

MINUTES OF THE SPECIAL COUNCIL MEETING OF WITZENBERG MUNICIPALITY, HELD IN THE TOWN HALL, VOORTREKKER STREET, CERES ON FRIDAY, 8 OCTOBER 2021 AT 09:00

PRESENT

Councillors and Aldermen

Alderman TT Godden (Speaker) (COPE)
Alderman BC Klaasen (Executive Mayor) (DA)
Alderman K Adams (Deputy Executive Mayor) (DA)
Alderman HJ Smit (DA)
Alderman JJ Visagie (DA)
Alderman JW Schuurman (ANC)
Councillor TE Abrahams (DA)
Councillor EM Sidego (DA)
Councillor D Swart (DA)
Councillor P Daniels (DA)
Councillor D Kinnear (DA)
Councillor C Lottering (DA)
Councillor ZS Mzauziwa-Mdishwa (DA)
Councillor TP Mgoboza (ANC)
Councillor N Phatsoane (ANC)
Councillor MD Jacobs (EFF)

Officials

Mr D Nasson (Municipal Manager)
Mr HJ Kritzinger (Director: Finance)
Mr J Barnard (Director: Technical Services)
Mr M Mpeluza (Director: Corporate Services)
Ms L Nieuwenhuis (Senior Manager: Legal Services)
Mr A Hofmeester (Manager: IDP)
Mr CG Wessels (Manager: Administration)
Mr C Titus (Committee Clerk)
Mr R Rhode (ICT Administrator)
Mr J Pieterse (Senior ICT Officer)
Ms MJ Prins (Word Processor Operator)

1. OPENING AND WELCOME

The Speaker welcomed everyone present after which he requested Alderman JW Schuurman to open the meeting with a prayer.

NOTED

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence, if any (3/1/2/1)

- (a) Applications for leave of absence from the meeting were received from Alderlady JT Phungula and Councillor M Mdala.
- (b) An apology for absence from the meeting was received from the Head: Internal Audit.

UNANIMOUSLY RESOLVED

- (a) *that the applications for leave of absence from the meeting, received from Alderlady JT Phungula and Councillor M Mdala, be accepted and approved.*
- (b) *that the apology for absence from the meeting, received from the Head: Internal Audit, be approved.*

EENPARIG BESLUIT

- (a) *dat die aansoeke om verlof tot afwesigheid van die vergadering, ontvang vanaf Raadsdame JT Phungula en Raadslid M Mdala, aanvaar en goedgekeur word.*
- (b) *dat die verskoning vir afwesigheid van die vergadering, ontvang vanaf die Hoof: Interne Oudit, goedgekeur word.*

2.2 Confidentiality and Conflict of Interest Declaration (3/2/1)

The Confidentiality and Conflict of Interest Declaration is attached as **annexure 2.2.**

The Confidentiality and Conflict of Interest Declaration was signed by all Councillors.

NOTED

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

3.1 Gratitude, Congratulations and Commiseration (11/4/3)

Alderman K Adams conveyed Council's congratulations to the following Councillors and spouses on their birthdays:

❖ Ms Anthea Klaasen	4 August
❖ Councillor Petrus Heradien	28 August
❖ Ms Clara Laban	12 September
❖ Mr Joseph Visagie	15 September
❖ Ms Lorna Smit	24 September
❖ Councillor Dirk Swart	30 September
❖ Councillor Trevor Abrahams	6 October
❖ Alderman J Visagie	17 October
❖ Ms Karin Swart	20 October

Councillor MD Jacobs attended the Council meeting from 09:30.

3.2 Matters raised by the Speaker (09/1/1)

- (a) The Speaker mentioned that this meeting will be the last of Council for the term which will terminate with the declaration of the new Council by the IEC after the 1 November 2021 elections. The Speaker expressed his gratitude towards the Municipal Manager, administrative staff and especially the Manager: IDP for rendering good administrative services with the Ward Committees. He thanked Council for a wonderful term and that it was a pleasure to conduct such exceptional disciplined Council meetings.
- (b) The Speaker mentioned that Councillor Kinnear had written and published a book and encouraged Councillors to do the same.

NOTED

3.3 Matters raised by the Executive Mayor (09/1/1)

- (a) The Executive Mayor mentioned that the time since the inauguration of Council in 2016 had sped to date. As Council there were many successes, but also challenges which were overcome. Much work was done by himself during the night when he thought about municipal matters of concern. However, the Executive Mayor said that it was with delight and gratitude that he looked back on a pleasant and wonderful political journey.

- (b) The Executive Mayor thanked the coalition partner of the DA, COPE, for their role during the term. The attitude, support, understanding and interest in political matters of Alderman T Godden was exemplary and noteworthy.
- (c) The Executive Mayor referred in gratitude towards Alderman J Schuurman and Alderlady J Phungula who at all times put the best interest of the community before any politics although they were from the opposition.
- (d) The Executive Mayor thanked the Municipal Manager, Directors and administrative staff.
- (e) The Executive Mayor mentioned that much critic received from outside are applicable on Council, but that much are also applicable on the communities. Council is responsible for the wellbeing of the communities. The Indigent Policy is in particular a token of care for the disadvantaged.
- (f) The municipality did well in terms of service delivery.
- (g) Various opportunities such as the socio-economic hubs in Prince Alfred's Hamlet and Schoonvlei were created.
- (h) The security and safety of the community will always be a challenge. Local Government has become the first level of safety and Witzenberg Municipality has experienced a lot of violence.

Council did well at the end of the term, but some matters will be addressed in the new term, such as a new energy plan and an increased service delivery effort.

- (i) The Executive Mayor expressed best wishes to Alderman J Schuurman and Alderlady J Phungula on their exit from Council. The Executive Mayor wished all Councillors well on their future endeavours and mentioned that he was expecting some to be back in Council.

The Executive Mayor concluded his speech with his well-known saying:
Let us put Witzenberg Municipality first!

NOTED

3.4 Matters raised by the Municipal Manager

- (a) The Municipal Manager expressed gratitude to Council for their diligence with Municipal Manager, Senior Management and Administration.

- (b) The Municipal Manager referred to the real concern of Witzenberg Municipality in respect of the population growth due to work opportunities in the agricultural sector. This matter will be addressed by Minister Anton Bredell and also his experience all over in the Western Cape. However, the Witzenberg Municipality is overall performing well, e.g. clean audits that are obtained.
- (c) The Municipal Manager expressed best wishes to all Councillors on their future endeavours, especially during the election campaign.

NOTED

**4. AWARDING OF ALDERMANSHIP TO EXECUTIVE MAYOR,
ALDERMAN BC KLAASEN
(Clr/Klaasen BC)**

This matter was handled under item 12.

NOTED

5. MINUTES

**5.1 Corrections to the minutes
(3/1/2/3)**

None

NOTED

**5.2 Approval of minutes
(3/1/2/3)**

The minutes of the following meetings are attached:

- (a) Council meeting, held on 28 July 2021 and continued on 25 August 2021: **Annexure 5.2(a)**.
- (b) Special Council meeting, held on 29 September 2021: **Annexure 5.2(b)**.

UNANIMOUSLY RESOLVED

That the following minutes be approved and signed by the Speaker:

- (i) Council meeting, held on 28 July 2021 and continued on 25 August 2021.*
- (ii) Special Council meeting, held on 29 September 2021.*

EENPARIG BESLUIT

Dat die volgende notules goedgekeur en deur die Speaker onderteken word:

- (i) Raadsvergadering, gehou op 28 Julie 2021 en voortgesit op 25 Augustus 2021.*
- (ii) Spesiale Raadsvergadering, gehou op 29 September 2021.*

**5.3 Outstanding matters
(3/3/2)**

Number	File reference	Heading, item no. and date	Directorate	Action	Progress	Target date
5.3.1	17/7/5	Item 8.3.3 of 25-08-2021 Request for financial support for CCTV security cameras		That matter be held in abeyance until outcome of appeal for unfunded budget has been received.		

UNANIMOUSLY RESOLVED

that notice be taken of the outstanding matter.

EENPARIG BESLUIT

dat kennis geneem word van die uitstaande aangeleentheid.

6. MOTIONS AND NOTICE OF SUGGESTIONS

None

NOTED

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

**7.1 Minutes: Committee meetings
(03/3/2)**

The minutes of the following meetings are attached:

- (a) Executive Mayoral Committee meeting, held on 25 May 2021:
Annexure 7.1(a).
- (b) Committee for Technical Services, held on 15 June 2021:
Annexure 7.1(b).
- (c) Committee for Local Economic Development and Tourism, held on 15 June 2021: **Annexure 7.1(c).**
- (d) Committee for Community Development, held on 17 June 2021:
Annexure 7.1(d).
- (e) Committee for Corporate and Financial Services, held on 17 June 2021:
Annexure 7.1(e).
- (f) Committee for Housing Matters, held on 24 June 2021:
Annexure 7.1(f).
- (g) Performance, Risk and Audit Committee, held on 25 June 2021:
Annexure 7.1(g).
- (h) Committee for Housing Matters, held on 10 August 2021:
Annexure 7.1(h).

UNANIMOUSLY RESOLVED

that notice be taken of the minutes of the Committee meetings and same be accepted.

EENPARIG BESLUIT

dat kennis geneem word van die notules van die Komiteevergaderings en genoemde aanvaar word.

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direkoraat Finansies / Directorate Finance

8.1.1 Section 71 Monthly Budget Statement Reports of Directorate Finance: May, June, July and August 2021 (9/1/2/2)

The following Section 71 Monthly Budget Statement Reports of the Directorate Finance are attached:

- (a) May 2021: **Annexure 8.1.1(a)**
- (b) June 2021: **Annexure 8.1.1(b)**
- (c) July 2021: **Annexure 8.1.1(c)**
- (d) August 2021: **Annexure 8.1.1(d)**

UNANIMOUSLY RESOLVED

that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for May, June, July and August 2021 and, after consideration, same be approved and accepted.

EENPARIG BESLUIT

dat kennis geneem word van die Artikel 71 Maandelikse Begrotingsverslae van die Direkoraat Finansies vir Mei, Junie, Julie en Augustus 2021 en genoemde, na oorweging, goedgekeur en aanvaar word.

8.1.2 Finance: Review of Indigent Policy (5/12/P)

The following documents are attached:

- (a) Memo from Director: Finance, dated 1 October 2021: **Annexure 8.1.2(a)**.
- (b) Reviewed Indigent Policy: **Annexure 8.1.2(b)**.

UNANIMOUSLY RESOLVED

- (a) *that the proposed amendments to the Indigent Policy be approved.*
- (b) *that all indigent approvals that have lapsed since 1 January 2021 and have not been renewed, be reinstated on receipt of an affidavit as per paragraph 9.3.*

8.2 Direkoraat Tegniëse Dienste / Directorate Technical Services

8.2.1 Witzenberg Integrated Waste Management By-Law (01/03/R)

A memorandum with the Draft Witzenberg Integrated Waste Management By-Law from the Senior Superintendent: Solid Waste and Cleansing Services, dated 10 May 2021, is attached as **annexure 8.2.1**.

UNANIMOUSLY RESOLVED

- (a) that the By-Law on Witzenberg Integrated Waste Management be adopted as per Section 12(2) to 12(4) and 13 of the Municipal Systems Act, as amended; and*
- (b) that the adopted By-Law on Witzenberg Integrated Waste Management be sent to Provincial Government to be published in the Provincial Gazette.*

8.2.2 Council's representation on Ceres Koekedouw Irrigation Board (3/1/1/5)

A memorandum from the Director: Technical Services, dated 14 September 2021, is attached as **annexure 8.2.2**.

The Executive Mayoral Committee resolved on 6 October 2021 to recommend to Council:

- (a) that Council resolution 4.4 of 2 September 2016 be rescinded.
- (b) that the members seconded from Witzenberg Municipality to the Management Committee of Ceres Koekedouw Irrigation Board be represented by the following job designations:
 - (i) Director: Technical Services
Secundi: Acting Director: Technical Services
 - (ii) Chief Financial Officer
Secundi: Manager: Financial Administration
 - (iii) Deputy Chief Financial Officer
Secundi: Manager: Supply Chain
- (c) that the above job designations obtain a mandate from the Executive Mayor before attending any Ceres Koekedouw Management meetings.

UNANIMOUSLY RESOLVED

that the matter in respect of Council's representation on the Ceres Koekedouw Irrigation Board be held in abeyance until the next meeting.

EENPARIG BESLUIT

dat die aangeleentheid rakende die Raad se verteenwoordiging op die Ceres Koekedouw Besproeiingsraad oorstaan tot die volgende vergadering.

**8.2.3 Pilot project: Intelligent Geyser Control Program (Demand Side Management)
(16/3/04/1)**

A memorandum from the Senior Manager: Electro-Technical Services, dated 2 August 2021, is attached as **annexure 8.2.3**.

UNANIMOUSLY RESOLVED

- (a) *that Council takes notice of the report of the Senior Manager: Electro-Technical Services regarding the offer of Plentify to include Witzenberg in its Geyser Control Pilot Program.*
- (b) *that the Municipal Manager be mandated to sign the Plentify Pilot Memorandum of Understanding (MOU).*

**8.2.4 Small Scale Embedded Generation (SSEG) Policy: Methodology, allowable limit and motivation of renewable tariff
(16/3/P)**

The following documents are attached:

- (a) Memorandum from Acting Senior Manager: Electro-Technical Services: **Annexure 8.2.4(a)**.
- (b) Review and Strategic Input report: **Annexure 8.2.4(b)**.

The following recommendation was tabled to the Executive Mayoral Committee:

That the Executive Mayoral Committee recommends to Council:

- (a) That Council rescinds the previous decision 'Approval of Energy Plan (Small Scale Embedded Generation)' of 31 October 2018.

- (b) that Council takes notice of the co-authored inputs and documentation of the Association of Municipal Electrical Undertakings, Western Cape Provincial Government, Cape Town and Green Cape as the nationally accepted standardised policy related to the implementation of Renewable Energy (Small Scale Embedded Generation) within municipalities.
- (c) that Council adopts the NRS 097-2-1 (2010) and NRS 097-2-3 (2014) Grid Interconnection of Embedded Generation, Section 1 – Utility Interface, Section 2 – Simplified utility connection criteria for low-voltage connected generators as the basis of its Energy Plan and Small Scale Embedded Generation Policy.
- (d) that the supporting documents, including the undermentioned, are accepted as official documentation related to the application processes related to any consumer intending to install Renewable Energy:
 - (i) Requirements for Embedded Generation
 - (ii) Contract for Embedded Generation
 - (iii) Application Form
 - (iv) Commissioning Form
 - (v) Decommissioning Form
- (e) that any amendments to the relevant NRS standards automatically be included in the Council’s Energy Policy.
- (f) that any amendment to the Electrical Bylaws as well as the implementation of a REFIT (Renewable Energy Feed-in Tariff) and/or RENEWABLE tariff will automatically form part of Council’s Energy Policy as and when approved by Council.
- (g) That the Municipality include RENEWABLE tariffs for approval from NERSA in the 2022/2023 NERSA tariff application. This tariff will be additional and mandatory for new SSEG installations and new approvals.

The following indicative tariffs concept can be used:

Category	Basic/ month	Refit / kWh
Residential	R 100.00	R0.50
Commercial, LPU	Municipal mark-up on sales for the specific tariff x (Energy Generated per Year x 90% / 12)	R1,00

- (h) that the Director: Technical Services reserves the right to refuse or limit the installation of Small Scale Embedded Generation plants if it is determined that they are having an onerous effect on the Quality of Supply of the Electrical Network of the municipality.

- (i) that the Director: Technical Services may request that a network study be conducted by the applicant in order to identify any limitations on the municipal network relating to the SSEG installation.
- (ii) that the applicant be responsible for any required upgrades on the municipal network.
- (i) that any Large Power Users applying for permission to install Small Scale Embedded Generation plants must supply proof of their facility having an average power factor of 0,85 or better before any application will be considered.
- (j) that all existing Small Scale Embedded Generation installations commissioned prior to the approval of this Energy Policy will be required to comply with the policy as amended from time to time, whilst the municipality reserves the right to install suitable bi-directional four quadrant meters to monitor that connection.
- (k) that the new Renewable Energy Tariffs shall not be applicable to installations commissioned prior to this implementation. This exception will expire 20 years after date of approval. When the current installation/equipment reach end of life a decommissioning report must be submitted. Should the applicant want to replace the installation, a new application must be submitted that will be subject to the policy and tariffs applicable at the time of application.
- (l) that any meters currently installed and allowed in writing by the municipality to run in reverse, will be expected to comply with these requirements once the RENEWABLE tariff is implemented.
- (m) that for future applicants successfully requesting permission to install Small Scale Embedded Generation plants, the costs of installing the required bi-directional four quadrant meters are for the applicants' costs.
- (n) that conventional or pre-payment meters are not allowed to run backwards; these meters must be replaced by bi-directional meters at the cost of the consumer.
- (o) for continued participation in the SSEG program customers must always be NET consumers.
- (p) that permission to install Small Scale Embedded Generation will automatically lapse after 12 months from date of approval, if the installation process has not been started, unless an arrangement, in writing, has been agreed with the municipality.

The Executive Mayoral Committee resolved on 6 October 2021 to recommend to Council that the matter in respect of the Small Scale Embedded Generation (SSEG) Policy: Methodology, allowable limit and motivation of renewable tariff be held in abeyance until the next meeting.

UNANIMOUSLY RESOLVED

that the matter in respect of the Small Scale Embedded Generation (SSEG) Policy: Methodology, allowable limit and motivation of renewable tariff be held in abeyance until the next meeting.

8.3 Direkoraat Gemeenskapsdienste / Directorate Community Services

8.3.1 Community facilities: Vandalism and theft at sportsgrounds and community halls (17/05/2)

A memorandum from the Manager: Environment and Amenities, dated 8 February 2021, is attached as **annexure 8.3.1**.

UNANIMOUSLY RESOLVED

- (a) that Council supports the provision of housing for caretakers of municipal sportsgrounds in the Witzenberg municipal area.*
- (b) that a clause be written into the employment contract of the appointed caretaker to reside on the sportsgrounds until the termination of his employment period at the municipality.*

EENPARIG BESLUIT

- (a) dat die Raad die voorsiening van behuising vir opsigters van munisipale sportgronde in die Witzenberg munisipale area ondersteun.*
- (b) dat 'n klousule in die dienskontrak van die aangestelde opsigter ingeskryf word om op die sportterrein te woon tot die beëindiging van sy diensperiode by die munisipaliteit.*

8.3.2 Evaluation of applications for Skoonvlei Business Hub: Lease of units (7/1/4/1)

A report from the Acting Manager: Socio-Economic Development, dated 19 July 2021, is attached as **annexure 8.3.2**.

UNANIMOUSLY RESOLVED

- (a) that a market related lease amount not be determined in terms of the Municipal Finance Management Act in order to enhance and promote the matter of redress and transformation for entrepreneurs.*
- (b) that the Executive Mayoral Committee and Council deliberate a contract period for lease of the Hubs for a twelve (12) months period with an option to renew for a further two (2) years.*
- (c) that the lease amounts in the first year for the containers are:*
 - 1. Size 3.6 = R750-00 per month*
 - 2. Size 3.12 = R1 500-00 per month*

- (d) *that the Municipal Manager be mandated to conclude and sign the contract with the lessees on behalf of the municipality.*
- (e) *that the Municipal Manager and the Acting Manager: Local Economic Development conduct a continuous evaluation of the project and report regularly to the Committee for Local Economic Development and Tourism.*

8.3.3 Renewal of Lease Agreement: Vrolike Vinkies Pre-Primary Educare Centre (7/1/4/1)

A memorandum from the Acting Manager: Socio-Economic Development, dated 5 August 2021, is attached as **annexure 8.3.3**.

UNANIMOUSLY RESOLVED

- (a) *that Council gives approval for the renewing of the lease agreement with the governing body of Vrolike Vinkies, for a one-year period for the purpose of operating an Early Childhood Development Centre in collaboration with Witzenberg Municipality and the Department of Social Development.*
- (b) *In terms of procurement legislation Council confirms the following:*
 - (i) *that the property to be leased is not required for provision of the minimum level of basic services in terms of Section 14(2)(a) of the Municipal Finance Management Act.*
 - (ii) *that the fair market value is not applicable due to the economic and community value that is received in exchange for the lease of the asset in terms of Section 14(2)(b) of the Municipal Finance Management Act.*
 - (iii) *that the long-term financial impact of the lease on the municipality will not be as significant compared to the capital investment that is received in terms of Section 33(2)(c)(i) of the Municipal Finance Management Act.*
 - (iv) *that there are no long-term financial obligations on the municipality in terms of the lease and no prescribed value in terms of Section 33(2)(c)(ii) of the Municipal Finance Management Act.*
- (c) *that the Municipal Manager be authorised to sign the lease agreement on behalf of Council.*

8.3.4 Application: Request for utilising additional portion of land on erf 2457, Olifant Street, Tulbagh (7/1/4/1)

A memorandum from the Acting Manager: Socio-Economic Development, dated 31 March 2021, is attached as **annexure 8.3.4**.

UNANIMOUSLY RESOLVED

- (a) that Council approved to lease an additional portion of land on erf 2457, Olifant Street, Tulbagh to the Zankhanye Crèche for the purpose of additional playground.*
- (b) that the portion of land is not required for minimum basic municipal services in terms of Section 14(2)(a) of the Municipal Finance Management Act.*
- (c) that an addendum to the current lease agreement be added.*
- (d) that a Public Participation Process be followed for any comments or objections regarding the lease of an additional portion of land on erf 2457, Olifant Street, Tulbagh.*
- (e) that the fair market rental value not be applicable due to the economic and community value that is received in exchange for the lease of the asset [Section 14(2)(b) of the Municipal Finance Management Act].*
- (f) that a permanent structure not be built on the additional portion of land.*
- (g) that a rental fee of R100-00 per year be paid for the lease of the additional portion of land on erf 2457, Olifant Street, Tulbagh.*

8.3.5 Lease: Municipal building: Erf 5965, Nduli, Ceres (Old Sizamela Crèche) (7/1/4/1)

A memorandum from the Acting Manager: Socio Economic Development is attached as **annexure 8.3.5**.

UNANIMOUSLY RESOLVED

- (a) that Council approved to lease the municipal building on erf 5965, Nduli, Ceres (old Sizamela Crèche) to inter alia religious or interested parties of the community with preference to the current tenants of the building.*
- (b) that a Supply Chain Process be followed to determine the market related rent for the building.*

- (c) *that a Public Participation Process be followed for any comments or objections regarding the lease of the municipal building on erf 5965, Nduli, Ceres (old Sizamela Crèche).*

8.4 Direkoraat Korporatiewe Dienste / Directorate Corporate Services

8.4.1 Council's immovable property: Registration of a servitude and building of retention dam on erf 9566, Ceres (7/1/4/1)

A memorandum from the Manager: Legal Services, dated 13 September 2021, is attached as **annexure 8.4.1**.

UNANIMOUSLY RESOLVED

- (a) that Council has no objection against the construction of an off-site storm water retention pond on municipal land (erf 9566) Ceres.*
- (b) that the municipal land (erf 9566) Ceres is not required for basic service delivery.*
- (c) that the servitude in favour of the development be registered and be at market related value.*
- (d) that the resolutions above are subject to the approval of ESKOM.*

EENPARIG BESLUIT

- (a) dat die Raad geen beswaar het teen die konstruksie van 'n stormwateropvangsdam op munisipale grond (erf 9566) Ceres nie.*
- (b) dat die munisipale grond (erf 9566) Ceres nie benodig word vir basiese dienslewering nie.*
- (c) dat die serwituut ten gunste van die ontwikkeling geregistreer word en teen markverwante waarde.*
- (d) dat die bogenoemde besluite onderhewig is aan die goedkeuring van ESKOM.*

8.4.2 Ward Committee Policy: Review and amendments 2021 (3/3/P)

The Ward Committee Policy is attached as **annexure 8.4.2**.

UNANIMOUSLY RESOLVED

that the Ward Committee Policy be approved and adopted.

EENPARIG BESLUIT

dat die Wykskomiteebeleid goedgekeur en aanvaar word.

**8.4.3 Hand-over Report: Executive Mayor
(3/R)**

The Hand-over Report of the Executive Mayor to the newly elected Council is attached as **annexure 8.4.3**.

UNANIMOUSLY RESOLVED

that notice be taken of the Hand-over Report of the Executive Mayor to the newly elected Council.

EENPARIG BESLUIT

dat kennis geneem word van die Oorhandigingsverslag van die Uitvoerende Burgemeester aan die nuutverkose Raad.

**8.4.4 Hand-over Report: Speaker
(3/R)**

The Hand-over Report of the Speaker to the newly elected Council is attached as **annexure 8.4.4**.

UNANIMOUSLY RESOLVED

that notice be taken of the Hand-over Report of the Speaker to the newly elected Council.

EENPARIG BESLUIT

dat kennis geneem word van die Oorhandigingsverslag van die Speaker aan die nuutverkose Raad.

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA

None

NOTED

10. FORMAL AND STATUTORY MATTERS

**10.1 Feedback on matters of outside bodies
(3/R)**

None

NOTED

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS

**11.1 Feedback on Councils term: 3 August 2016 until 31 October 2021
(3/R)**

Farewell speeches by political parties in respect of Council's period as from 3 August 2016 until 31 October 2021:

- (a) Alderman JW Schuurman on behalf of the African National Congress (ANC)

Alderman Schuurman mentioned that it was a privilege to serve again on the Council of Witzenberg Municipality for five years. Although there were sometimes political differences, there was still a lot of respect for one another in Council. He complimented the matter that the Municipal Manager is a resident of Witzenberg and grew up in Ceres. In respect of development, agriculture displays big growth. However, there are matters of concern, i.e. :

- (i) that safety in the region cannot be the responsibility of local or provincial government;
- (ii) the vandalism to and damaging of properties, especially in respect of the Bella Vista graveyard.

The Alderman expressed his gratitude to Council, the Municipal Manager and the Administration for the period in Council. He left with sweet and beautiful memories in happiness.

- (b) Alderman TT Godden on behalf of the Congress of the People (COPE)

Alderman Godden mentioned that COPE had only one representative in Council during the five year period. It was a pleasant coalition between COPE and the DA and the two parties worked together for ten years. Although there were sometimes differences the relationship between the two parties were always pleasant. COPE played an important role in Council and as Speaker he and the Executive Mayor worked well together. Alderman Godden expressed gratitude towards the Executive Mayor and referred especially to the daily discussion of political matters.

A word of special thanks was also directed towards Alderman J Schuurman and Alderlady J Phungula. If these two Councillors are not re-elected the ANC will lose a lot of experience in Council.

Alderman Godden mentioned that if COPE comes back, the party would like to be in coalition with the DA again. As a Councillor he always tried to do his best. The Alderman thanked the Municipal Manager, all Directors, the Executive Mayor and especially the Manager: IDP who is responsible for ward committees.

(c) Alderman K Adams on behalf of the Democratic Alliance (DA)

Alderman K Adams mentioned that the Democratic Alliance (DA) is the governing party in the Witzenberg Municipality. He expressed gratitude towards the Municipal Manager and Directors and that it was an honour to work with them. The Alderman also thanked the Executive Mayor and colleagues on the Executive Mayoral Committee for excellent leadership. He thanked the Administration for their support, guidance and respect. Alderman Adams expressed gratitude towards Aldermen J Schuurman and T Godden for the valuable roles they had played in Council.

(d) Councillor MD Jacobs on behalf of the Economic Freedom Fighters (EFF)

Councillor M Jacobs made a lengthy speech and mentioned inter alia that the farewell speech is sad, but also a good moment. He always supported people to get higher in life, but when it comes to himself the ladder was taken out under his feet. The EFF is now a much bigger party in South Africa than earlier.

Councillor Jacobs mentioned that he had started as a Director in 2008 when Witzenberg Municipality was a consolidated municipality. The Municipal Manager, Mr David Nasson, guided the municipality out of ICU to what he called "now a big mall". The Councillor mentioned that he was proud and happy to be part of the municipality.

He was a Director as well as a school principal and wherever he served, there was success.

Although Mr Julius Malema phoned him to continue as a Councillor for the EFF he is not coming back. He felt that his dignity was dragged into the mud due to his community involvement. Councillor Jacobs bestowed blessings and his good wishes on the Municipal Manager, all Directors, all staff members and that he was indeed proud to be associated with them. The success of the Administration is also the success of Council.

Councillor Jacobs expressed gratitude to the Executive Mayor and all political parties. He mentioned that Council was an institution for all political parties and not only a DA Council. As political parties they differed many times, but they were still good friends. Councillor Jacobs expressed best wishes to everybody on behalf of himself, his family and the EFF.

(e) The Speaker, Alderman TT Godden

The Speaker expressed his gratitude to everybody involved in Council during the term of five years, especially the Municipal Manager and wished everybody best on their future endeavours.

NOTED

Council moved for the proceedings of the next item from the Town Hall and continued the Council meeting in the Council Chambers.

12. AWARDING OF ALDERMANSHIP AND CERTIFICATES OF SERVICE

12.1 Awarding of Aldermanship to Executive Mayor, Alderman BC Klaasen (Clr/Klaasen BC)

Conferment of Alderman status was unanimously awarded to Councillor BC Klaasen, the Executive Mayor, on 25 August 2020. Council resolved "that an appropriate ceremony be conducted by the Speaker", but due to the COVID 19 Regulations this matter could not realise.

The Speaker conducted the appropriate ceremony and conferred the status of Aldermanship on the Executive Mayor, Alderman Barnito C Klaasen, after which he handed over the applicable Aldermanship Certificate and souvenir pen from Council.

NOTED

12.2 Awarding of Certificates of Service to Councillors (3/R)

Certificates of Service were handed over to all Aldermen and Councillors present for completion of Council's term from 3 August 2016 until 31 October 2021. The certificates were handed over by the Speaker and Municipal Manager.

The Manager: Administration will arrange delivery of the certificates to the Councillors and Alderlady who were absent.

NOTED

13. ADJOURNMENT

The Speaker mentioned that due to the meeting being longer than five hours, Council may in compliance with the Municipal Cost Containment Regulations (Notice 317 of 2019) enjoy refreshments and invited all Councillors accordingly.

The meeting adjourned at 14:30.

Approved on _____ with / without amendments.

ALDERMAN TT GODDEN
SPEAKER

/MJ Prins