

CALL FOR PROPOSALS: PRINCE ALFRED'S HAMLET MUNICIPAL BUSINESS HUB RENTAL UNITS

Witzenberg Municipality has recently constructed a small business hub near the Old Train Station (next to the R303) in Prince Alfred's Hamlet. The Business hub consist of 6 single (+-2.9m x 5,8m) units and 1 double (+-5,9m x 5,8m) unit. The units are fitted with roll-up safety doors, burglar bars and security lights. There is a call on small businesses to apply for the rent of the units.

Criteria

- Only emerging Small Medium and Micro Enterprises (SMME's) are eligible to apply
- Business units will not be eligible for the selling of liquor
- The electricity supply size is 60A and declared volt is 230 Volts (single phase); prepaid meter installed with Eskom ruling rates applicable
- Applicants must not be in arrears with their municipal account & have a valid tax clearance certificate
- Only residents of Witzenberg Municipal area will be allowed to apply
- The trader/business owner must be in possession of a valid South African identification document
- Only one business unit will be issued per business owner & only one business unit will be issued per household
- Applicants who have successfully operated as a SMME in the past 12 months and who is currently operational will get preference
- Previous participation in Witzenberg Local Economic Development business capacity building programmes would be advantageous
- Preference will be given to applicants who are selling South African products or are self-producing the stock or service

Application process

- The application process is in conjunction with the Policy for the Management of business property for local economic development purposes, with its aim of capacitating previous disadvantaged communities
- Application forms for applicants will be available at all Municipal Offices, all municipal libraries and the official website: www.witzenberg.gov.za (Application form for Municipal property)
- The prescribed form must be completed and handed in with the supporting documents & clearly marked in a sealed envelope to the Archives Department in Ceres (Municipal head-office); or submitted via email: admin@witzenberg.gov.za
- Clearly indicate on the application form that application is made for the Prince Alfred's Hamlet Municipal Business Hub
- Applicants whose application forms and business plan meet the criteria will be shortlisted
- Shortlisted applicants will be invited for an interview to present their application & sustainability of their business
- The interview panel will draft a recommendation to the Committee for Local Economic development
- The Committee for Local Economic Development will review the recommendations and forward the final applicants' names to Witzenberg Council for approval
- Successful applicants will be informed about the outcomes of their applications and requested to pay the rental fee after signing of the lease agreements
- The business units will be rented to small businesses, in terms of the signed lease agreement, for a period of 24 months, renewable on absolute discretion of Council.
- Witzenberg Council will determine the rental rates

APPLICATIONS CLOSE ON 13 SEPTEMBER 2019 AT 16H00.

For queries contact Riaan Fick at riaan@witzenberg.gov.za or Rachel Sauls at rachel@witzenberg.gov.za or Liza-Mari liza-mari@witzenberg.gov.za or 0233161854.