

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

FINANCE MONTHLY REPORT – NOVEMBER 2018

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / inability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in excess of R 6.8 million.

The monthly billing was also done as scheduled and during this process 16 512 accounts amounting to R 21.3 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 3.6 million.

The indigent cost to the municipality for the month amounts to R 1.7 million. The number of indigent households is increasing due to the policy amendments approved by council

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 94%.

The municipality issued orders to the value of R 37.6 million of which R 0.5 million was in terms of deviations.

The municipality currently has R 55.3 million in its primary bank account and a R 50 million in investments

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of November 2018 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information

FINANSIELE MAAND VERSLAG – NOVEMBER 2018

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekenings te betaal was 'n groot bekommernis. Departemente is stading besig om hul betalings te maak. Die skuld beloop tans R 6.8 miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 16 512 rekeninge ten bedrae van R 21.3 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 3.6 miljoen.

Die deernis subsidies vir die maand beloop R 1.7 miljoen. Die aantal goedgekeurde huishoudings is aan die toeneem as gevolg van die veranderings aan die beleid.

Die opgehoopde debiteure verhalings se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 94%

Bestellings ter waarde van R 37.6 miljoen uitgereik, waarvan R 0.5 miljoen ten opsigte van afwykings is.

Die munisipaliteit het R 55.3 miljoen in die primêre bankrekening en R 50 miljoen in beleggings

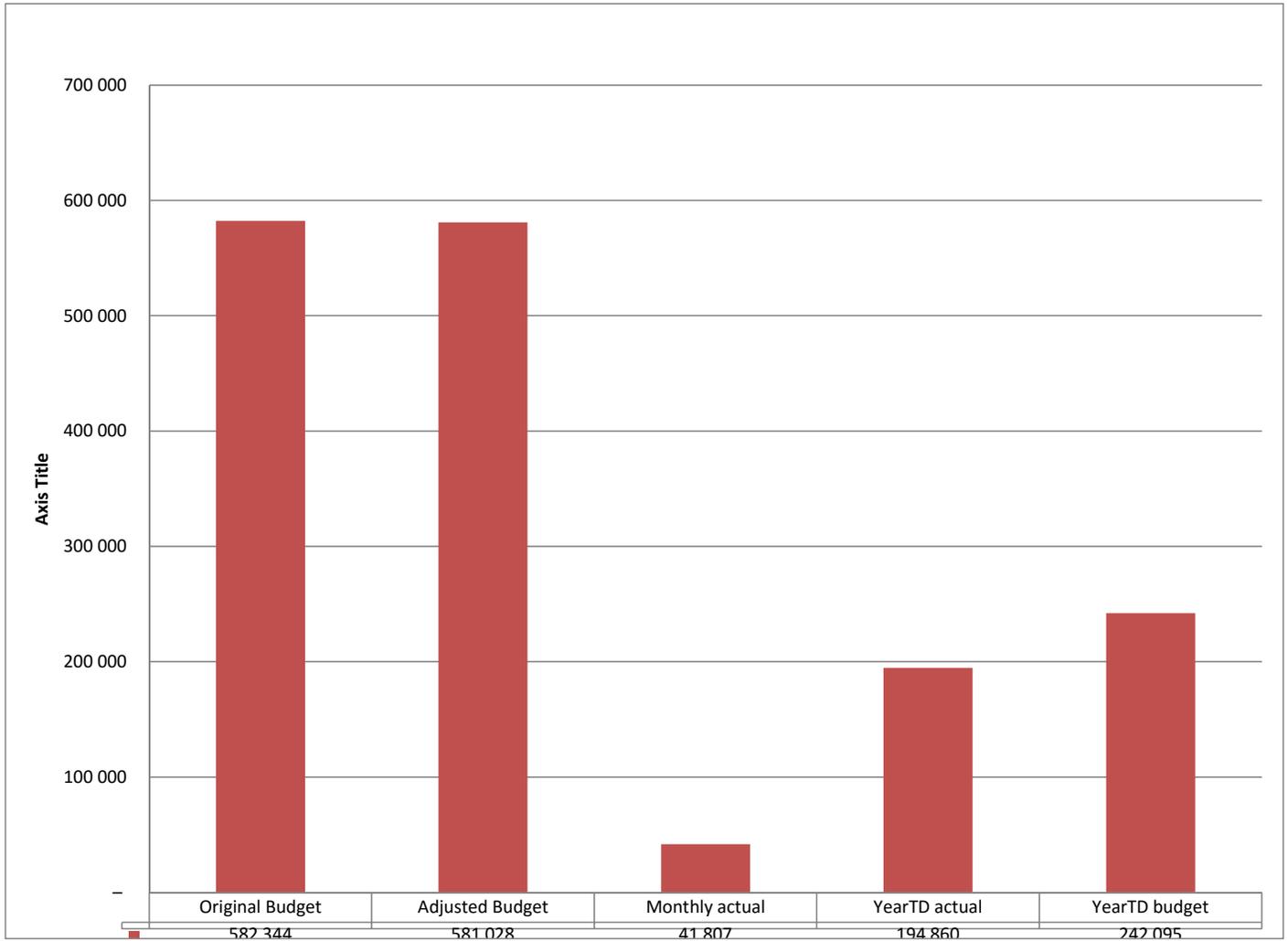
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir November 2018 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiële inligting.

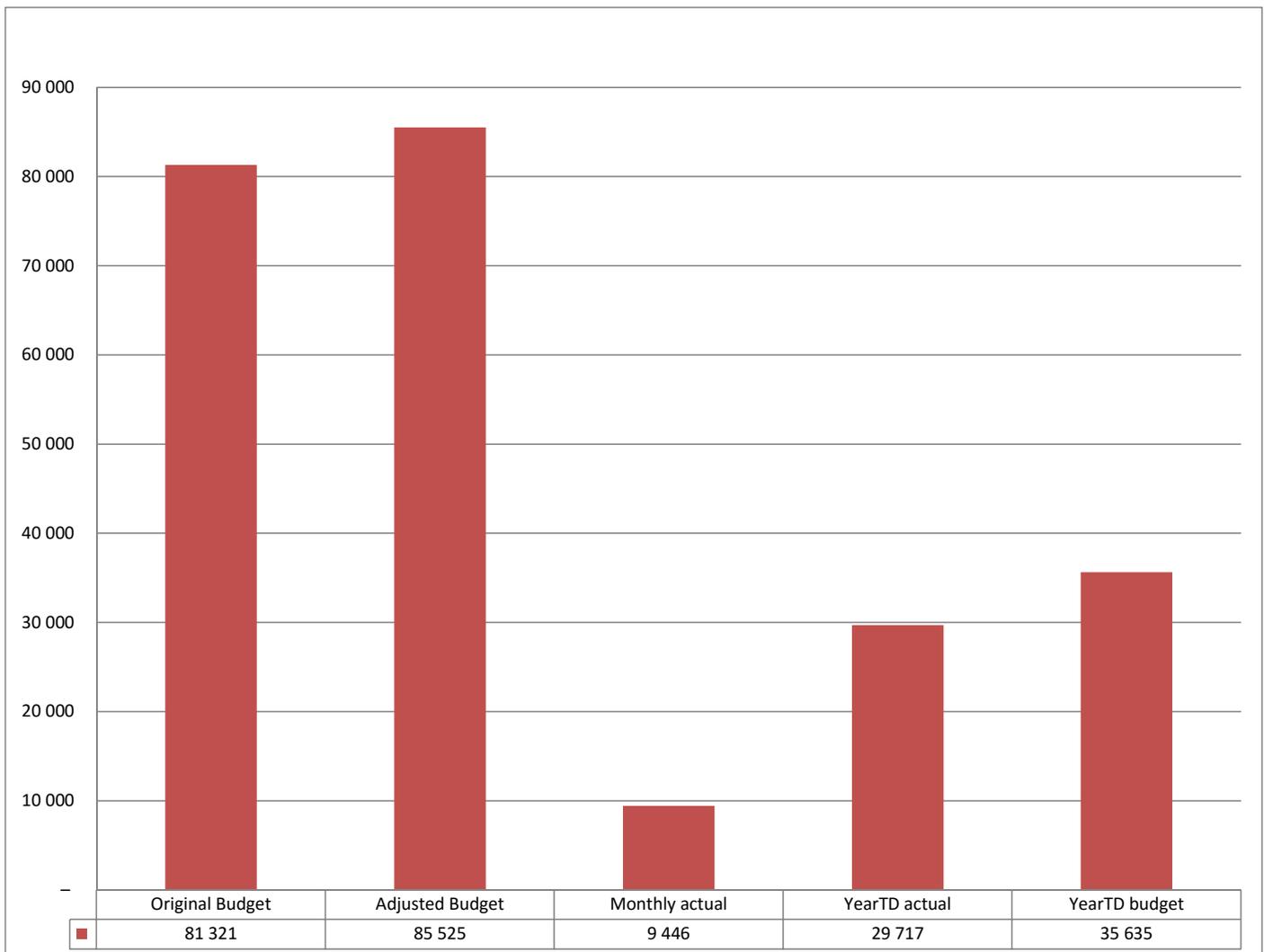
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2018 to 30 November 2018, 33.54% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2018 to 30 November 2018, is 33.54% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2018 to 30 November 2018, 34.75% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2018 to 30 November 2018, is 34.75% van die begrote kapitale uitgawes aangegaan.

The main contributing factors to the low expenditure levels is the failure of the Department of Water affairs to pay over the funds as per the Division of Revenue act to enable the building of the Tulbagh raw water dam.

Die hoof oorsaak vir die lae spandering is die onvermoë van die departement van Waterwese om die fondse volgens die Wet op Verdeling van Inkomste vir die Tulbagh opgaardam oor te betaal.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 30 November 2018.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M05 November

Description	2017/18	Budget Year 2018/19							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	59 649	70 002	70 002	2 807	46 482	29 167	17 315	59%	70 002
Service charges	286 621	316 407	316 407	20 494	121 486	131 836	(10 350)	-8%	316 407
Investment revenue	8 512	8 198	8 198	651	2 689	3 416	(727)	-21%	15 482
Transfers recognised - operational	101 429	91 069	92 875	302	36 412	38 698	(2 286)	-6%	92 875
Other own revenue	45 974	54 194	54 194	2 784	11 770	27 989	(16 218)	-58%	54 194
Total Revenue (excluding capital)	502 185	539 869	541 676	27 038	218 840	231 106	(12 266)	-5%	548 959
Employee costs	8 780	177 699	175 041	14 783	72 064	72 934	(870)	-1%	175 041
Remuneration of Councillors	#REF!	10 709	10 709	744	3 761	4 462	(701)	-16%	10 709
Depreciation & asset impairment	26 143	43 032	44 032	0	12 467	18 347	(5 879)	-32%	56 492
Finance charges	17 573	3 671	3 685	214	335	1 536	(1 201)	-78%	3 685
Materials and bulk purchases	202 204	218 562	218 172	13 640	72 015	90 905	(18 890)	-21%	218 172
Transfers and grants	941	14 407	14 358	1	683	5 983	(5 300)	-89%	14 358
Other expenditure	#REF!	114 264	115 030	12 424	33 534	47 929	(14 395)	-30%	97 757
Total Expenditure	#REF!	582 344	581 028	41 807	194 860	242 095	(47 235)	-20%	576 215
Surplus/(Deficit)	#REF!	(42 474)	(39 352)	(14 769)	23 980	(10 989)	34 969	-318%	(27 256)
Transfers recognised - capital	38 768	75 847	75 847	-	155	31 603	(31 448)	-100%	75 847
Contributions & Contributed assets	54 943	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers	#REF!	33 372	36 494	(14 769)	24 135	20 614	3 521	17%	48 590
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	#REF!	33 372	36 494	(14 769)	24 135	20 614	3 521	17%	48 590
Capital expenditure & funds sources									
Capital expenditure	63 800	81 321	85 525	9 446	29 717	35 635	(5 918)	-17%	85 525
Capital transfers recognised	34 183	52 938	53 438	5 252	17 681	22 266	(4 585)	-21%	53 438
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	3 528	1 550	1 550	494	494	646	(152)	-24%	1 550
Internally generated funds	26 089	26 833	30 537	3 700	11 543	12 724	(1 181)	-9%	30 537
Total sources of capital funds	63 800	81 321	85 525	9 446	29 717	35 635	(5 918)	-17%	85 525
Financial position									
Total current assets	178 612	65 801	241 847		192 520				241 847
Total non current assets	905 207	38 293	947 704		922 464				947 704
Total current liabilities	77 653	55 489	131 644		81 323				131 644
Total non current liabilities	158 745	15 233	173 993		162 104				173 993
Community wealth/Equity	847 421	33 372	883 915		884 016				883 915
Cash flows									
Net cash from (used) operating	47 548	173 205	173 205	(7 346)	40 150	72 169	(32 019)	-44%	173 205
Net cash from (used) investing	(58 751)	(83 247)	(83 247)	14 992	(81 573)	(34 686)	(46 886)	135%	(83 247)
Net cash from (used) financing	(9 504)	3 500	3 500	95	(695)	1 458	(2 153)	-148%	(695)
Cash/cash equivalents at the month	76 333	93 458	93 458	-	55 385	38 941	16 444	42%	190 961
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	32 500	3 669	7 270	3 262	2 996	3 043	16 567	91 208	160 514
Creditors Age Analysis									
Total Creditors	782	390	7	-	-	-	-	-	1 179

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M05 November

Description	Budget Year 2018/19							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Revenue - Standard								
<i>Governance and administration</i>	93 204	93 304	4 036	52 564	38 877	13 688	35%	93 304
Executive and council	-	-	-	-	-	-	-	-
Finance and administration	93 204	93 304	4 036	52 564	38 877	13 688	35%	93 304
Internal audit	-	-	-	-	-	-	-	-
<i>Community and public safety</i>	140 845	140 845	936	38 973	58 686	(19 713)	-34%	140 845
Community and social services	98 728	98 728	267	36 221	41 137	(4 916)	-12%	98 728
Sport and recreation	9 020	9 020	662	2 565	3 758	(1 193)	-32%	9 020
Public safety	6	6	-	-	2	(2)	-100%	6
Housing	33 091	33 091	7	187	13 788	(13 601)	-99%	33 091
<i>Economic and environmental services</i>	43 682	44 622	984	3 108	18 593	(15 485)	-83%	44 622
Planning and development	2 510	2 510	197	688	1 046	(358)	-34%	2 510
Road transport	41 160	41 160	787	2 415	17 150	(14 735)	-86%	41 160
Environmental protection	12	952	-	5	397	(392)	-99%	952
<i>Trading services</i>	337 984	338 750	21 081	106 776	141 146	(34 370)	-24%	338 750
Energy sources	240 206	240 206	14 245	70 933	100 086	(29 153)	-29%	240 206
Water management	52 679	53 179	2 874	14 886	22 158	(7 272)	-33%	53 179
Waste water management	22 399	22 399	1 872	10 368	9 333	1 035	11%	22 399
Waste management	22 700	22 966	2 090	10 590	9 569	1 020	11%	22 966
<i>Other</i>	-	-	-	-	-	-	-	-
Total Revenue - Standard	615 716	617 522	27 038	201 421	257 301	(55 880)	-22%	617 522
Expenditure - Standard								
<i>Governance and administration</i>	115 817	116 530	11 926	43 131	48 554	(5 423)	-11%	116 530
Executive and council	27 771	27 879	1 922	8 801	11 616	(2 816)	-24%	27 879
Finance and administration	85 942	86 547	9 814	33 343	36 061	(2 718)	-8%	86 547
Internal audit	2 104	2 104	191	987	877	110	13%	2 104
<i>Community and public safety</i>	82 467	81 373	4 742	22 669	33 905	(11 236)	-33%	81 373
Community and social services	25 460	25 448	1 826	8 736	10 603	(1 867)	-18%	25 448
Sport and recreation	28 896	27 823	1 952	8 443	11 593	(3 150)	-27%	27 823
Public safety	8 925	8 938	627	3 674	3 724	(50)	-1%	8 938
Housing	19 186	19 164	337	1 815	7 985	(6 170)	-77%	19 164
<i>Economic and environmental services</i>	65 573	66 322	4 714	19 536	27 634	(8 098)	-29%	66 322
Planning and development	10 614	10 858	644	3 324	4 524	(1 201)	-27%	10 858
Road transport	53 213	52 777	3 943	15 633	21 991	(6 357)	-29%	52 777
Environmental protection	1 747	2 686	126	579	1 119	(540)	-48%	2 686
<i>Trading services</i>	317 593	315 909	20 422	41 761	131 629	(89 867)	-68%	315 909
Energy sources	224 738	223 273	13 541	66 270	93 031	(26 761)	-29%	223 273
Water management	28 985	28 864	1 769	(19 311)	12 027	(31 338)	-261%	28 864
Waste water management	29 256	29 097	2 023	(2 010)	12 124	(14 134)	-117%	29 097
Waste management	34 615	34 674	3 090	(3 187)	14 447	(17 634)	-122%	34 674
<i>Other</i>	893	893	3	413	372	41	11%	893
Total Expenditure - Standard	582 344	581 027	41 807	127 510	242 094	(114 584)	-47%	581 027
Surplus/ (Deficit) for the year	33 372	36 495	(14 769)	73 911	15 206	58 704		36 495

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M05 November

Vote Description	Budget Year 2018/19							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Revenue by Vote								
Vote 1 - Financial Services	89 434	89 434	3 825	51 388	37 264	14 124	37.9%	89 434
Vote 2 - Community Services	167 972	168 912	1 754	41 550	70 380	(28 830)	-41.0%	168 912
Vote 3 - Corporate Services	597	697	-	145	290	(146)	-50.2%	697
Vote 4 - Technical Services	356 363	357 129	21 409	120 753	148 804	(23 120)	-15.5%	357 129
Vote 5 - Muncipal Manager	1 350	1 350	50	228	563	(335)	-59.5%	1 350
Vote 6 - [NAME OF VOTE 6]	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]	-	-	-	-	-	-	-	-
Total Revenue by Vote	615 716	617 522	27 038	214 064	257 301	(38 306)	-14.9%	617 522
Expenditure by Vote								
Vote 1 - Financial Services	45 537	42 538	6 002	14 468	17 724	(3 256)	-18.4%	42 538
Vote 2 - Community Services	115 777	115 629	6 259	30 588	48 179	(18 410)	-38.2%	115 629
Vote 3 - Corporate Services	56 641	60 440	4 727	24 146	25 183	(1 802)	-7.2%	60 440
Vote 4 - Technical Services	351 143	349 267	23 846	66 432	145 528	(35 192)	-24.2%	349 267
Vote 5 - Muncipal Manager	13 246	13 152	972	4 444	5 480	(1 036)	-18.9%	13 152
Vote 6 - [NAME OF VOTE 6]	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]	-	-	-	-	-	-	-	-
Total Expenditure by Vote	582 344	581 028	41 807	140 078	242 095	(59 696)	-24.7%	581 028
Surplus/ (Deficit) for the year	33 372	36 494	(14 769)	73 986	15 206	21 390	140.7%	36 494

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M05 November

Description	2017/18	Budget Year 2018/19							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	59 649	70 002	70 002	2 807	46 482	29 167	17 315	59%	70 002
Service charges - electricity revenue	215 351	235 714	235 714	14 270	88 643	98 214	(9 571)	-10%	235 714
Service charges - water revenue	33 438	41 882	41 882	2 552	13 295	17 451	(4 156)	-24%	41 882
Service charges - sanitation revenue	18 008	17 387	17 387	1 762	9 846	7 244	2 602	36%	17 387
Service charges - refuse revenue	19 767	21 424	21 424	1 911	9 702	8 927	775	9%	21 424
Service charges - other	57	-	-	-	-	-	-	-	-
Rental of facilities and equipment	8 177	10 198	10 198	452	2 068	4 249	(2 181)	-51%	10 198
Interest earned - external investments	8 512	8 198	8 198	651	2 689	3 416	(727)	-21%	8 198
Interest earned - outstanding debtors	9 269	7 284	7 284	789	4 010	3 035	975	32%	7 284
Dividends received	-	4	4	-	-	2	(2)	-100%	4
Fines	19 242	18 904	18 904	39	634	7 877	(7 243)	-92%	18 904
Licences and permits	142	3 655	3 655	757	1 875	1 523	352	23%	3 655
Agency services	4 352	4 878	4 878	-	-	2 032	(2 032)	-100%	4 878
Transfers recognised - operational	101 429	91 069	92 875	302	36 412	38 698	(2 286)	-6%	92 875
Other revenue	4 792	9 271	9 271	748	3 184	9 271	(6 087)	-66%	9 271
Gains on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	502 185	539 869	541 676	27 038	218 840	231 106	(12 266)	-5%	541 676
Expenditure By Type									
Employee related costs	133 333	177 699	175 041	14 783	72 064	72 934	(870)	-1%	175 041
Remuneration of councillors	8 780	10 709	10 709	744	3 761	4 462	(701)	-16%	10 709
Debt impairment	37 709	22 203	22 203	-	-	9 251	(9 251)	-100%	(0)
Depreciation & asset impairment	26 143	43 032	44 032	0	12 467	18 347	(5 879)	-32%	56 492
Finance charges	17 573	3 671	3 685	214	335	1 536	(1 201)	-78%	3 685
Bulk purchases	179 203	197 541	197 541	11 720	65 678	82 309	(16 630)	-20%	197 541
Other materials	23 001	21 021	20 631	1 920	6 337	8 596	(2 259)	-26%	20 631
Contracted services	41 869	41 902	41 656	3 927	14 334	17 357	(3 023)	-17%	41 656
Transfers and grants	941	14 407	14 358	1	683	5 983	(5 300)	-89%	14 358
Other expenditure	44 238	50 159	51 171	8 497	19 200	21 321	(2 121)	-10%	56 101
Loss on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Expenditure	512 789	582 344	581 028	41 807	194 860	242 095	(47 235)	-20%	576 215
Surplus/(Deficit)	(10 604)	(42 474)	(39 352)	(14 769)	23 980	(10 989)	34 969	(0)	(34 540)
Transfers recognised - capital	38 768	75 847	75 847	-	155	31 603	(31 448)	(0)	75 847
Contributions recognised - capital	54 943	-	-	-	-	-	-	-	-
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	83 107	33 372	36 494	(14 769)	24 135	20 614			41 307
Surplus/(Deficit) attributable to Share of surplus/ (deficit) of associate	83 107	33 372	36 494	(14 769)	24 135	20 614			41 307
Surplus/ (Deficit) for the year	83 107	33 372	36 494	(14 769)	24 135	20 614			41 307

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M05 November

Vote Description	Budget Year 2018/19							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
<u>Multi-Year expenditure appropriation</u>								
Vote 1 - Financial Services	-	-	-	-	-	-		-
Vote 2 - Community Services	650	890	-	6	371	(365)	-98%	890
Vote 3 - Corporate Services	-	-	-	-	-	-		-
Vote 4 - Technical Services	45 777	45 777	5 344	15 228	19 074	(3 845)	-20%	45 777
Vote 5 - Muncipal Manager	-	-	-	-	-	-		-
Vote 6 - [NAME OF VOTE 6]	-	-	-	-	-	-		-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-		-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-		-
Vote 9 - [NAME OF VOTE 9]	-	-	-	-	-	-		-
Vote 10 - [NAME OF VOTE 10]	-	-	-	-	-	-		-
Vote 11 - [NAME OF VOTE 11]	-	-	-	-	-	-		-
Vote 12 - [NAME OF VOTE 12]	-	-	-	-	-	-		-
Vote 13 - [NAME OF VOTE 13]	-	-	-	-	-	-		-
Vote 14 - [NAME OF VOTE 14]	-	-	-	-	-	-		-
Vote 15 - [NAME OF VOTE 15]	-	-	-	-	-	-		-
Total Capital Multi-year expenditure	46 427	46 667	5 344	15 234	19 445	(4 210)	-22%	46 667
<u>Single Year expenditure appropriation</u>								
Vote 1 - Financial Services	180	180	3	5	75	(70)	-93%	180
Vote 2 - Community Services	4 282	5 569	46	129	2 320	(2 191)	-94%	5 569
Vote 3 - Corporate Services	970	1 911	24	121	796	(675)	-85%	1 911
Vote 4 - Technical Services	29 312	31 048	4 029	14 227	12 937	1 290	10%	31 048
Vote 5 - Muncipal Manager	150	150	-	-	63	(63)	-100%	150
Vote 6 - [NAME OF VOTE 6]	-	-	-	-	-	-		-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-		-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-		-
Vote 9 - [NAME OF VOTE 9]	-	-	-	-	-	-		-
Vote 10 - [NAME OF VOTE 10]	-	-	-	-	-	-		-
Vote 11 - [NAME OF VOTE 11]	-	-	-	-	-	-		-
Vote 12 - [NAME OF VOTE 12]	-	-	-	-	-	-		-
Vote 13 - [NAME OF VOTE 13]	-	-	-	-	-	-		-
Vote 14 - [NAME OF VOTE 14]	-	-	-	-	-	-		-
Vote 15 - [NAME OF VOTE 15]	-	-	-	-	-	-		-
Total Capital single-year expenditure	34 894	38 858	4 102	14 483	16 191	(1 708)	-11%	38 858
Total Capital Expenditure	81 321	85 525	9 446	29 717	35 635	(5 918)	-17%	85 525

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M05 November

Vote Description	Budget Year 2018/19							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Capital Expenditure - Standard Classification								
<i>Governance and administration</i>	1 360	3 383	27	160	1 409	(1 249)	-89%	3 383
Executive and council	270	1 452	26	66	605	(539)	-89%	1 452
Finance and administration	1 090	1 931	1	94	804	(710)	-88%	1 931
Internal audit	-	-	-	-	-	-	-	-
<i>Community and public safety</i>	3 402	4 693	-	68	1 955	(1 888)	-97%	4 693
Community and social services	1 000	1 304	-	0	543	(543)	-100%	1 304
Sport and recreation	2 402	3 389	-	68	1 412	(1 344)	-95%	3 389
Public safety	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-	-
<i>Economic and environmental service:</i>	29 768	30 109	5 267	16 713	12 546	4 167	33%	30 109
Planning and development	-	236	46	53	98	(46)	-46%	236
Road transport	28 268	28 373	5 221	16 660	11 822	4 838	41%	28 373
Environmental protection	1 500	1 500	-	-	625	(625)	-100%	1 500
<i>Trading services</i>	46 791	47 340	4 152	12 777	19 725	(6 948)	-35%	47 340
Energy sources	11 654	11 654	235	2 398	4 856	(2 458)	-51%	11 654
Water management	14 746	15 246	1 369	3 647	6 353	(2 705)	-43%	15 246
Waste water management	19 219	19 268	1 939	5 877	8 028	(2 151)	-27%	19 268
Waste management	1 171	1 171	609	855	488	367	75%	1 171
<i>Other</i>	-	-	-	-	-	-	-	-
Total Capital Expenditure - Standard Clz	81 321	85 525	9 446	29 717	35 635	(5 918)	-17%	85 525
Funded by:								
National Government	33 070	33 070	252	5 181	13 779	(8 598)	-62%	33 070
Provincial Government	19 569	19 569	5 000	12 500	8 154	4 346	53%	19 569
District Municipality	300	800	-	-	333	(333)	-100%	800
Other transfers and grants	-	-	-	-	-	-	-	-
Transfers recognised - capital	52 938	53 438	5 252	17 681	22 266	(4 585)	-21%	53 438
Public contributions & donations	-	-	-	-	-	-	-	-
Borrowing	1 550	1 550	494	494	646	(152)	-24%	1 550
Internally generated funds	26 833	30 537	3 700	11 543	12 724	(1 181)	-9%	30 537
Total Capital Funding	81 321	85 525	9 446	29 717	35 635	(5 918)	-17%	85 525

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M05 November

Description	2017/18	Budget Year 2018/19			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash	97 506	83 129	177 003	55 394	177 003
Call investment deposits	-	47	47	50 000	47
Consumer debtors	57 003	(33 750)	23 254	68 954	23 254
Other debtors	12 701	14 940	27 641	8 092	27 641
Current portion of long-term receivables	-	-	-	-	-
Inventory	11 402	1 435	13 903	10 079	13 903
Total current assets	178 612	65 801	241 847	192 520	241 847
Non current assets					
Long-term receivables	-	-	-	-	-
Investments	-	4	4	-	4
Investment property	45 660	(626)	45 034	45 660	45 034
Investments in Associate	-	-	-	-	-
Property, plant and equipment	856 160	38 951	899 314	873 604	899 314
Agricultural	-	-	-	-	-
Biological assets	-	-	-	-	-
Intangible assets	2 837	(36)	2 802	2 650	2 802
Other non-current assets	550	-	550	550	550
Total non current assets	905 207	38 293	947 704	922 464	947 704
TOTAL ASSETS	1 083 819	104 095	1 189 552	1 114 983	1 189 552
LIABILITIES					
Current liabilities					
Bank overdraft	-	-	-	-	-
Borrowing	-	-	-	-	-
Consumer deposits	6 418	-	6 418	6 775	6 418
Trade and other payables	53 808	46 998	99 308	59 173	99 308
Provisions	17 426	8 491	25 917	15 376	25 917
Total current liabilities	77 653	55 489	131 644	81 323	131 644
Non current liabilities					
Borrowing	4 175	2 200	6 389	2 682	6 389
Provisions	154 570	13 033	167 603	159 422	167 603
Total non current liabilities	158 745	15 233	173 993	162 104	173 993
TOTAL LIABILITIES	236 399	70 723	305 636	243 427	305 636
NET ASSETS	847 421	33 372	883 915	871 556	883 915
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	837 066	33 372	873 560	873 662	873 560
Reserves	10 355	-	10 355	10 355	10 355
TOTAL COMMUNITY WEALTH/EQUITY	847 421	33 372	883 915	884 016	883 915

The cash flows for the year to date are indicated in the following table:

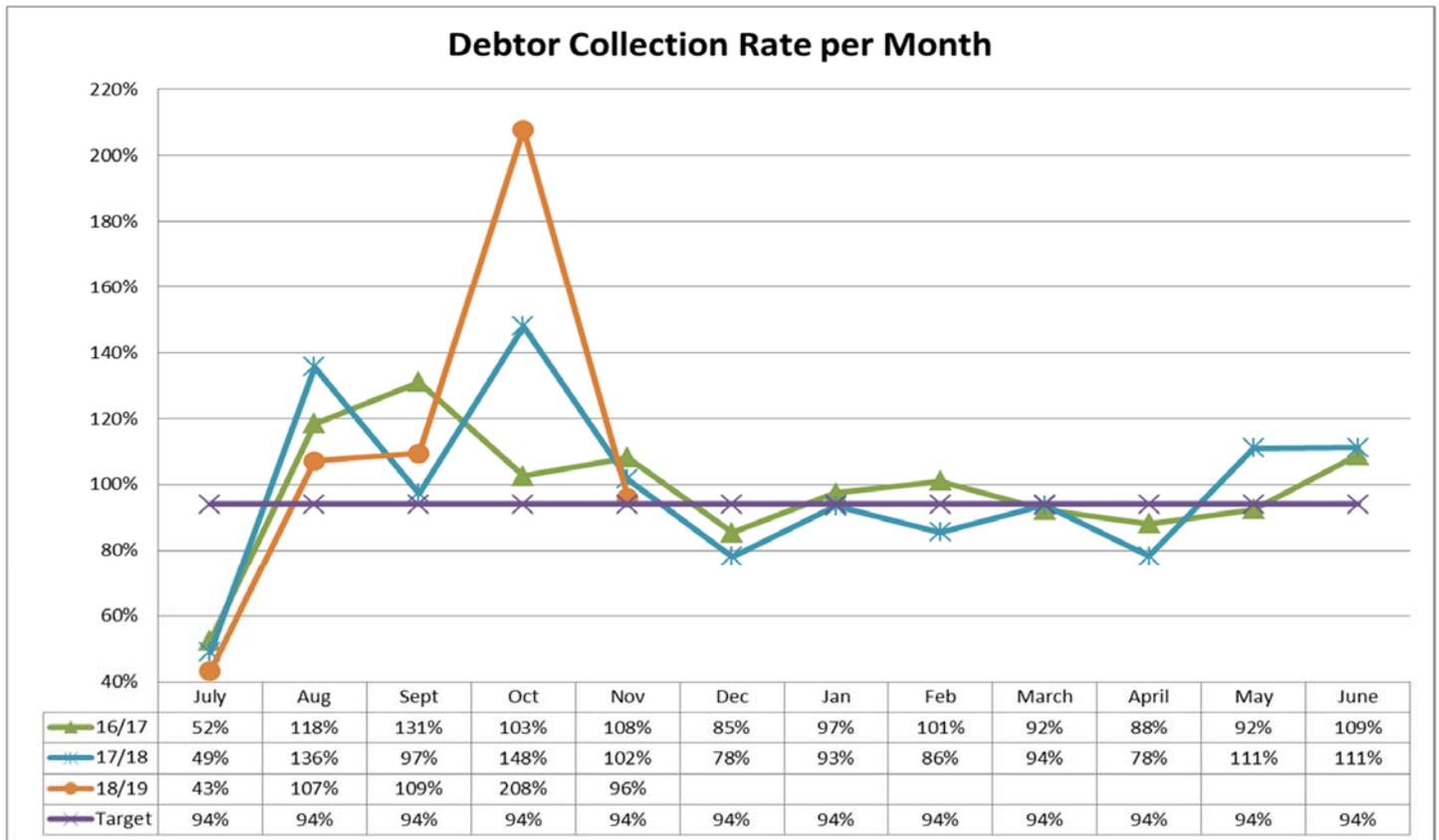
WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M05 November

Description	Budget Year 2018/19							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
CASH FLOW FROM OPERATING ACTIVITIES								
Receipts								
Property rates, penalties & collection charges	61 689	61 689	4 045	42 485	25 704	16 781	65%	61 689
Service charges	291 601	291 601	22 515	139 417	121 500	17 917	15%	291 601
Other revenue	17 246	17 246	2 955	9 373	7 186	2 187	30%	17 246
Government - operating	97 846	97 846	2 028	45 639	40 769	4 870	12%	97 846
Government - capital	63 230	63 230	5 400	25 900	26 346	(446)	-2%	63 230
Interest	13 112	13 112	651	2 689	5 463	(2 774)	-51%	13 112
Dividends								
Payments								
Suppliers and employees	(369 994)	(369 994)	(44 941)	(224 584)	(154 164)	70 420	-46%	(369 994)
Finance charges	(938)	(938)	-	(88)	(391)	(303)	78%	(938)
Transfers and Grants	(587)	(587)	-	(682)	(245)	437	-179%	(587)
NET CASH FROM/(USED) OPERATING ACTIVITIES	173 205	173 205	(7 346)	40 150	72 169	109 089	151%	173 205
CASH FLOWS FROM INVESTING ACTIVITIES								
Receipts								
Proceeds on disposal of PPE	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	25 000	(50 000)	-	(50 000)	-	-
Payments								
Capital assets	(83 247)	(83 247)	(10 008)	(31 573)	(34 686)	(3 114)	9%	(83 247)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(83 247)	(83 247)	14 992	(81 573)	(34 686)	46 886	-135%	(83 247)
CASH FLOWS FROM FINANCING ACTIVITIES								
Receipts								
Short term loans	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	3 500	3 500	-	-	1 458	(1 458)	-100%	3 500
Increase (decrease) in consumer deposits	-	-	95	363	-	363	-	-
Payments								
Repayment of borrowing	-	-	-	(1 058)	-	1 058	-	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	3 500	3 500	95	(695)	1 458	2 153	148%	(695)
NET INCREASE/ (DECREASE) IN CASH HELD	93 458	93 458	7 740	(42 117)	38 941			-
Cash/cash equivalents at beginning:	-	-		97 502	-			97 502
Cash/cash equivalents at month/year end:	93 458	93 458		55 385	38 941			190 961

The debtors age analysis per Income source and customer group is as follows:

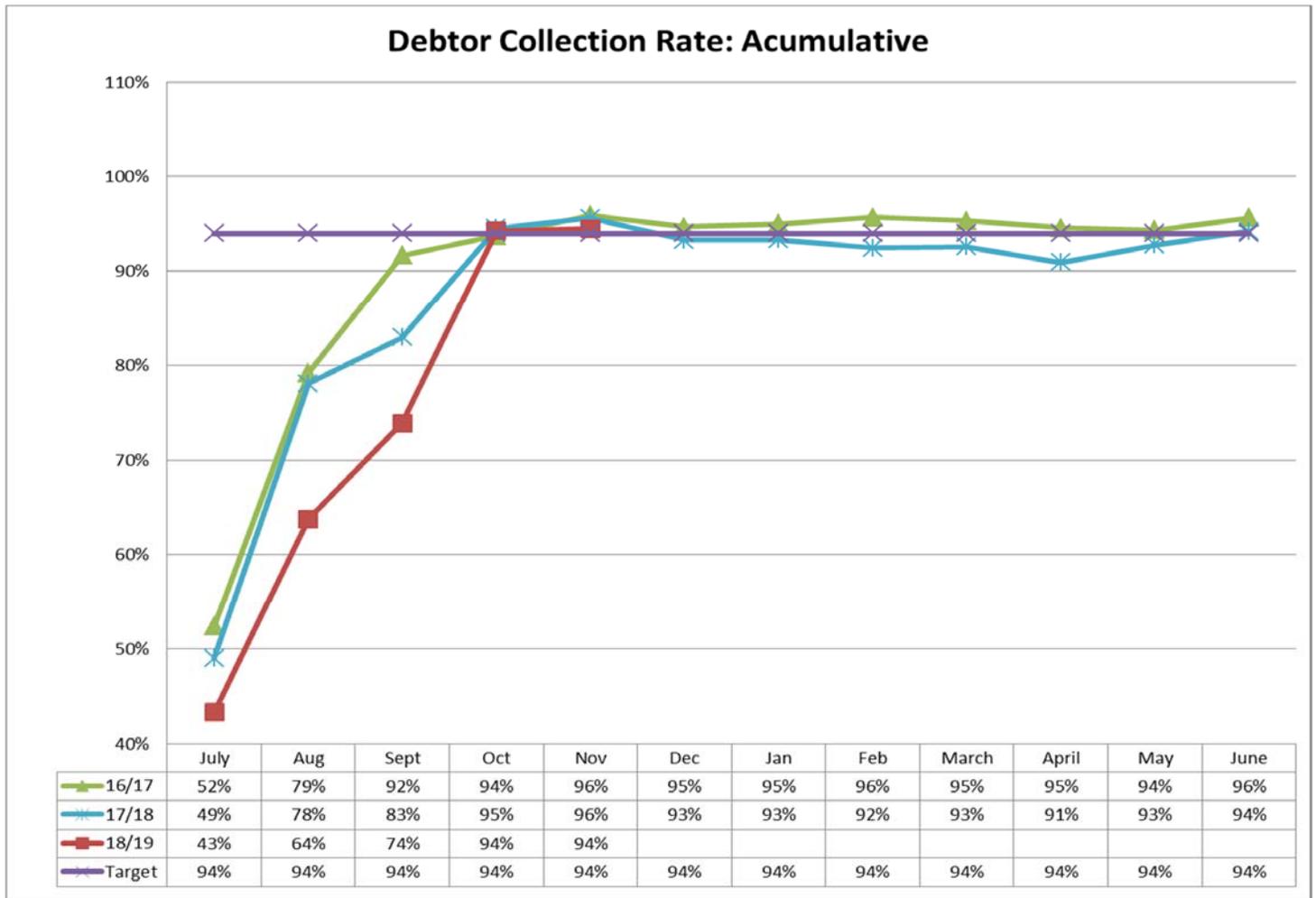
WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M05 November

Description	NT Code	Budget Year 2018/19									Total	Total over 90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr			
R thousands												
Debtors Age Analysis By Income Source												
Water	1200	8 184	996	979	1 179	972	1 268	7 185	26 884	47 648	37 489	
Electricity	1300	11 772	754	506	405	357	334	1 189	1 177	16 493	3 461	
Property Rates	1400	4 287	332	4 347	239	165	150	769	12 114	22 404	13 438	
Waste Water Management	1500	4 981	680	669	650	599	576	3 178	13 509	24 843	18 512	
Waste Management	1600	5 650	735	626	618	708	517	2 770	15 038	26 662	19 651	
Property Rental Debtors	1700	154	17	16	16	15	15	88	536	855	669	
Interest on Arrear Accounts	1810	1 558	84	97	121	133	157	1 212	21 093	24 454	22 715	
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-	
Other	1900	(4 085)	71	29	34	46	27	176	857	(2 845)	1 140	
Total By Income Source	2000	32 500	3 669	7 270	3 262	2 996	3 043	16 567	91 208	160 514	117 076	
2017/18 - totals only												
Debtors Age Analysis By Customer Group												
Organs of State	2200	956	755	1 778	335	297	274	881	2 528	7 804	4 315	
Commercial	2300	9 828	368	1 660	317	320	233	1 156	6 123	20 004	8 148	
Households	2400	20 215	2 330	3 047	2 407	2 177	2 330	13 360	74 330	120 197	94 605	
Other	2500	1 501	216	785	204	202	206	1 169	8 227	12 509	10 007	
Total By Customer Group	2600	32 500	3 669	7 270	3 262	2 996	3 043	16 567	91 208	160 514	117 076	



The purpose of this graph is to illustrate effectiveness of collection against targets set for the relevant months. The target for the month is 94% while the actual figure for November 2018 amounts to 96% in comparison to the previous year 102 %.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir November 2018 – 96 % beloop in vergelyking met die vorige jaar 102 %.



The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 94%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 94% behoop.

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M05 November

Investments by maturity Name of institution & investment ID R thousands	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
<u>Municipality</u>								
ABSA	-	-	-	-		-	-	-
Investec	-	-	-	-		-	-	25 000
Nedbank	-	-	-	-		-	-	25 000
Standard Bank	-	-	-	-		-	-	-
	-	-	-	-		-	-	-
	-	-	-	-		-	-	-
TOTAL INVESTMENTS AND INTEREST				-		-	-	50 000

FINANCE MONTHLY REPORT NOVEMBER 2018 / FINANSIES MAANDELIKSE VERSLAG – NOVEMBER 2018

	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
District Municipality: <i>[insert description]</i>	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
Other grant providers: <i>[insert description]</i>	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
Total Capital Transfers and Grants	31 235	31 235	-	13 000	13 015	(15)	-0.1%	31 235
TOTAL RECEIPTS OF TRANSFERS & GRANTS	121 974	121 974	362	52 682	50 822	1 859	3.7%	121 974

FINANCE MONTHLY REPORT NOVEMBER 2018 / FINANSIES MAANDELIKSE VERSLAG – NOVEMBER 2018

	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
None	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
Other grant providers:	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants	21 759	21 759	252	5 181	9 066	(3 886)	-42.9%	21 759
TOTAL EXPENDITURE OF TRANSFERS AND GRAN	128 766	126 672	3 454	21 796	52 780	(30 985)	-58.7%	126 672

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M05 November

Summary of Employee and Councillor remuneration	Budget Year 2018/19							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C					%	D
R thousands								
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	7 213	7 213	564	2 860	3 006	(145)	-5%	7 213
Pension and UIF Contributions	1 063	1 063	82	415	443	(28)	-6%	1 063
Medical Aid Contributions	212	212	14	72	89	(16)	-18%	212
Motor Vehicle Allowance	692	692	-	-	289	(289)	-100%	692
Cellphone Allowance	1 023	1 023	75	384	426	(42)	-10%	1 023
Housing Allowances	455	455	9	28	190	(161)	-85%	455
Other benefits and allowances	50	50	-	-	21	(21)	-100%	50
Sub Total - Councillors	10 709	10 709	744	3 761	4 462	(701)	-16%	10 709
Senior Managers of the Municipality								
Basic Salaries and Wages	3 594	3 594	300	1 440	1 497	(58)	-4%	3 594
Pension and UIF Contributions	739	739	20	84	308	(224)	-73%	739
Medical Aid Contributions	127	127	5	27	53	(26)	-49%	127
Overtime	-	-	-	-	-	-	-	-
Performance Bonus	840	840	55	260	350	(90)	-26%	840
Motor Vehicle Allowance	993	993	71	326	414	(88)	-21%	993
Cellphone Allowance	67	67	4	14	28	(14)	-49%	67
Housing Allowances	145	145	-	-	60	(60)	-100%	145
Other benefits and allowances	108	88	13	66	37	29	78%	88
Payments in lieu of leave	-	-	-	-	-	-	-	-
Long service awards	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	-	-	-	-	-	-	-	-
Sub Total - Senior Managers	6 614	6 594	469	2 217	2 747	(531)	-19%	6 594
Other Municipal Staff								
Basic Salaries and Wages	108 292	105 457	8 236	39 251	43 940	(4 689)	-11%	105 457
Pension and UIF Contributions	16 388	16 377	1 309	6 392	6 824	(432)	-6%	16 377
Medical Aid Contributions	7 283	7 283	582	2 947	3 034	(88)	-3%	7 283
Overtime	11 713	11 728	1 165	7 096	4 887	2 209	45%	11 728
Performance Bonus	7 651	7 651	671	3 169	3 188	(18)	-1%	7 651
Motor Vehicle Allowance	4 099	4 099	384	1 855	1 708	147	9%	4 099
Cellphone Allowance	378	378	45	205	158	48	30%	378
Housing Allowances	1 541	1 541	121	605	642	(37)	-6%	1 541
Other benefits and allowances	4 035	4 035	234	1 138	1 681	(543)	-32%	4 035
Payments in lieu of leave	831	831	765	2 795	346	2 449	707%	831
Long service awards	407	407	76	379	170	210	124%	407
Post-retirement benefit obligations	10 632	10 632	921	4 606	4 430	176	4%	10 632
Sub Total - Other Municipal Staff	173 251	170 419	14 509	70 438	71 008	(570)	-1%	170 419
TOTAL SALARY, ALLOWANCES & % increase	190 573	187 722	15 722	76 416	78 218	(1 802)	-2%	187 722
TOTAL MANAGERS AND STAFF	179 864	177 013	14 978	72 655	73 755	(1 100)	-1%	177 013

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M05 November

Description	Ref	Budget Year 2018/19											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Budget						
Cash Receipts By Source													
Property rates		3 345	12 935	5 490	12 707	4 868	3 463	6 297	6 297	6 297	6 297	6 297	727
Service charges - electricity revenue		18 142	20 502	15 447	17 251	14 535	12 109	18 789	18 789	18 789	18 789	18 789	18 789
Service charges - water revenue		2 316	3 051	2 526	2 851	3 597	2 663	3 883	3 883	3 883	3 883	3 883	3 883
Service charges - sanitation revenue		4 300	2 031	1 676	1 668	1 745	1 311	2 074	2 074	2 074	2 074	2 074	2 074
Service charges - refuse		1 483	2 094	1 671	1 804	1 828	1 291	2 199	2 199	2 199	2 199	2 199	2 199
Service charges - other		2 075	1 341	1 346	1 974	3 604	605	889	889	889	889	889	889
Rental of facilities and equipment		39	39	39	39	39	39	39	39	39	39	39	39
Interest earned - external investments		681	681	681	681	681	681	681	681	681	681	681	681
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	-
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-
Fines		339	339	339	339	339	339	339	339	339	339	339	339
Licences and permits		305	305	305	305	305	305	305	305	305	305	305	305
Agency services		406	406	406	406	406	406	406	406	406	406	406	406
Transfer receipts - operating		9 895	9 895	9 895	9 895	9 895	9 895	9 895	9 895	9 895	9 895	9 895	9 895
Other revenue		668	668	665	664	664	664	665	665	665	666	666	671
Cash Receipts by Source		43 994	54 287	40 486	50 584	42 508	33 771	46 461	46 462	46 462	46 462	46 462	40 897
Other Cash Flows by Source													
Transfer receipts - capital		-	3 403	3 403	3 403	3 403	3 403	3 403	3 403	3 403	3 403	3 403	6 806
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits		-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments		-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Receipts by Source		43 994	57 690	43 889	53 987	45 911	37 174	49 864	49 865	49 865	49 865	49 865	47 703
Cash Payments by Type													
Employee related costs		13 723	13 723	13 723	13 723	17 867	13 723	13 723	13 723	13 723	13 723	13 723	13 723
Remuneration of councillors		-	-	892	892	892	892	892	892	892	892	892	2 677
Interest paid		-	-	-	-	1 224	-	-	1 224	-	-	-	1 224
Bulk purchases - Electricity		15 113	15 113	15 113	15 113	15 113	15 113	15 113	15 113	15 113	15 113	15 113	15 113
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	-
Other materials		1 875	1 875	1 875	1 875	1 875	1 875	1 875	1 875	1 875	1 875	1 875	1 875
Contracted services		3 600	3 600	3 600	3 600	3 600	3 600	3 600	3 600	3 600	3 600	3 600	8 485
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Grants and subsidies paid - other		1 200	1 200	1 200	1 200	1 200	1 200	1 200	1 200	1 200	1 200	1 200	1 207
General expenses		3 300	3 300	3 300	3 300	3 300	3 300	3 300	3 300	3 300	3 300	3 300	3 307
Cash Payments by Type		38 811	38 811	39 704	39 704	45 071	39 704	39 704	39 704	40 927	39 704	39 704	47 612
Other Cash Flows/Payments by Type													
Capital assets		12 297	6 429	3 599	2 293	2 583	5 778	2 214	2 996	8 489	9 348	8 272	19 383
Repayment of borrowing		6 636	6 636	6 636	6 636	6 636	6 636	6 636	6 636	6 636	6 636	6 636	6 636
Other Cash Flows/Payments		21 681	(300)	5 687	89 274	(4 385)	(17 494)	(47 237)	78 727	(64 560)	(18 751)	(14 902)	24 741
Total Cash Payments by Type		79 425	51 575	55 624	137 906	49 905	34 623	1 316	128 061	(8 508)	36 937	39 708	98 372
NET INCREASE/(DECREASE) IN CASH HELD		(35 431)	6 115	(11 735)	(83 919)	(3 993)	2 551	48 549	(78 197)	58 373	12 929	10 157	(50 668)
Cash/cash equivalents at the month/year beginning:		126 631	91 200	97 315	85 580	1 661	(2 332)	219	48 768	(29 429)	28 944	41 873	52 030
Cash/cash equivalents at the month/year end:		91 200	97 315	85 580	1 661	(2 332)	219	48 768	(29 429)	28 944	41 873	52 030	1 362

3.2 SUPPLY CHAIN MANAGEMENT

3.2.1 Demand and Acquisition

3.2.1.1 Advertisement stage

The following competitive bids are currently in the advertisement stage:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/16/25	Supply and installation of base radio stations, mobile radio stations and portable digital radios	15-Jan-2019

The following formal written price quotations are currently in the advertisement stage:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/16/31	Repair and maintenance to Montana and Pine Forest swimming pools	04-Dec-2018

3.2.1.2 Evaluation stage:

The following competitive bids are currently in the evaluation stage:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/16/16	Supply and delivery of new 3 piece lounge suites, double bunks and bedside tables	14-Nov-2018	Awaiting	J Samuel
08/2/16/21	Supply, delivery and erection of security fencing at various water and sewer infrastructure	25-Sep-2018	29-Oct-2018	N Jacobs
08/2/16/23	Facilitation of training for municipal minimum competency levels MMCL Programme for a three year period	06-Nov-2018	29-Nov-2018	I Swartbooi
08/2/16/26	Supply and delivery of Road signs and Accessories	30-Oct-2018	14-Nov-2018	E Lintnaar
08/2/16/27	Review of Witzenberg Municipal spatial development framework	16-Oct-2018	26-Nov-2018	H Taljaard
08-2-16-32	Supply, deliver & installation of new filters for Pine forest, Die Eiland and Bella vista swimming pools	14-Nov-2018	Awaiting	J Samuel
08-2-16-33	Cutting and removing of pine trees at Pine Forest holiday resort	15-Nov-2018	Awaiting	J Samuel
08-2-16-36	Clearing of alien vegetation in Ceres nature reserve	23-Nov-2018	Awaiting	H Truter
08-2-16-38	Resealing of existing streets in Witzenberg municipal area	22-Nov-2018	Awaiting	E Lintnaar
08-2-16-40	The supply, delivery and installation of process aerators / mixers for Witzenberg Municipality	07-Nov-2018	Awaiting	N Jacobs
08-2-16-42	Upgrading of John Steyn library	28-Nov-2018	Awaiting	C Wessels

The following formal written price quotations are currently in the evaluation stage:

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Aanvraag en Verkryging

3.2.1.1 Adverteringsfase

Die volgende mededingende tenders is tans in die adverterings fase:

Die volgende formele geskrewe pryskwotasies is tans in die adverteringsfase:

3.2.1.2 Evaluering stadium:

Die volgende mededingende tenders is tans in die evalueringsfase:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

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BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/16/09	Appointment of a service provider to assist with the recruitment and selection process of section 56 managers (Re-advertisement)	09-Oct-2018	30-Nov-2018	I Swartbooi
08/2/16/29	Removal of existing timber floor and casting of a new concrete floor slab in 2 classrooms at Zanokhanye Creche, station road, Tulbagh	08-Nov-2018	Awaiting	R Fick
08/2/16/39	Supply and delivery of six shutter roller doors	08-Nov-2018	16-Nov-2018	R Fick

3.2.1.3 Adjudication stage

The following competitive bid is currently in the adjudication stage:

3.2.1.3 Toekenningsfase:

Die volgende mededingende tender is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE OF BID EVALUATION COMMITTEE MEETING	RESPONSIBLE MANAGER
08/2/15/78	The Supply, maintenance of digital speed cameras and the administration of the back office	20-Jun-2018	21-Aug-2018	M Green

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

The following competitive bids were awarded by the Bid Adjudication Committee during the month of November 2018:

3.2.1.4 Tenders toegeken

Die volgende mededingende tenders was toegeken deur die Tender Toekenningskomitee gedurende November 2018:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/16/05	19-Nov-2018	Dezzi Sales Company (Pty) Ltd	Supply and delivery of one (1) New backhoe loader Supply and delivery of computer equipment	Only responsive bidder	R 1 139 650.00
08/2/16/08	26-Nov-2018	Adenco Construction	Electrification of low cost houses in Vredebes, Ceres	Bidder scored the highest points	R 5 650 097.06
08/2/16/11	19-Nov-2018	Hydreco (Pty) Ltd	Supply and delivery of two new trailer mounted cherry pickers	Bidder scored the highest points	R 1 702 322.00
08/2/16/17	19-Nov-2018	CHM Vuwani Computer Solutions (Pty) Ltd	Supply and Delivery of Computer Equipment	Bidder scored the highest points	R 393 802.91
08/2/16/22	19-Nov-2018	Shearwater Property Trust	Leasing of office space to Witzenberg municipality in Ceres	Only responsive bidder	R 693 600.00
08/2/16/34	19-Nov-2018	Du Plessis Auto CC t/a Ceres Motolek	Supply, delivery and fitment of Vehicle batteries and rendering of auto electrical repairs and services	Only responsive bidder	R 459 943.50

No bid was awarded by the Accounting Officer during the month of November 2018.

Geen tender was toegeken deur die Rekenpligtige Beampte gedurende November 2018 nie.

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

3.2.1.5 Paragraaf 13 (1): Kansellasië en her-uitnodiging van tenders

The following formal written price quotation or competitive bid was cancelled during the month of November 2018:

Die volgende formele geskrewe prys kwotasie of mededingende tender was gekanselleer gedurende November 2018:

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/15/55	19-Nov-2018	Supply And Fitment Of New Tyres, Tubes And Provision Of Tyre Repair And Other Related Services	No acceptable bids received
08/2/16/13	19-Nov-2018	Supply and delivery of Hot premixed asphalt	Funds are no longer available to cover the total envisaged expenditure
08/2/16/28	19-Nov-2018	Supply, Delivery and Manufacturing of 9 Steel Pavilions	Funds are no longer available to cover the total envisaged expenditure

3.2.1.6 Paragraph 19 (1) I and 19 (2): Written price quotations

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

The following written price quotations were approved during the month of November 2018:

Die volgende geskrewe prys kwotasies was goedgekeur gedurende November 2018:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
156765 156767	08-Nov-2018	Travelmanor (Pty) Ltd	Service Provider for Accommodation Services – Officials attending the Annual Process Controller day in Bredasdorp	Lowest responsive quotation	R 19 750.00 (Incl. VAT)	Chief Financial Officer

3.2.1.7 Formal Written Price Quotations

3.2.1.7 Formele Geskrewe Prys Kwotasies

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of November 2018:

Die volgende formele geskrewe kwotasies, wat meer as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van November 2018:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/16/44	02-Nov-2018	ESL Audiovisual (PTY) Ltd	Service provider for sound, lighting, stage and entertainment for Municipal events	Only responsive bidder	R197 000.00 (Incl. VAT)	Director: Financial Services
08/2/16/46	16-Nov-2018	Elite Marquees	Hiring of Marquee tent and related items	Only responsive bidder	R 139 914.75 (Incl. VAT)	Director: Corporate services

3.2.1.8 Appeals

3.2.1.8 Appèlle

The following appeals were lodged and are being dealt with by the Accounting Officer:

Die volgende appèlle is ontvang en word hanteer deur die Rekenpligtige beampte:

Bid number	Bid title	Date of appeal	Appellant	Reason for appeal	Status	Dealt by
08/2/15/80	Reconstruction and repair of storm damaged properties at Pine Forest resort	14 Nov 2018	Williams Loodgieters	Reason for non-compliance	Appeal is being dealt with by the Accounting Officer	Accounting Officer
08/2/15/91	Professional engineering services for Witzenberg municipality	06 Nov 2018	RHDHV	Reason for non-compliance		
		06 Nov 2018	EOH Industrial Technologies (Pty) Ltd	Calculation of cluster points		
		08 Nov 2018	Bigen Africa Services (PTY) Ltd	Reason for non-compliance		

3.2.1.9 Deviations

3.2.1.9 Afwykings

The following table contains the approved deviations by the Accounting Officer for the month of November 2018 which totals R 508 630.88:

Die volgende tabel bevat die goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van November 2018 wat beloop op die totaal van R 508 630.88:

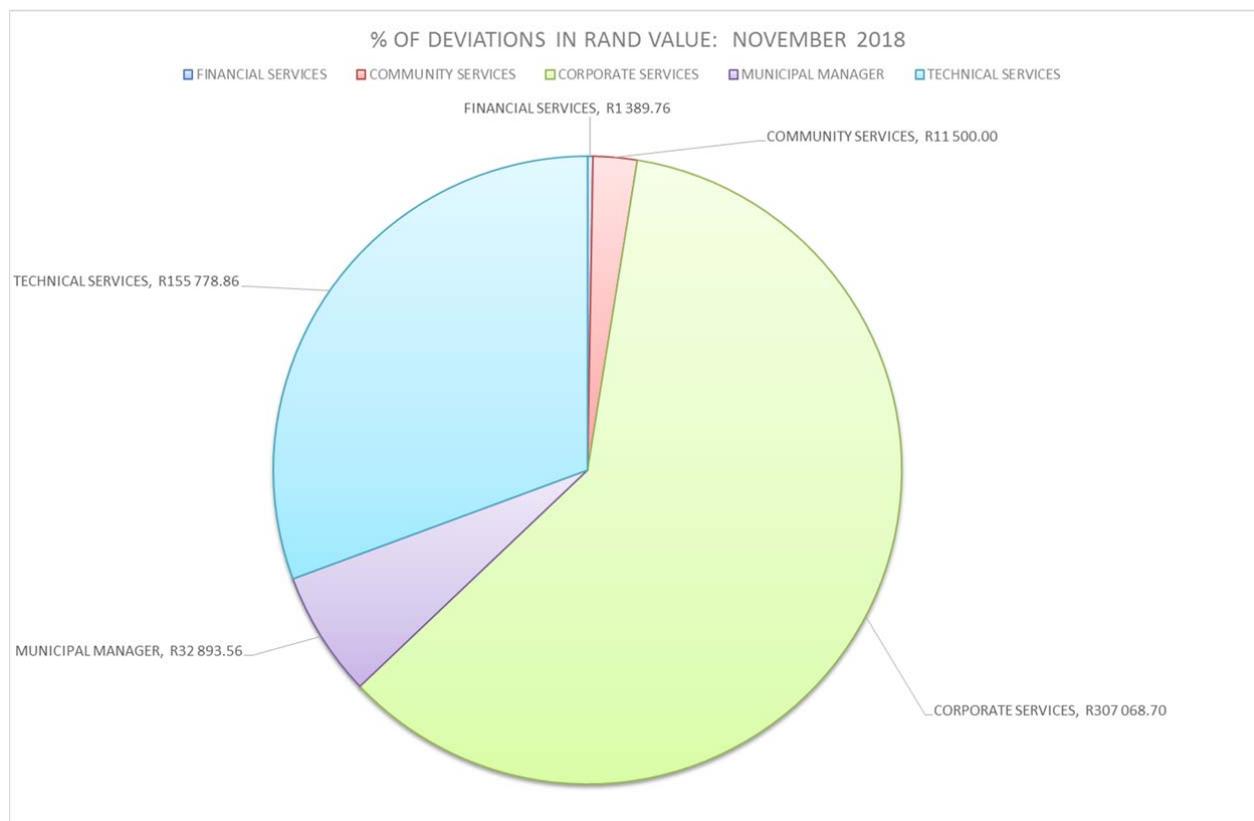
Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
2-May-18	Giles Supertension Jointing	1001 Cast Iron Joints on 70mm Cable	Emergency	153505	17,250.00
30-May-18	Giles Supertension Jointing	Repair faulty 11Kv cable at Loverswalk Bridge - Ceres	Emergency	153749	18,096.32
23-Oct-18	Taranisco Advisory	Registration fees: Municipal Sports forum	Single supplier	156337	7,980.00
26-Oct-18	Boland Knock & Drop	Door to door flyer delivery: IDP & Jamboree	Impractical	156428	2,873.85
29-Oct-18	TMT Services & Supplies (PTY) Ltd	Monthly service fee: August 2018	Impractical	156455	70,587.00
31-Oct-18	Witzenberg Herald	Publish notice: Coronation day 2018	Single supplier	156499	5,009.60
31-Oct-18	Witzenberg Herald	Publish notice: Jamboree 2018	Single supplier	156516	11,291.80
31-Oct-18	Quantec Enterprises (PTY) Ltd	Statistics Subscription and training for 12 months	Impractical	156519	11,500.00
2-Nov-18	Trans Manufacturing (PTY) Ltd T/A Transtech	Supply and fit of Brooms to sweeper	Impractical	156609	12,461.15
7-Nov-18	TMT Services & Supplies (PTY) Ltd	Monthly service fee: September 2018	Impractical	156684	47,564.00
7-Nov-18	Witzenberg Herald	Publish Notice: Long Term Notice	Single supplier	156715	1,389.76
14-Nov-18	Eddie's Sound & Lighting	Provide sound at PAH Public meeting	Emergency	156900	3,500.00
14-Nov-18	JJ Jafta Tours	Provide transport to PAH public meeting	Emergency	156901	2,850.00

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Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
19-Nov-18	Marieke van Rooyen Attorneys	Legal services: Various matters	Impractical	156972	9,527.91
20-Nov-18	Institute for Local Government Management of South Africa	Registration fees: Local Government Management conference	Single supplier	156984	5,000.00
23-Nov-18	Workshop Electronics	Service & Calibration of roadworthy equipment	Single supplier	157061	12,852.40
23-Nov-18	Ceres Alarms	Monitoring and armed response: Jan - Feb 2019	Impractical	157071	22,413.68
26-Nov-18	JJ Jafta Tours	Provide transport to PAH	Emergency	157092	2,850.00
28-Nov-18	Kings Catering	Catering: Employee wellness Function and hiring of crockery for old age function	Impractical	157116	132,882.50
22-Nov-18	Water Institute of SA	Process controller workshop registration	Single supplier	157120	3,600.00
28-Nov-18	Werksmans Attorneys	Legal services: Dam construction agreement	Impractical	157146	68,400.00
28-Nov-18	Witzenberg Herald	Publish notice: Re-scheduling Council Meeting	Impractical	157173	2,779.52
30-Nov-18	Winelands UV Technology	Servicing of PAH UV System	Impractical	157240	35,971.39

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
September 2018	R 552 187.07	R25 313 081.40	2.19%
October 2018	R 1 953 524.86	R32 527 358.62	6.01%
November 2018	R 508 630.88	R37 632 542.27	1.36%

DEVIATIONS PER DIRECTORATE



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

	30 September 2018	31 October 2018	30 November 2018
Value of inventory at hand	R 9 439 396.20	R 9 841 803.04	R 9 825 885.17
Turnover rate of total value of inventory	1.81	1.84	1.77
Turnover rate excluding Chinese meters	1.82	1.85	1.78
Date of latest stores reconciliation	30 November 2018		
Date of last stock count	27 September 2018		
Date of next stock count	12 December 2018		

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that –

- The monthly in year monitoring reports for the month of November 2018

has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY.

Signature :



Date: 14 December 2018