

BID NOTICE AND INVITATION TO BID

The Witzenberg Municipality Financial Directorate, Supply Chain Unit invites bids for **BID NO. 08/2/18/64: APPOINTMENT OF CONTRACTORS FOR MAINTENANCE, REPAIR AND REPLACEMENT OF GENERAL ELECTRICAL INFRASTRUCTURE AND WIRING OF PREMISES FOR WITZENBERG MUNICIPALITY**

Only bidders who satisfy the eligibility criteria stated in the Standard Conditions of Bid (Clause C.2.1) are eligible to submit bids.

Bidders should have a CIDB contractor grading of:

- a) Cluster 1: 6EP class of construction work.
- b) Cluster 2: 5EP class of construction work.
- c) Cluster 3: 4EP class of construction work.
- d) Cluster 4: 3EP class of construction work.

The bidder must have in his or her possession an original valid Tax Clearance Certificate issued by the South African Revenue Services. If an original Tax Clearance Certificate is not included with the tender submitted, a copy thereof will be accepted subject to the Tenderer providing the necessary PIN for the Employer to assess the validity of the certificate on the SARS database.

All bids received shall be evaluated in terms of the Witzenberg Municipality's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations of 2017. The 80/20 preference points system will be applicable.

Bid documents can be obtained during office hours from Monday to Thursday: 8h30 - 13h00 and 13h45 - 15h30 and Fridays: 8h30 - 13h00 and 14h00 - 14h30 from the Witzenberg Municipality, Supply Chain Unit, Dromedaris Street, Ceres. The amount is payable at the Municipal Head Office, 50 Voortrekker Street, Ceres or via EFT. Banking details can be requested via email. No cheques will be accepted. **Hard Copy Bid Documents can be obtained at a cost of R300.00 per set.**

All enquiries must be directed to the Financial Directorate, Supply Chain Unit:

Ms S Mentor
Witzenberg Municipality
Ceres
6835
Tel: (023) 312 1761
E-mail: supplychain@witzenberg.gov.za

Local production and content is applicable to this bid and only locally produced goods or services with a stipulated minimum threshold for local production and content as stipulated in the invitation and bid document will be considered. Bidders must use the exchange rate published by the South African Reserve Bank (SARB) at 12:00 (7 calendar days prior to the closing of the bid) for the calculation of local content. If the quantity; input materials; and/or components for local content items required cannot be wholly sourced from South African (SA) based manufacturers to achieve the designated local content threshold at any particular time, bidders should request and obtain written exemption from the DTI. Such exemption applications should be submitted and approvals should be obtained prior to the closure of the bid(s) concerned. A copy of the authorisation letter must be submitted together with this bid document at the closing date and time.

The **closing time** for receipt of bids is **12h00 on Thursday, 14 October 2021** at Witzenberg Municipality, **50 Voortrekker Street, Ceres**. Telephonic, facsimile, electronic/e-mailed and late bid will not be accepted. Bids may only be submitted on the bid documentation that has been issued. The Bid Box is located at the entrance of the Witzenberg Municipal Offices, 50 Voortrekker Street, Ceres.

A Compulsory Clarification Meeting will be held on **Friday, 17 September 2021 at 11h00**. The Compulsory Clarification meeting will be held via the Microsoft Teams App. Tenderers must ensure to download the App and give the SCM Buyer (supplychain@witzenberg.gov.za) the necessary contact details (email address and cell phone number) at least 48 hours prior to the meeting to enable the SCM Buyer to set up the virtual meeting and to send the link for the meeting to all Tenderers. Tenderers who fail to attend the compulsory information session will be regarded as non-compliant.

Please note that no grace period will be given to late comers at the clarification meeting (Witzenberg Municipality does possess a site/clarification procedure manual and prospective bidders can obtain a copy of the manual from the Municipalities Supply Chain Unit).

Council does not bind itself to accept the lowest or any bid. Witzenberg Municipality shall apply its Municipal Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Finance Management Act, 2003 (Act no. 56 of 2003) and the relevant regulations.

Please note that any suspicious collusive bidding behaviour and restrictive practices by bidders will be reported to the Competition Commission for investigation and possible imposition of administrative penalties.

NB: No bids will be considered from persons in the service of the state as defined in Regulation 1 of the Local Government: Municipal Supply Chain Management Regulations

The Municipal Manager
Witzenberg Municipality
50 Voortrekker Street
Ceres
6835

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MUNICIPAL MANAGER