revenue collection	91%	93%	93%	93%	93%	93%	94%	94%	95%	95%	This indicator reflects the percentage of revenue collected from service accounts delivered.
MM1	Percentage expenditure on the preventative & corrective planned maintenance budget of the whole of the municipality.	101%	99%	10%	40%	75%	99%	99%	99%	99%	99%	Percentage reflecting year to date spend / preventative & corrective planned maintenance budget votes for the whole of the municipality. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
MM2	Percentage spend of capital budget for the whole of the municipality	86%	95%	10%	40%	65%	95%	95%	95%	97%	97%	Percentage reflecting year to date spend / total capital budget less any contingent liabilities relating to the capital budget. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.

Strategic Objective: 2.3 To maintain and strengthen relations with international- & inter- governmental partners as well as the local community through the creation of participative structures.

Ref	Key Performance Indicator	Baseline 2017/18	Target 2023/24 (revised)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
MMCP9	Number of RDP community engagements held	Charged	14		7		14	14	14	14	14	Bi-annual community engagements as per RDP Process Plan held in each of the 7 towns
ComSec49	Number of meetings with inter-governmental partners	12	12	3	8	9	12	12	12	12	12	Number of inter-Governmental meetings attended

KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Ref	Key Performance Indicator	Baseline 2017/18	Target 2023/24 (revised)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
ComAn34	Logistics report on customer satisfaction questionnaires on community facilities.	1	1 Report				1 Report	1 Report	1 Report	1 Report	1 Report	This indicator measures the submission of an analysis report on a community survey on community perception and satisfaction in respect of the access to and maintenance of certain community facilities. The survey includes at least the provision of questionnaires at certain facilities for customers to complete.
ComDn1	Percentage expenditure on the preventative & corrective planned maintenance budget of the Community Department.	81%	96%	15%	40%	75%	96%	96%	96%	96%	96%	Percentage reflecting year to date spend / preventative & corrective planned maintenance budget votes for the Community Department. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
ComD12	Percentage expenditure on Capital Budget by Community Divisions	85%	59%	10%	40%	65%	55%	56%	56%	56%	57%	Percentage reflecting year to date spend / total capital budget less any contingent liabilities relating to the capital budget of the community divisions. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.

KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor & vulnerable through programmes & policy

Ref	Key Performance Indicator	Baseline 2021/22	Target 2022/24 (adjusted)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	2657		4520	4520	4520	4520	4400	4200	4300	4300	Refers to the number of account holders subsidised through the municipality's Indigent Policy as at the end of reporting period.
LED2.12	Percentage of the municipality's operating budget spent on Indigent relief for free basic services	Now		5.0%	2.0%	3.0%	5.0%	5.0%	5.0%	4.5%	4.5%	The amount municipal operating budget expended on free basic services to indigent households (R-value) as a percentage of the total operating budget of the municipality for the period Free Basic Services are understood in terms of water, sanitation, electricity and waste removal services only.
LED1.21	Number of work opportunities created through Public Employment Programmes (incl. EPWP and other related employment programmes)	401		400	200	300	400	405	410	410	410	Simple count of the number of short-term work opportunities provided through the municipality by Public Employment Programmes such as Expanded Public Works Programme and other related infrastructure initiatives. EPWP is a nationwide programme covering all spheres of government and SDEs. EPWP projects employ workers on a temporary or ongoing basis with government, contractors, or other non-governmental organisations under the Ministerial Conditions of Employment for the EPWP or technician employment conditions. The indicator tracks the number of unique work opportunities generated within the quarter, regardless of the duration.
ComSoc42	Number of engagements with target groups with the implementation of social development programmes	27		20	5	10	20	20	20	20	20	The indicator refers to the number of engagements with target groups for the implementation of social developmental programmes and/or initiatives
ComS14	Number of housing opportunities provided per year	No target		140	0	0	140	80	80	80	80	A housing opportunity is incremental access to and/or delivery of one of the following Housing products: Practically completed Subsidy Housing which provides a minimum 40m² house.
ComS15	Number of Rental Stock transferred	35		10	0	0	10	40	50	50	50	Number of rental stock transferred to approved households, using established criteria. Rental stock is being defined as subsidised houses constructed before 1994 (scheme houses) and leased by the municipality to identified and approved beneficiaries.

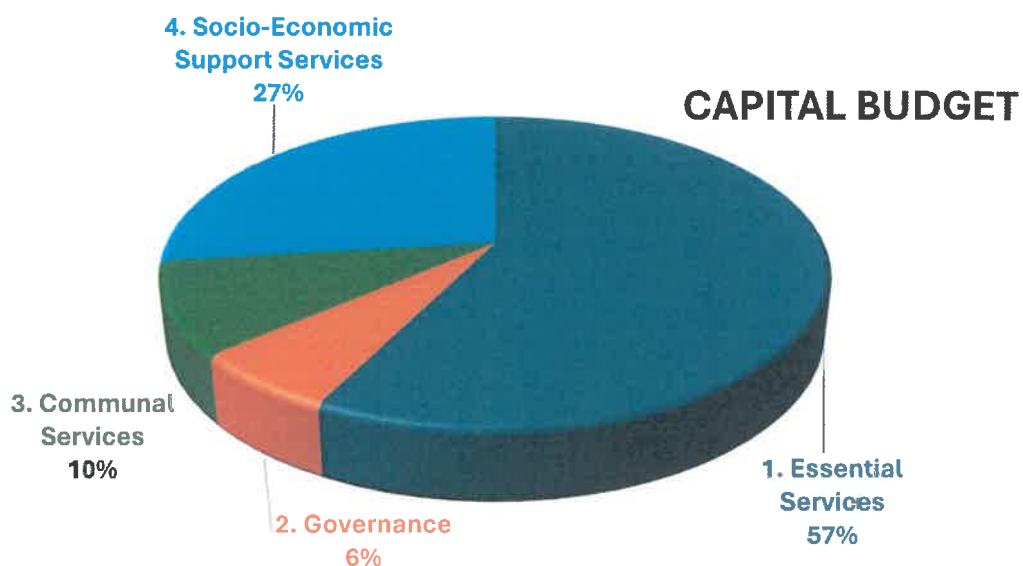
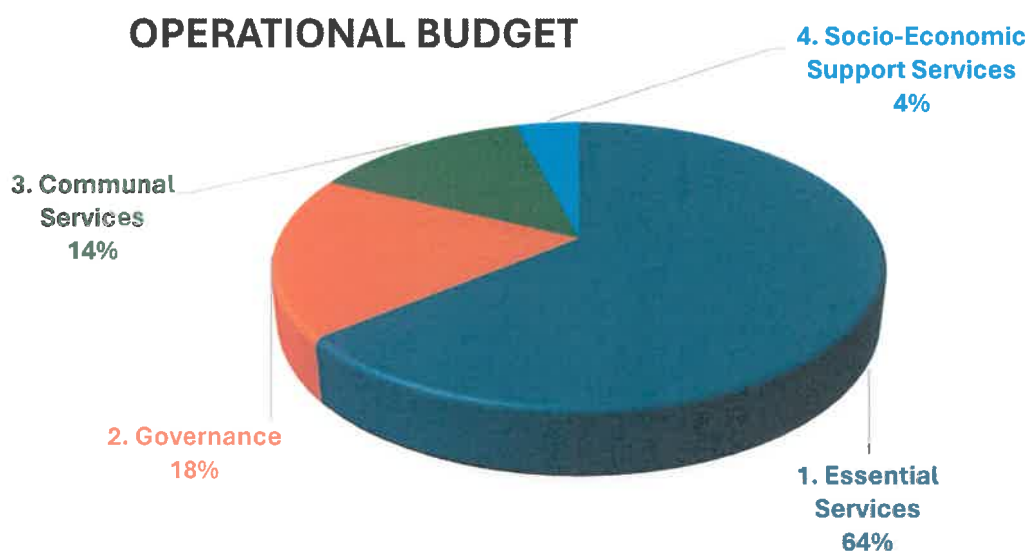
Strategic Objective: 4.2 Create an enabling environment to support local economy

Ref	Key Performance Indicator	Baseline 2021/22	Target 2022/24 (adjusted)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
ComLec19	Bi-annual report on investment incentives implemented	4		2 Reports	1		1	2 Reports	2 Reports	2 Reports	2 Reports	Bi-annual report on investment incentives implemented
ComLec20	Quarterly report on the Small Business Entrepreneurs Development Programme	4		4 Reports	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly report on the Small Business Entrepreneurs Development Programme
ComLec44	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy	4		4 Reports	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Progress reports on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy
LED3.11	Average time taken to finalise business license applications	Now		5 days	2	3	4	5	5	5	5	The indicator measures the average number of working days a business owner can expect to wait from the date of submission of a complete business license application to the date of outcome of licensing decision from the municipality. Business license applications refer to those businesses registering to operate and do business within the municipal area. A 'complete applicant' refers to the point at which all of the required administrative information has been supplied, allowing the municipality to proceed with the processing. A 'finalised application' refers to an application where the municipality has taken a decision to approve or deny the application. An application is considered finalised at the point of the decision, regardless of the time between the decision and the communication of the application outcome.

## 10. BUDGETARY ALIGNMENT WITH IDP

### BUDGET PER KEY PERFORMANCE AREA

KEY PERFORMANCE AREA	OPERATIONAL BUDGET	CAPITAL BUDGET
1. Essential Services	R 606 406 008	R 49 174 971
2. Governance	R 173 793 973	R 5 325 117
3. Communal Services	R 130 326 168	R 8 123 075
4. Socio-Economic Support Services	R 38 314 017	R 23 073 517
<b>TOTAL</b>	<b>R 948 840 166</b>	<b>R 85 696 680</b>



## BUDGET PER STRATEGIC OBJECTIVE

KEY PERFORMANCE AREA	STRATEGIC OBJECTIVE	OPERATIONAL BUDGET	CAPITAL BUDGET
<b>1. Essential Services</b>	1.1 Sustainable provision & maintenance of basic infrastructure	R 606 406 008	R 44 824 999
	1.2 Provide for the needs of informal settlements through improved services		R 4 349 972
<b>2. Governance</b>	2.1 Support Institutional Transformation & Development	R 106 707 712	R 4 772 879
	2.2 Ensure financial viability	R 64 083 889	R 432 238
	2.3 Maintain & strengthen relations	R 3 002 372	R 120 000
<b>3. Communal Services</b>	3.1 Provide & maintain facilities & environment that make citizens feel at home	R 130 326 168	R 8 123 075
<b>4. Socio-Economic Support Services</b>	4.1 Support the poor & vulnerable through programmes & policy	R 35 415 660	R 747 640
	4.2 Create an enabling environment to support local economy	R 2 898 357	R 22 325 877
<b>Total</b>		<b>R 948 840 166</b>	<b>R 85 696 680</b>

## FIVE YEAR PROJECTED CAPITAL EXPENDITURE PER WARD

KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027	Budget 2027_2028
Dir Tech	Office Equipment (Director)	CRR	All	39 000	30 000	30 000	30 000	30 000
Electricity Admini	MV Substation Equipment	CRR	All	1 500 000	1 500 000		1 500 000	
Electricity Admini	Upgrade on electrical network renewable	CRR	All	1 000 000				
Electricity Admini	Upgrade of LV Network Cables	CRR	All	500 000	1 000 000		1 000 000	
Electricity Admini	MV Network Equipment	CRR	All	900 000	1 000 000		1 000 000	
Electricity Admini	Upgrade of MV Cables	CRR	All	1 000 000	600 000	1 500 000	1 500 000	
Electricity Admini	Tools & Equipment	CRR	All		150 000	250 000	200 000	
Electricity Admini	Electrical Network Refurbishment	CRR	All	1 000 000	1 500 000		1 500 000	
Electricity Admini	Fencing Tulbagh Depot	CRR	11	2 556 470				
Roads	Network streets	CRR	All	5 000 000		2 500 000		2 500 000
Roads	Rehabilitation - Streets Tulbagh	CRR	11			3 500 000		
Roads	Tools & Equipment	CRR	All	100 000	50 000		100 000	
Roads	NMT Sidewalks Ceres	CRR	3,5		500 000			
Roads	Tulbagh, Rossouwstr upgrade	MIG	11		107 177	9 074 783		
Roads	Tulbagh upgrade roads north of Steinthal	MIG	11		8 260 870			
Roads	Tulbagh upgrade roads north of Steinthal	CRR	11	200 000				
Roads	Road maintenance & upgrade	MIG	All				12 000 000	15 000 000
Roads	Upgrade pavements	CWDM	3,5	500 000				
Roads	Resealing Roads Wolseley	MIG	2,7	1 000				
Sewerage	Aerator replacement programme	CRR	All		500 000		700 000	
Sewerage	Refurbishment WWTW	CRR	All		750 000		1 000 000	
Sewerage	Sewer Pumps-replacement	CRR	All		250 000		500 000	500 000
Sewerage	Sewer Network Replacement	CRR	All	699 968	2 000 000		2 000 000	2 000 000
Sewerage	Security upgrades	CRR	All		300 000		116 000	116 000
Sewerage	Plant & Equipment	CRR	All				344 000	
Sewerage	Upgrade WWTW Wolseley	WSIG	7					
Sewerage	Upgrade WWTW Wolseley (Own Contribu	CRR	7					
Sewerage	Generators	Prov Grant	All	413 043				
Sewerage	Generators	CRR	All	2 440 856				
Solid Waste Dispi	Transfer stations & related infrastructure (	CRR	3				5 817 400	
Solid Waste Dispi	Fencing Landfill site	Loan	4,10	4 517 500				
Solid Waste Dispi	Fencing Landfill site	CRR	4,10	177 051				
Solid Waste Rem	Drop-offs Transfer stations Tulb/PAH/BV	Loan	All	1 081 686				
Solid Waste Rem	Drop-offs Transfer stations	Grant	All	1 200 000				
Solid Waste Rem	Furniture & Office equipment	Belgium	All	256 457				
Solid Waste Rem	Waste Management Vehicles	MIG	All	7 414 650				
Storm Water	Network - Storm Water Upgrading	CRR	All		450 000			
Water Distribution	Infrastructure Management System	CRR	All		200 000			
Water Distribution	Plant & Equipment	CRR	All	200 000	50 000			
Water Distribution	Security upgrades	CRR	All		450 000			
Water Distribution	Network- Water Pipes & Valve Replaceme	CRR	All	100 000	2 000 000		2 000 000	2 000 000
Water Distribution	Tulbagh Dam	RBIG	7, 11					
Water Distribution	Grey Water System	CRR	All		500 000	1 000 000		
Water Distribution	Op-Die-Berg Reservoir	MIG	8	4 979 284				
Water Distribution	Op-Die-Berg Reservoir	CRR	8	198 731				
Water Distribution	Tulbagh Reservoir	MIG	7,11	2 448 391	4 526 320			
Water Distribution	Tierhokskloof bulk pipeline	MIG	2,7	1 364 261	2 100 000			
Water Distribution	Tierhokskloof bulk pipeline (own contributi	CRR	2,7		2 956 522			
Water Distribution	Tulbagh Dam (own contribution)	CRR	7,11	3 012 651				
Water Distribution	Nduli: Upgrade & replace water pipe line a	MIG	5		3 913 043			
Water Distribution	Plant & Equipment	Priv Ent	All	24 000				



**Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services**

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027	Budget 2027_2028
Electricity Admini	Electrical Network Housing Project	INEP	All		869 565	869 565		
Electricity Admini	Vredebes 150 houses electrification	CRR	5	1 037 246				
Roads	Nduli Infill Internal Roads	IHHSDG	1,12					
Roads	Vredebes Access Collector	CRR	5	724 203				
Sewerage	Nduli Infill Internal Sewerage	IHHSDG	1,12					
Sewerage	Toilets for informal settlements	Prov Grant	7	956 522				
Sewerage	Tulbagh bulk sewer lowcost housing	MIG	7,11			10 434 783		
Storm Water	Nduli Infill Internal Storm water	IHHSDG	1,12					
Water Distribution	Vredebes Bulk internal water pipeline	MIG	5	1 632 001	907 372			
Water Distribution	Nduli Infill Internal Water	IHHSDG	1,12					

**KEY PERFORMANCE AREA: 2. GOVERNANCE**

**Strategic Objective: 2.1 Support Institutional Transformation and Development**

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027	Budget 2027_2028
Administrative &	Furniture & Equipment	CRR	All					
Administrative &	Corporate Support	CRR	All			500 000		
Dir Corp	Office Equipment	CRR	All	51 000	50 000	500 000		
Administrative &	Furniture & Equipment	CRR	All	35 000				
Administrative &	Furniture & Equipment	CRR	All	31 600				
Information Tech	IT Equipment	CRR	All			650 000	215 000	
Information Tech	IT Equipment	CRR	All			2 500 000		
Municipal Manage	Office Equipment	CRR	All		30 000			
Fleet Management	Vehicle Replacement Program	CRR	All	4 655 279		400 000		
Fleet Management	Vehicle Replacement Program	Belgium	All			300 000		
Fleet Management	Tools & Equipment	CRR	All					
Fleet Management	Workshop Building Upgrade	CRR	3			300 000		

**Strategic Objective: 2.2 Ensure Financial Stability**

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027	Budget 2027_2028
Dir Fin	Office Equipment	CRR	All		30 000			
Finance	Furniture & equipment	Equitable Share	All				40 000	
Finance	Furniture & equipment	CRR	All				711 157	
Finance	Computer Equipment	CRR	All	372 238			50 000	
Finance	Computer Equipment	Grant	All	15 000			75 000	
Finance	Computer Equipment	Grant	All	15 000				
Finance	Furniture & equipment	CRR	All	30 000				
Finance	Furniture & equipment	CRR	All					

**Strategic Objective: 2.3 Maintain and strengthen relations**

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027	Budget 2027_2028
Communication	Access Control - Furniture and Equipment	CRR	All	100 000		1 000 000		
Communication	Signage & Billboards	CRR	All					
Communication	Camera equipment	CRR	All	20 000	20 000			

KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027	Budget 2027_2028
Cemeteries	Expanding of Cemetery	CRR	All		300 000			
Cemeteries	New regional cemetery	MIG	All		4 956 522			
Community Halls	Townhalls Equipment	CRR	All					
Community Parks	Chainsaws	CRR	All		90 000		100 000	
Community Parks	Brushcutters	CRR	All		120 000		120 000	
Community Parks	Irrigation equipment for parks	CRR	All			500 000		
Community Parks	Truck 1.3 ton	CRR	All			1 350 000		
Community Parks	Landscaping of parks	CRR	All		300 000	500 000		
Community Parks	Parks equipment	CRR	All	100 000		600 000		
Community Parks	Tools & equipment	CRR	All					
Fire Fighting & Protection	Capex Fire Fighting Equipment	CRR	All		350 000	150 000	400 000	
Fire Fighting & Protection	Rescue equipment	Prov Grant	All	856 522		350 000		
Libraries	Library Nduli	CRR	1,12	2 000 000				
Swimming Pools	Swimming Pool Nduli	CRR	1,12			30 000		
Sport Grounds & Facilities	Ablution facilities at Hamlet (Breestr) sports ground	RSEP	4,10				695 652	
Sport Grounds & Facilities	Containers 3x3m	CRR	All		100 000	500 000		
Sport Grounds & Facilities	Ceres upgrade Of Leyell Str Sport Facilities	MIG	3	2 517 544				
Sport Grounds & Facilities	Vredebes sportsgrounds	MIG	5				15 000 000	12 000 000
Sport Grounds & Facilities	Tulbagh sports facilities upgrade	MIG	7,11			3 913 043		
Sport Grounds & Facilities	Kliprug sportfield change rooms	CRR	4					
Sport Grounds & Facilities	Upgrade sportsgrounds	CRR	All	427 000		400 000	600 000	
Sport Grounds & Facilities	Resurface netball courts	CRR	All		200 000	250 000		
Sport Grounds & Facilities	Upgrade Sportsgrounds	Prov Grant	4	585 217				
Sport Grounds & Facilities	Equipment	CRR	All					
Dir Comm	Office Equipment	CRR	All	140 000	30 000			
Traffic	Security Cameras	Prov Grant	All	172 879				
Traffic	Vehicle Replacement Programme	CRR	All			500 000	240 000	
Traffic	Test Centre Equipment	CRR	All	650 000				
Electricity Streetlighting	Upgrade of Streetlights	CRR	All	500 000	350 000	500 000	400 000	
Roads	Traffic Calming	CRR	All		200 000	50 000		
Roads	Tulbagh Taxi Rank (Ph1)	RSEP	11	173 913				

KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor and vulnerable through programmes and policies

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027	Budget 2027_2028
Housing	Fencing of Trichardtstr Flats	CRR	3	132 198				
Social	Electronic Indigent System	Prov Grant	All	275 442				
Social	Electronic Indigent System	CRR	All	340 000				

Strategic Objective: 4.2 Create an enabling environment to support local economy

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027	Budget 2027_2028
LED	Upgrade of Busy Bee building Tulbagh	CRR	7,11	800 000				
LED	Market shelter Wolseley	CWDM	2,7	100 000				
Resorts	Chalet Furniture	CRR	3		450 000			
Electricity Administration	Upgrade Ceres Substation	Loan	3,5	4 918 314				
Roads	Upgrade Van Breda Bridge	Prov Grant	3,5	11 905 394				
Roads	Upgrade Van Breda bridge (own contribution)	CRR	3,5	4 602 169				



ANNEXURE A: MFMA CIRCULAR 88 NATIONAL INDICATORS

ANNEXURE B: MFMA CIRCULAR 88 COMPLIANCE QUESTIONS

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

**Circular 88: Planning Template: 2023/24**

Performance indicator	Ref No.	Data element	Baseline 2021/22	Annual target 2023/24	1st Quarter Planned output	2nd Quarter Planned output	3rd Quarter Planned output	4th Quarter Planned output
<b>C88 OUTPUT INDICATORS FOR QUARTERLY REPORTING</b>								
EE1.11		Number of dwellings provided with connections to mains electricity supply by the municipality	5,00	5,00	1,00	1,00	1,00	2,00
	EE1.11(1)	1 Number of residential supply points energised and commissioned by the municipality						
EE3.11		Percentage of unplanned outages that are restored to supply within industry standard timeframes	80,0%	90,0%	90,0%	90,0%	90,0%	90,0%
	EE3.11(1)	1 Number of unplanned outages restored within x hours						
	EE3.11(2)	2 Total number of unplanned outages						
EE3.21		Percentage of planned maintenance performed		80,0%	80,0%	80,0%	80,0%	80,0%
	EE3.21(1)	1 Actual number of maintenance 'jobs' for planned or preventative maintenance						
	EE3.21(2)	2 Budgeted number of maintenance 'jobs' for planned or preventative maintenance						
TR6.12		Percentage of surfaced municipal road lanes which has been resurfaced and resealed	1,0%	1,0%	0,0%	0,0%	1,0%	0,0%
	TR6.12(1)	1 Kilometres of municipal road lanes resurfaced and resealed						
	TR6.12(2)	2 Kilometres of surfaced municipal road lanes						
TR6.13		KMs of new municipal road network	0,76	0,00	0,00	0,00	0,00	0,00
	TR6.13(1)	1 Number of kilometres of surfaced road network built						
	TR6.13(2)	2 Number of kilometres of unsurfaced road network built						
TR6.21		Percentage of reported pothole complaints resolved within standard municipal response time		100,00%	100,00%	100,00%	100,00%	100,00%
	TR6.21(1)	1 Number of pothole complaints resolved within the standard time after being reported						
	TR6.21(2)	2 Number of potholes reported						
WS1.11		Number of new sewer connections meeting minimum standards	3,00	5,00	0,00	2,00	1,00	2,00
	WS1.11(1)	1 Number of new sewer connections to consumer units						
	WS1.11(2)	2 Number of new sewer connections to communal toilet facilities.						
WS2.11		Number of new water connections meeting minimum standards	3,00	5,00	0,00	2,00	1,00	2,00
	WS2.11(1)	1 Number of new water connections to piped (tap) water						
	WS2.11(2)	2 Number of new water connections to public/communal facilities.						
WS3.11		Percentage of callouts responded to within 24 hours (sanitation/wastewater)	100,0%	95,0%	95,0%	95,0%	95,0%	95,0%
	WS3.11(1)	1 Number of callouts responded to within 24 hours (sanitation/wastewater)						
	WS3.11(2)	2 Total number of callouts (sanitation/wastewater)						
WS3.21		Percentage of callouts responded to within 24 hours (water)		95,0%	95,0%	95,0%	95,0%	95,0%
	WS3.21(1)	1 Number of callouts responded to within 24 hours (water)						

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

Performance indicator			Ref No.	Data element	Baseline 2021/22	Annual target 2023/24	1st Quarter Planned output	2nd Quarter Planned output	3rd Quarter Planned output	4th Quarter Planned output
GG1.21	Staff vacancy rate	WS3.21(2)	2	Total water service callouts received						
						5,0%	5,0%	5,0%	5,0%	5,0%
GG1.22	Percentage of vacant posts filled within 3 months	GG1.21(1)	1	The number of employee posts on the approved organisational structure						
		GG1.21(2)	2	The number of permanent employees in the municipality						
					71,0%	80,0%	80,0%	80,0%	80,0%	80,0%
GG2.11	Percentage of ward committees with 6 or more ward committee members (excluding the ward councillor)	GG1.22(1)	1	Number of vacant posts filled within 3 months since the date (dd/mm/yyyy) of authority to proceed with filling the vacancy						
		GG1.22(2)	2	Number of vacant posts that have been filled						
					100,0%	90,0%	90,0%	90,0%	90,0%	90,0%
GG2.12	Percentage of wards that have held at least one councillor-convened community meeting	GG2.11(1)	1	Total number of ward committees with 6 or more members						
		GG2.11(2)	2	Total number of wards						
					90,0%	90,0%	90,0%	90,0%	90,0%	90,0%
GG2.31	Percentage of official complaints responded to through the municipal complaint management system	GG2.12(1)	1	Total number of councillor convened ward community meetings						
		GG2.12(2)	2	Total number of wards						
						90,0%	90,0%	90,0%	90,0%	90,0%
GG5.11	Number of active suspensions longer than three months	GG2.31(1)	1	Number of official complaints responded to according to municipal norms and standards						
		GG2.31(2)	2	Number of official complaints received						
					0,00	0,00	0,00	0,00	0,00	0,00
GG5.12	Quarterly salary bill of suspended officials	GG5.11(1)	1	Simple count of the number of active suspensions in the municipality lasting more than three months						
					R 0	R 0	R 0	R 0	R 0	R 0
LED1.21	number of work opportunities created through Public Employment Programmes (incl. EPWP, CWP and other related employment programmes)	GG5.12(1)	1	Sum of the salary bill for all suspended officials for the reporting period						
					400,00	405,00	100,00	100,00	100,00	105,00
		LED1.21(1)	1	Number of work opportunities provided by the municipality through the Expanded Public Works Programme						
LED2.12	Percentage of the municipality's operating budget spent on indigent relief for free basic services	LED1.21(2)	2	Number of work opportunities provided through the Community Works Programme and other related infrastructure initiatives.						
					4,5%	4,5%	4,5%	4,5%	4,5%	4,5%
		LED2.12(1)	1	R-value of operating budget expenditure on free basic services						
FD1.11	Percentage compliance with the required attendance time for structural firefighting incidents	LED2.12(2)	2	Total operating budget for the municipality						
					91,0%	95,0%	95,0%	95,0%	95,0%	95,0%
		FD1.11(1)	1	Number of structural fire incidents where the attendance time was 14 minutes or less						

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

Performance indicator	Ref No.	Data element	Baseline 2021/22	Annual target 2023/24	1st Quarter Planned output	2nd Quarter Planned output	3rd Quarter Planned output	4th Quarter Planned output
LED1.11	FD1.11(2)	2 Total number of distress calls for structural fire incidents received						
		Percentage of total municipal operating expenditure spent on contracted services physically residing within the municipal area	5,0%	6,0%	6,0%	6,0%	6,0%	6,0%
	LED1.11(1)	1 R-value of operating expenditure on contracted services within the municipal area						
	LED1.11(2)	2 Total municipal operating expenditure on contracted services						
LED3.11		Average time taken to finalise business license applications	10,00	10,00	10,00	10,00	10,00	10,00
	LED3.11(1)	1 Sum of the total working days per business application finalised						
	LED3.11(2)	2 Number of business applications finalised						
LED3.31		Average number of days from the point of advertising to the letter of award per 80/20 procurement process	150,00	150,00	150,00	150,00	150,00	150,00
	LED3.31(1)	1 Sum of the number of days from the point of advertising a tender in terms of the 80/20 procurement process to the issuing of the letter of award						
	LED3.31(2)	2 Total number of 80/20 tenders awarded as per the procurement process						
LED3.32		Percentage of municipal payments made to service providers who submitted complete forms within 30-days of invoice submission	100,0%	100,0%	100,0%	100,0%	100,0%	100,0%
	LED3.32(1)	1 Number of municipal payments within 30-days of complete invoice receipt made to service providers						
	LED3.32(2)	2 Total number of complete invoices received (30 days or older)						
FM1.11		Total Capital Expenditure as a percentage of Total Capital Budget	95,0%	95,0%	10,0%	40,0%	60,0%	95,0%
	FM1.11(1)	1 Actual Capital Expenditure						
	FM1.11(2)	2 Budgeted Capital Expenditure						
FM1.12		Total Operating Expenditure as a percentage of Total Operating Expenditure Budget	95,0%	98,0%	25,0%	50,0%	75,0%	98,0%
	FM1.12(1)	1 Actual Operating Expenditure						
	FM1.12(2)	2 Budgeted Operating Expenditure						
FM1.13		Total Operating Revenue as a percentage of Total Operating Revenue Budget	95,0%	95,0%	25,0%	50,0%	75,0%	95,0%
	FM1.13(1)	1 Actual Operating Revenue						
	FM1.13(2)	2 Budgeted Operating Revenue						
FM1.14		Service Charges and Property Rates Revenue as a percentage of Service Charges and Property Rates Revenue Budget	95,0%	95,0%	25,0%	50,0%	75,0%	95,0%
	FM1.14(1)	1 Actual Service Charges Revenue						
	FM1.14(2)	2 Actual Property Rates Revenue						
	FM1.14(3)	3 Budgeted Service Charges and Property Rates Revenue						
FM1.21		Funded budget (Y/N) (Municipal)		1		1		1
	FM1.21(1)	1 Municipal funded budget self-assessment outcome (Yes= 1 and No= 2)						
FM3.11		Cash/Cost coverage ratio	3,0	3,0	3,0	3,0	3,0	3,0
	FM3.11(1)	1 Cash and cash equivalent						
	FM3.11(2)	2 Unspent Conditional Grants						

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

Performance indicator		Ref No.	Data element	Baseline 2021/22	Annual target 2023/24	1st Quarter Planned output	2nd Quarter Planned output	3rd Quarter Planned output	4th Quarter Planned output
FM3.13	Trade payables to cash ratio	FM3.11(3)	3 Overdraft						
		FM3.11(4)	4 Short Term Investment						
		FM3.11(5)	5 Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, Provision for Bad Debts, Impairment and Loss on Disposal of Assets)						
				100,0%	100,0%	100,0%	100,0%	100,0%	100,0%
FM3.14	Liquidity ratio	FM3.13(1)	1 Cash and cash equivalents						
		FM3.13(2)	2 Trade payables						
				1,0	1,0	1,0	1,0	1,0	1,0
FM4.31	Creditors payment period	FM3.14(1)	1 Cash and cash equivalents						
		FM3.14(2)	2 Current liabilities						
				30,00	30,00	30,00	30,00	30,00	30,00
FM5.11	Percentage of total capital expenditure funded from own funding (Internally generated funds + Borrowings)	FM4.31(1)	1 Trade Creditors Outstanding						
		FM4.31(2)	2 Credit purchases (operating and capital)						
				15,0%	43,0%	43,0%	43,0%	43,0%	43,0%
FM6.12	Percentage of awarded tenders [over R200k], published on the municipality's website	FM5.11(1)	1 Internally Generated Funds						
		FM5.11(2)	2 Borrowings						
		FM5.11(3)	3 Total Capital Expenditure						
				100,0%	100,0%	100,0%	100,0%	100,0%	100,0%
FM6.13	Percentage of tender cancellations	FM6.12(1)	1 Number of awarded tenders published on the municipality's website						
		FM6.12(2)	2 Number of awarded tenders						
				20,0%	20,0%	20,0%	20,0%	20,0%	20,0%
FM7.11	Debtors payment period	FM6.13(1)	1 Number of tenders cancelled						
		FM6.13(2)	2 Total number of tenders advertised and closed						
				30,00	30,00	30,00	30,00	30,00	30,00
FM7.12	Collection rate ratio	FM7.11(1)	1 Gross Debtors						
		FM7.11(2)	2 Bad Debt Provision						
		FM7.11(3)	3 Billed Revenue						
				92,0%	92,0%	92,0%	92,0%	92,0%	92,0%
		FM7.12(1)	1 Gross Debtors Opening Balance						
		FM7.12(2)	2 Billed Revenue						
		FM7.12(3)	3 Gross Debtors Closing Balance						
		FM7.12(4)	4 Bad Debts Written Off						

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

**Circular 88: Planning Template: 2023/24**

Performance indicator		Baseline 2021/22	Annual Result 2023/24	1st Quarter Result	2nd Quarter Result	3rd Quarter Result	4th Quarter Result
<b>QUARTERLY COMPLIANCE INDICATORS</b>							
C1.	Number of signed performance agreements by the MM and section 56 managers	4					
C2.	Number of ExCo or Mayoral Executive meetings held	6					
C3.	Number of Council portfolio committee meetings held	21					
C4.	Number of MPAC meetings held	3					
C6.	Number of formal (minuted) meetings between the Mayor, Speaker and MM were held to deal with municipal matters						
C7.	Number of formal (minuted) meetings - to which all senior managers were invited- held	20					
C8.	Number of councillors completed training	17					
C9.	Number of municipal officials completed training	214					
C10.	Number of work stoppages occurring	0					
C11.	Number of litigation cases instituted by the municipality						
C12.	Number of litigation cases instituted against the municipality						
C13.	Number of forensic investigations instituted						
C14.	Number of forensic investigations conducted						
C15.	Number of days of sick leave taken by employees	5674					
C16.	Number of permanent employees employed	507					
C17.	Number of temporary employees employed	41					
C18.	Number of approved demonstrations in the municipal area	4					
C19.	Number of recognised traditional and Khoi-San leaders in attendance (sum of) at all council meetings						
C20.	Number of permanent environmental health practitioners employed by the municipality	0					
C22.	Number of Council meetings held	16					
C23.	Number of disciplinary cases for misconduct relating to fraud and corruption	0					
C24.	Number of council meetings disrupted	0					
C25.	Number of protests reported	2					
C26.	R-value of all tenders awarded	R120 000 000,00					

# **CIRCULAR 88 PERFORMANCE INDICATORS**

**2023/2024**

C27.	Number of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations	180				
C28.	R-value of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations	R 15 000 000,00				
C29.	Number of approved applications for rezoning a property for commercial purposes	15				
C30.	Number of business licenses approved	20				
C32.	Number of positions filled with regard to municipal infrastructure	496				
C33.	Number of tenders over R200 000 awarded	50				
C34.	Number of months the Municipal Managers' position has been filled (not Acting)	11				
C35.	Number of months the Chief Financial Officers' position has been filled (not Acting)	12				
C36.	Number of vacant posts of senior managers	1				
C38.	Number of filled posts in the treasury and budget office	57				
C40.	Number of filled posts in the development and planning department	14				
C42.	Number of registered engineers employed in approved posts	3				
C43.	Number of engineers employed in approved posts	3				
C44.	Number of disciplinary cases in the municipality	5				
C45.	Number of finalised disciplinary cases	0				
C47.	Number of waste management posts filled	75				
C49.	Number of electricians employed in approved posts	4				
C51.	Number of filled water and wastewater management posts	37				
C56.	Number of properties with water supply (not meeting minimum supply level standards)	0				
C57.	Number of registered electricity consumers with a mini grid-based system in the municipal service area					
C58.	Total non-technical electricity losses in MWh (estimate)					
C59.	Number of municipal buildings that consume renewable energy	0				
C61.	Total number of chemical toilets in operation					
C63.	Total volume of water delivered by water trucks					
C67.	Number of paid full-time firefighters employed by the municipality	14				
C68.	Number of part-time and firefighter reservists in the service of the municipality	0				
C69.	Number of 'displaced persons' to whom the municipality delivered assistance	0				
C71.	Number of procurement processes where disputes were raised					



# **CIRCULAR 88 PERFORMANCE INDICATORS**

**2023/2024**

C73.	Number of structural fires occurring in informal settlements	71					
C74.	Number of dwellings in informal settlements affected by structural fires (estimate)	25					
C76.	Number of meetings of the Executive or Mayoral Committee postponed due to lack of quorum directly or in partnership with other stakeholders	0					
C77.	B-BBEE Procurement Spend on Empowering Suppliers that are at least 51% black owned based						
C78.	B-BBEE Procurement Spend on Empowering Suppliers that are at least 30% black women owned						
C79.	B-BBEE Procurement Spend from all Empowering Suppliers based on the B-BBEE Procurement						
C86.	Number of households in the municipal area registered as indigent	2450					
C89.	Number of meetings of the Executive or Mayoral Committee postponed due to lack of quorum	0					
C92.	Number of agenda items deferred to the next council meeting						
C93.	Number of awards made in terms of SCM Reg 32						
C94.	Number of requests approved for deviation from approved procurement plan						

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

**Circular 88: Planning Template: 2023/24**

Performance indicator	Ref No.	Data element	Baseline 2021/22	Medium term target (term of government) 2027/28	Annual target 2023/24
<b>C88 OUTCOME INDICATORS FOR ANNUAL REPORTING</b>					
EE4.4	Percentage total electricity losses		10,0%	10,0%	10,0%
	EE4.4(1)	1 Electricity Purchases in kWh			
	EE4.4(2)	2 Electricity Sales in kWh			
ENV5.1	Recreational water quality (coastal)				
	ENV5.1(1)	1 Number of coastal water samples classified as "sufficient"			
	ENV5.1(2)	2 Total number of recreational coastal water quality samples taken			
ENV5.2	Recreational water quality (inland)				
	ENV5.2(1)	1 Number of inland water sample tests within the 'targeted range' for intermediate contact recreational water use			
	ENV5.2(2)	2 Total number of sample tests undertaken			
HS3.5	Percentage utilisation rate of community halls				
	HS3.5(1)	1 Sum of hours booked across all community halls in the period of assessment			
	HS3.5(2)	2 Sum of available hours for all community halls in the period of assessment.			
HS3.6	Average number of library visits per library		1 500,00	1 550,00	1 500,00
	HS3.6(1)	1 Total number of library visits			
	HS3.6(2)	2 Count of municipal libraries			
HS3.7	Percentage of municipal cemetery plots available		32,0%	40,0%	32,0%
	HS3.7(1)	1 Number of available municipal burial plots in active municipal cemeteries			
	HS3.7(2)	2 Total capacity of all burial plots in active municipal cemeteries			
TR6.2	Number of potholes reported per 10kms of municipal road network		0,20	0,20	0,20
	TR6.2(1)	1 Number of potholes reported			
	TR6.2(2)	2 Kilometres of surfaced municipal road network			
WS3.1	Frequency of sewer blockages per 100 KMs of pipeline		2 430,00	2 100,00	2 430,00
	WS3.1(1)	1 Number of blockages in sewers that occurred			
	WS3.1(2)	2 Total sewer length in KMs			
WS3.2	Frequency of water mains failures per 100 KMs of pipeline				
	WS3.2(1)	1 Number of water mains failures (including failures of valves and fittings			
	WS3.2(2)	2 Total mains length (water) in KMs			
WS3.3	Frequency of unplanned water service interruptions				
	WS3.3(1)	1 Number of unplanned water service interruptions			

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

Performance indicator		Ref No.	Data element	Baseline 2021/22	Medium term target (term of government) 2027/28	Annual target 2023/24
WS4.1	Percentage of drinking water samples complying to SANS241	WS3.3(2)	2 Total number of water service connections			
				100,0%	100,0%	100,0%
		WS4.1(1)	1 Number of water sample tests that complied with SANS 241 requirements			
WS4.2	Percentage of wastewater samples compliant to water use license conditions	WS4.1(2)	2 Total number of water samples tested			
				95,0%	95,0%	95,0%
		WS4.2(1)	1 Number of wastewater samples tested per determinant that meet compliance to specified water use license requirements			
WS5.1	Percentage of non-revenue water	WS4.2(2)	2 Total wastewater samples tested for all determinants over the municipal financial year			
				35,0%	30,0%	35,0%
		WS5.1(1)	1 Number of Kilolitres Water Purchased or Purified			
WS5.2	Total water losses	WS5.1(2)	2 Number of kilolitres of water sold			
				135,00	130,00	135,00
		WS5.2(1)	1 System input volume			
WS5.4	Percentage of water reused	WS5.2(2)	2 Authorised consumption			
		WS5.2(3)	3 Number of service connections			
		WS5.4(1)	1 1.a Direct use of treated municipal wastewater (not including irrigation)			
		WS5.4(2)	2 1.b Direct use of treated municipal wastewater for irrigation purposes			
GG1.1	Percentage of municipal skills development levy recovered	WS5.4(3)	3 System input volume			
		GG1.1(1)	1 R-value of municipal skills development levy recovered			
GG1.2	Top management stability	GG1.1(2)	2 R-value of the total qualifying value of the municipal skills development levy			
				90,0%	95,0%	90,0%
		GG1.2(1)	1 Total sum of standard working days, in the reporting period, that each S56 and S57 post was occupied by a fully appointed official (not suspended or vacant) with a valid signed contract and performance agreement)			
GG2.1	Percentage of ward committees that are functional (meet four times a year, are quorate, and have an action plan)	GG1.2(2)	2 Aggregate working days for all S56 and S57 Posts			
				95,0%	98,0%	95,0%
		GG2.1(1)	1 Functional ward committees			
GG2.2	Attendance rate of municipal council meetings by participating leaders (recognised traditional and/or Khoi-San leaders)	GG2.1(2)	2 Total number of wards			

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

Performance indicator	Ref No.	Data element	Baseline 2021/22	Medium term target (term of government) 2027/28	Annual target 2023/24
GG4.1	GG2.2(1)	1 Sum of the total number of recognised traditional and Khoi-San leaders in attendance at municipal council proceedings			
	GG2.2(2)	2 The total number of traditional and Khoi-San leaders within the municipality			
	GG2.2(3)	3 Total number of Council meetings			
		Percentage of councillors attending council meetings	87,0%	87,0%	87,0%
	GG4.1(1)	1 The sum total of councillor attendance of all council meetings			
	GG4.1(2)	2 The total number of council meetings			
FM1.1	GG4.1(3)	3 The total number of councillors in the municipality			
		Percentage of expenditure against total budget	92,0%	94,0%	92,0%
	FM1.1(1)	1 Total expenditure (operating + capital)			
FM2.1	FM1.1(2)	2 Total budget (operating + capital)			
		Percentage of total operating revenue to finance total debt (Total Debt (Borrowing) / Total operating revenue)	0,3%	0,4%	0,3%
	FM2.1(1)	1 Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease)			
FM2.2	FM2.1(2)	2 Total Operating Revenue			
	FM2.1(3)	3 Operating Conditional Grant			
		Percentage change in cash backed reserves reconciliation	0,0%	0,0%	0,0%
	FM2.2(1)	1 Cash backed reserves (previous year)			
FM3.1	FM2.2(2)	2 Cash backed reserves (current year)			
		Percentage change in cash and cash equivalent (short term)	60,0%	21,0%	60,0%
	FM3.1(1)	1 Cash and cash equivalent (Current year)			
FM4.1	FM3.1(2)	2 Cash and cash equivalent (Previous year)			
		Percentage change of unauthorised, irregular, fruitless and wasteful expenditure	0,0%	0,0%	0,0%
	FM4.1(1)	1 Irregular expenditure (previous year)			
	FM4.1(2)	2 Fruitless and Wasteful expenditure (previous year)			
	FM4.1(3)	3 Unauthorised expenditure (previous year)			
	FM4.1(4)	4 Irregular expenditure (current year)			
	FM4.1(5)	5 Fruitless and Wasteful expenditure (current year)			
FM4.2	FM4.1(6)	6 Unauthorised expenditure (current year)			
		Percentage of total operating expenditure on remuneration	32,0%	32,0%	32,0%
	FM4.2(1)	1 Employee Related Costs			
	FM4.2(2)	2 Councillors' Remuneration			

# CIRCULAR 88 PERFORMANCE INDICATORS

2023/2024

Performance indicator		Ref No.	Data element	Baseline 2021/22	Medium term target (term of government) 2027/28	Annual target 2023/24
FM4.3	Percentage of total operating expenditure on contracted services	FM4.2(3)	3 Total Operating Expenditure			
				5,0%	6,0%	5,0%
		FM4.3(1)	1 Contracted Services			
FM5.1	Percentage change of own funding (Internally generated funds + Borrowings) to fund capital expenditure	FM4.3(2)	2 Total Operating Expenditure			
				15,0%	43,0%	15,0%
		FM5.1(1)	1 Internally Generated Funds (current year)			
FM5.2	Percentage change of renewal/upgrading of existing Assets	FM5.1(2)	2 Borrowings (current year)			
		FM5.1(3)	3 Internally Generated Funds (previous year)			
		FM5.1(4)	4 Borrowings (previous year)			
FM5.3	Percentage change of repairs and maintenance of existing infrastructure				61,0%	
		FM5.2(1)	1 Total costs of Renewal and Upgrading of Existing Assets (current year)			
		FM5.2(2)	2 Total costs of Renewal and Upgrading of Existing Assets (previous year)			
FM7.1	Percentage change in Gross Consumer Debtors' (Current and Non-current)			33,0%	30,0%	33,0%
		FM5.3(1)	1 Repairs and maintenance expenditure (current year)			
		FM5.3(2)	2 Repairs and maintenance expenditure (previous year)			
FM7.2	Percentage of Revenue Growth excluding capital grants			20,0%	20,0%	20,0%
		FM7.1(1)	1 Gross consumer debtors (previous year)			
		FM7.1(2)	2 Gross consumer debtors (current year)			
FM7.3	Percentage of net operating surplus margin			15,0%	6,0%	15,0%
		FM7.2(1)	1 Total Revenue Excluding Capital Grants (current year)			
		FM7.2(2)	2 Total Revenue Excluding Capital Grants (previous year)			
				7,0%	6,0%	7,0%
		FM7.3(1)	1 Total Operating Revenue			
		FM7.3(2)	2 Total Operating Expenditure			

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

**Circular 88: Planning Template: 2023/24**

Performance indicator	Ref No.	Data element	Baseline 2021/22	Annual target 2023/24
<b>C88 OUTPUT INDICATORS FOR ANNUAL REPORTING</b>				
ENV3.11	Percentage of known informal settlements receiving basic refuse removal services		100,0%	100,0%
	ENV3.11(1)	1 Number of informal settlements receiving waste handling services		
	ENV3.11(2)	2 The total number of recognised informal settlements		
ENV4.11	Percentage of biodiversity priority area within the municipality		19,0%	19,0%
	ENV4.11(1)	1 Total land area in hectares classified as "biodiversity priority areas"		
	ENV4.11(2)	2 Total municipal area in hectares		
TR6.11	Percentage of unsurfaced road graded		100,0%	100,0%
	TR6.11(1)	1 Kilometres of municipal road graded		
	TR6.11(2)	2 Kilometres of unsurfaced road network		
WS5.31	Percentage of total water connections metered		100,0%	100,0%
	WS5.31(1)	1 Number of water connections metered		
	WS5.31(2)	2 Number of connections unmetered		
GG3.12	Percentage of councillors who have declared their financial interests		100,0%	100,0%
	GG3.12(1)	1 Number of councillors that have declared their financial interests		
	GG3.12(2)	2 Total number of municipal councillors		
FM2.21	Cash backed reserves reconciliation at year end			
	FM2.21(1)	1 Actual Cash and Cash Equivalents		
	FM2.21(2)	2 Long Term Investment		
	FM2.21(3)	3 Unspent grants		
	FM2.21(4)	4 Statutory requirement		
	FM2.21(5)	5 Working capital requirements		
	FM2.21(6)	6 Other provisions		
	FM2.21(7)	7 Long term investment committed		
	FM2.21(8)	8 Reserves to be cash backed		
FM3.12	Current ratio (current assets/current liabilities)			
	FM3.12(1)	1 Current assets		
	FM3.12(2)	2 Current liabilities		
FM4.11	Irregular, Fruitless and Wasteful, Unauthorised Expenditure as a percentage of Total Operating Expenditure		0,0%	0,0%
	FM4.11(1)	1 Irregular expenditure		
	FM4.11(2)	2 Fruitless and Wasteful expenditure		
	FM4.11(3)	3 Unauthorised expenditure		
	FM4.11(4)	4 Total Operating Expenditure		

**CIRCULAR 88 PERFORMANCE INDICATORS**

**2023/2024**

Performance indicator		Ref No.	Data element	Baseline 2021/22	Annual target 2023/24
FM5.12	Percentage of total capital expenditure funded from capital conditional grants			85,0%	70,0%
		FM5.12(1)	1 Total Capital Transfers (provincial and national capital conditional grants)		
		FM5.12(2)	2 Total Capital Expenditure		
FM5.21	Percentage of total capital expenditure on renewal/upgrading of existing assets			22,0%	37,0%
		FM5.21(1)	1 Total costs of Renewal and Upgrading of Existing Assets		
		FM5.21(2)	2 Total Capital Expenditure		
FM5.22	Renewal/Upgrading of Existing Assets as a percentage of Depreciation/Asset impairment			44,0%	72,0%
		FM5.22(1)	1 Total costs of Renewal and Upgrading of Existing Assets		
		FM5.22(2)	2 Depreciation		
		FM5.22(3)	3 Asset impairment)		
FM5.31	Repairs and Maintenance as a percentage of property, plant, equipment and investment property			5,0%	2,0%
		FM5.31(1)	1 Total Repairs and Maintenance Expenditure		
		FM5.31(2)	2 Property, Plant and Equipment		
		FM5.31(3)	3 Investment Property (Carrying Value)		
FM7.31	Net Surplus /Deficit Margin for Electricity			2,0%	2,0%
		FM7.31(1)	1 Total Electricity Revenue		
		FM7.31(2)	2 Total Electricity Expenditure		
FM7.32	Net Surplus /Deficit Margin for Water			5,0%	18,0%
		FM7.32(1)	1 Total Water Revenue		
		FM7.32(2)	2 Total Water Expenditure		
FM7.33	Net Surplus /Deficit Margin for Wastewater			0,0%	0,0%
		FM7.33(1)	1 Total Sanitation and Waste Water Revenue		
		FM7.33(2)	2 Total Sanitation and Waste Water Expenditure		
FM7.34	Net Surplus /Deficit Margin for Refuse			42,0%	67,0%
		FM7.34(1)	1 Total Refuse Revenue		
		FM7.34(2)	2 Total Refuse Expenditure		



**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

**Circular 88: Planning Template: 2023/24**

Performance indicator	Ref No.	Data element	Baseline 2021/22	Medium term target (term of government) 2027/28	Annual target 2023/24
<b>C88 OUTCOME INDICATORS FOR ANNUAL REPORTING</b>					
EE4.4	Percentage total electricity losses		10,0%	10,0%	10,0%
	EE4.4(1)	1 Electricity Purchases in kWh			
	EE4.4(2)	2 Electricity Sales in kWh			
ENV5.1	Recreational water quality (coastal)				
	ENV5.1(1)	1 Number of coastal water samples classified as "sufficient"			
	ENV5.1(2)	2 Total number of recreational coastal water quality samples taken			
ENV5.2	Recreational water quality (inland)				
	ENV5.2(1)	1 Number of inland water sample tests within the 'targeted range' for intermediate contact recreational water use			
	ENV5.2(2)	2 Total number of sample tests undertaken			
HS3.5	Percentage utilisation rate of community halls				
	HS3.5(1)	1 Sum of hours booked across all community halls in the period of assessment			
	HS3.5(2)	2 Sum of available hours for all community halls in the period of assessment.			
HS3.6	Average number of library visits per library		1 500,00	1 550,00	1 500,00
	HS3.6(1)	1 Total number of library visits			
	HS3.6(2)	2 Count of municipal libraries			
HS3.7	Percentage of municipal cemetery plots available		32,0%	40,0%	32,0%
	HS3.7(1)	1 Number of available municipal burial plots in active municipal cemeteries			
	HS3.7(2)	2 Total capacity of all burial plots in active municipal cemeteries			
TR6.2	Number of potholes reported per 10kms of municipal road network		0,20	0,20	0,20
	TR6.2(1)	1 Number of potholes reported			
	TR6.2(2)	2 Kilometres of surfaced municipal road network			
WS3.1	Frequency of sewer blockages per 100 KMs of pipeline		2 430,00	2 100,00	2 430,00
	WS3.1(1)	1 Number of blockages in sewers that occurred			
	WS3.1(2)	2 Total sewer length in KMs			
WS3.2	Frequency of water mains failures per 100 KMs of pipeline				
	WS3.2(1)	1 Number of water mains failures (including failures of valves and fittings			
	WS3.2(2)	2 Total mains length (water) in KMs			
WS3.3	Frequency of unplanned water service interruptions				
	WS3.3(1)	1 Number of unplanned water service interruptions			

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

Performance indicator		Ref No.	Data element	Baseline 2021/22	Medium term target (term of government) 2027/28	Annual target 2023/24
WS4.1	Percentage of drinking water samples complying to SANS241	WS3.3(2)	2 Total number of water service connections			
				100,0%	100,0%	100,0%
		WS4.1(1)	1 Number of water sample tests that complied with SANS 241 requirements			
WS4.2	Percentage of wastewater samples compliant to water use license conditions	WS4.1(2)	2 Total number of water samples tested			
				95,0%	95,0%	95,0%
		WS4.2(1)	1 Number of wastewater samples tested per determinant that meet compliance to specified water use license requirements			
WS5.1	Percentage of non-revenue water	WS4.2(2)	2 Total wastewater samples tested for all determinants over the municipal financial year			
				35,0%	30,0%	35,0%
		WS5.1(1)	1 Number of Kilolitres Water Purchased or Purified			
WS5.2	Total water losses	WS5.1(2)	2 Number of kilolitres of water sold			
				135,00	130,00	135,00
		WS5.2(1)	1 System input volume			
WS5.4	Percentage of water reused	WS5.2(2)	2 Authorised consumption			
		WS5.2(3)	3 Number of service connections			
		WS5.4(1)	1 1.a Direct use of treated municipal wastewater (not including irrigation)			
		WS5.4(2)	2 1.b Direct use of treated municipal wastewater for irrigation purposes			
GG1.1	Percentage of municipal skills development levy recovered	WS5.4(3)	3 System input volume			
		GG1.1(1)	1 R-value of municipal skills development levy recovered			
GG1.2	Top management stability	GG1.1(2)	2 R-value of the total qualifying value of the municipal skills development levy			
				90,0%	95,0%	90,0%
		GG1.2(1)	1 Total sum of standard working days, in the reporting period, that each S56 and S57 post was occupied by a fully appointed official (not suspended or vacant) with a valid signed contract and performance agreement)			
GG2.1	Percentage of ward committees that are functional (meet four times a year, are quorate, and have an action plan)	GG1.2(2)	2 Aggregate working days for all S56 and S57 Posts			
				95,0%	98,0%	95,0%
		GG2.1(1)	1 Functional ward committees			
GG2.2	Attendance rate of municipal council meetings by participating leaders (recognised traditional and/or Khoi-San leaders)	GG2.1(2)	2 Total number of wards			

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

Performance indicator	Ref No.	Data element	Baseline 2021/22	Medium term target (term of government) 2027/28	Annual target 2023/24
GG4.1	GG2.2(1)	1 Sum of the total number of recognised traditional and Khoi-San leaders in attendance at municipal council proceedings			
	GG2.2(2)	2 The total number of traditional and Khoi-San leaders within the municipality			
	GG2.2(3)	3 Total number of Council meetings			
		Percentage of councillors attending council meetings	87,0%	87,0%	87,0%
	GG4.1(1)	1 The sum total of councillor attendance of all council meetings			
	GG4.1(2)	2 The total number of council meetings			
FM1.1	GG4.1(3)	3 The total number of councillors in the municipality			
		Percentage of expenditure against total budget	92,0%	94,0%	92,0%
	FM1.1(1)	1 Total expenditure (operating + capital)			
FM2.1	FM1.1(2)	2 Total budget (operating + capital)			
		Percentage of total operating revenue to finance total debt (Total Debt (Borrowing) / Total operating revenue)	0,3%	0,4%	0,3%
	FM2.1(1)	1 Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease)			
FM2.2	FM2.1(2)	2 Total Operating Revenue			
	FM2.1(3)	3 Operating Conditional Grant			
		Percentage change in cash backed reserves reconciliation	0,0%	0,0%	0,0%
	FM2.2(1)	1 Cash backed reserves (previous year)			
FM3.1	FM2.2(2)	2 Cash backed reserves (current year)			
		Percentage change in cash and cash equivalent (short term)	60,0%	21,0%	60,0%
	FM3.1(1)	1 Cash and cash equivalent (Current year)			
FM4.1	FM3.1(2)	2 Cash and cash equivalent (Previous year)			
		Percentage change of unauthorised, irregular, fruitless and wasteful expenditure	0,0%	0,0%	0,0%
	FM4.1(1)	1 Irregular expenditure (previous year)			
	FM4.1(2)	2 Fruitless and Wasteful expenditure (previous year)			
	FM4.1(3)	3 Unauthorised expenditure (previous year)			
	FM4.1(4)	4 Irregular expenditure (current year)			
	FM4.1(5)	5 Fruitless and Wasteful expenditure (current year)			
FM4.2	FM4.1(6)	6 Unauthorised expenditure (current year)			
		Percentage of total operating expenditure on remuneration	32,0%	32,0%	32,0%
	FM4.2(1)	1 Employee Related Costs			
	FM4.2(2)	2 Councillors' Remuneration			

# CIRCULAR 88 PERFORMANCE INDICATORS

2023/2024

Performance indicator		Ref No.	Data element	Baseline 2021/22	Medium term target (term of government) 2027/28	Annual target 2023/24
FM4.3	Percentage of total operating expenditure on contracted services	FM4.2(3)	3 Total Operating Expenditure			
				5,0%	6,0%	5,0%
		FM4.3(1)	1 Contracted Services			
FM5.1	Percentage change of own funding (Internally generated funds + Borrowings) to fund capital expenditure	FM4.3(2)	2 Total Operating Expenditure			
				15,0%	43,0%	15,0%
		FM5.1(1)	1 Internally Generated Funds (current year)			
		FM5.1(2)	2 Borrowings (current year)			
		FM5.1(3)	3 Internally Generated Funds (previous year)			
FM5.2	Percentage change of renewal/upgrading of existing Assets	FM5.1(4)	4 Borrowings (previous year)			
					61,0%	
		FM5.2(1)	1 Total costs of Renewal and Upgrading of Existing Assets (current year)			
		FM5.2(2)	2 Total costs of Renewal and Upgrading of Existing Assets (previous year)			
FM5.3	Percentage change of repairs and maintenance of existing infrastructure			33,0%	30,0%	33,0%
		FM5.3(1)	1 Repairs and maintenance expenditure (current year)			
		FM5.3(2)	2 Repairs and maintenance expenditure (previous year)			
FM7.1	Percentage change in Gross Consumer Debtors' (Current and Non-current)			20,0%	20,0%	20,0%
		FM7.1(1)	1 Gross consumer debtors (previous year)			
		FM7.1(2)	2 Gross consumer debtors (current year)			
FM7.2	Percentage of Revenue Growth excluding capital grants			15,0%	6,0%	15,0%
		FM7.2(1)	1 Total Revenue Excluding Capital Grants (current year)			
		FM7.2(2)	2 Total Revenue Excluding Capital Grants (previous year)			
FM7.3	Percentage of net operating surplus margin			7,0%	6,0%	7,0%
		FM7.3(1)	1 Total Operating Revenue			
		FM7.3(2)	2 Total Operating Expenditure			

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

**Circular 88: Planning Template: 2023/24**

COMPLIANCE QUESTIONS	
Q1.	Does the municipality have an approved Performance Management Framework?
Q2.	Has the IDP been adopted by Council by the target date?
Q3.	Does the municipality have an approved LED Strategy?
Q4.	What are the main causes of work stoppage in the past quarter by type of stoppage?
Q5.	How many public meetings were held in the last quarter at which the Mayor or members of the Mayoral/Executive committee provided a report back to the public?
Q6.	When was the last scientifically representative community feedback survey undertaken in the municipality?
Q7.	What are the biggest causes of complaints or dissatisfaction from the community feedback survey? Indicate the top four issues in order of priority.
Q8.	Please list the locality, date and cause of each incident of protest within the municipal area during the reporting period:
Q9.	Does the municipality have an Internal Audit Unit?
Q10.	Is there a dedicated position responsible for internal audits?
Q11.	Is the internal audit position filled or vacant?
Q12.	Has an Audit Committee been established? If so, is it functional?
Q13.	Has the internal audit plan been approved by the Audit Committee?
Q14.	Has an Internal Audit Charter and Audit Committee charter been approved and adopted?
Q15.	Does the internal audit plan set monthly targets?
Q16.	How many monthly targets in the internal audit plan were not achieved?
Q17.	Does the Municipality have a dedicated SMME support unit or facility in place either directly or in partnership with a relevant role-player?
Q18.	What economic incentive policies adopted by Council does the municipality have by date of adoption?
Q19.	Is the municipal supplier database aligned with the Central Supplier Database?
Q20.	What is the number of steps a business must comply with when applying for a construction permit before final document is received?
Q22.	Please list the name of the structure and date of every meeting of an official IGR structure that the municipality participated in this quarter:
Q23.	Where is the organisational responsibility for the IGR support function located within the municipality (inclusive of the reporting line)?
Q24.	Is the MPAC functional? List the reasons why if the answer is not 'Yes'.
Q25.	Has a report by the Executive Committee on all decisions it has taken been submitted to Council this financial year?

**CIRCULAR 88 PERFORMANCE INDICATORS**  
**2023/2024**

**Circular 88: Planning Template: 2023/24**

ANNUAL COMPLIANCE INDICATORS		Baseline
C5.	Number of recognised traditional leaders within your municipal boundary	
C21.	Number of approved environmental health practitioner posts in the municipality	2,00
C31.	Number of approved posts in the municipality with regard to municipal infrastructure:	451,00
C37.	Number of approved posts in the treasury and budget office:	57,00
C39.	Number of approved posts in the development and planning department:	17,00
C41.	Number of approved engineer posts in the municipality:	3,00
C46.	Number of approved waste management posts in the municipality:	82,00
C48.	Number of approved electrician posts in the municipality:	4,00
C50.	Number of approved water and wastewater management posts in the municipality:	43,00
C52.	Number of maintained sports fields and facilities	7,00
C53.	Square meters of maintained public outdoor recreation space	1 000,00
C54.	Number of municipality-owned community halls	11,00
C60.	Total number of sewer connections	12 865,00
C62.	Total number of Ventilation Improved Pit Toilets (VIPs)	0,00
C95.	Number of residential properties in the billing system	10 227,00
C96.	Number of non-residential properties in the billing system	6 545,00
C97.	Number of properties in the valuation roll	16 786,00