

WITZENBERG

MUNISIPALITEIT

UMASIPALA

MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager / Munisipale Bestuurder

VAN / FROM: Director: Finance / Direkteur: Finansies

DATUM / DATE: 30 June 2018 / 30 Junie 2018

VERW. / REF.: 09/1/2/2

FINANCE MONTHLY REPORT – JUNE 2018

FINANSIES MAANDELIKSE VERSLAG – JUNIE 2018

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

B RECOMMENDATION

It is recommended that Council takes cognisance of the monthly budget statement and supporting documentation for May 2018.

C EXECUTIVE SUMMARY

The municipality has read 96% of its consumption meters of which 98% was read correctly the first time. The monthly billing was also done as scheduled and during this process 16 617 accounts amounting to R 30.8 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 4.1 million. The indigent cost to the municipality for the month amounts to R 1.1 million.

The accumulated debtor's collection target for the year is 95%, but the actual accumulated year to date debtor's collection is 94%.

The municipality issued orders to the value of R 18.4 million of which R 1.0 million was in terms of deviations.

The municipality currently has R 97 million in its primary bank account.

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg verskillende redes.

B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Mei 2018.

C OPSOMMING

Die munisipaliteit het 96% van die meters geles, waarvan 98% die eerste keer korrek geles is. Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 16 617 rekeninge ten bedrae van R 30.8 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 4.1 miljoen. Die deernis subsidies vir die maand beloop R 1.1 miljoen.

Die opgehoopte debiteure verhalings se teiken vir die jaar is 95%, maar die werklike jaar tot op datum invordering is 94%.

Bestellings ter waarde van R 18.4 miljoen uitgereik, waarvan R1.0 miljoen ten opsigte van afwykings is.

Die munisipaliteit het R 97 miljoen in die primêre bankrekening.

D REPORT

1. PURPOSE

The purpose of this report is to prepare a **section 71 report** and other reporting requirements for consideration and discussion.

2. LEGAL FRAMEWORK

The following is the reporting requirements in terms of the MFMA:

2.1 WITHDRAWALS FROM BANK ACCOUNTS

In terms of section 11 (4) (a), the Accounting Officer must prepare a quarterly report regarding expenditure that has been authorised in terms of section 11(1) (b) to (j). Section 11(1) read as follow:

"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—

- (a) to defray expenditure appropriated in terms of an approved budget;
- (b) to defray expenditure authorised in terms of section 26(4);
- (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);
- (d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;
- (e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—
 - (i) money collected by the municipality on behalf of that person or organ of state by agreement; or
 - (ii) any insurance or other payments received by the municipality for that person or organ of state;
- (f) to refund money incorrectly paid into a bank account;
- (g) to refund guarantees, sureties and security deposits;
- (h) for cash management and investment purposes in accordance with section 13;
- (i) to defray increased expenditure in terms of section 31; or
- (j) for such other purposes as may be prescribed."

2.2 Expenditure on staff benefits

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:

"66. The accounting officer of a municipality must, in a

D REPORT

1. DOEL

Die doel van hierdie verslag is om 'n **artikel 71-verslag** en ander verslagdoening vereistes vir oorweging en bespreking voor te lê vir bespreking.

2. WETLIKE RAAMWERK

Die volgende is die rapportering vereistes in terme van die MFMA:

2.1 ONTTREKKINGS UIT BANKREKENINGE

In terme van artikel 11 (4) (a), moet die rekenpligtige beampte 'n kwartaallikse verslag ten opsigte van uitgawes wat in terme van artikel 11 (1) (b) tot (j) gemagtig is om voor te berei. Artikel 11 (1) lees soos volg:

"11. (1) Slegs die rekenpligtige beampte of die hoof finansiële beampte van 'n munisipaliteit, of enige ander senior finansiële beampte van die munisipaliteit wat op die skriftelike magtiging van die rekenpligtige beampte, kan onttrek geld of magtig om die onttrekking van geld uit enige van die munisipaliteit se bank rekeninge, en kan dit doen net-

- (a) uitgawes wat in terme van 'n goedgekeurde begroting bewillig is, te dek;
- (b) in terme van artikel 26 (4) gemagtig uitgawes te bestry;
- (c) onvoorsiene en onvermydelike uitgawes in terme van artikel 29 (1) te bestry;
- (d) in die geval van 'n bankrekening geopen ingevolge artikel 12, betalings te maak van die rekening in ooreenstemming met subartikel (4) van daardie artikel;
- (e) oor te betaal aan 'n persoon of orgaan van die staat geld wat deur die munisipaliteit op namens daardie persoon of orgaan van die staat ontvang, insluitende-
 - (i) geld wat ingesamel is deur die munisipaliteit namens daardie persoon of orgaan van die staat deur 'n ooreenkoms;
 - (ii) 'n versekering of ander betalings wat deur die munisipaliteit vir daardie persoon of orgaan van die staat ontvang;
- (f) om geld wat verkeerdelik in 'n bankrekening betaal is terug te betaal;
- (g) om waarborge, borge en sekuriteite terug te betaal;
- (h) vir kontant bestuur en belegging in ooreenstemming met artikel 13;
- (i) verhoogde uitgawes te dek in terme van artikel 31;
- (j) vir enige ander doeleindes soos voorgeskryf mag word."

2.2 Besteding aan personeel voordele

In terme van Artikel 66 van die MFMA die Rekenpligtige Beampte moet 'n verslag oor al die uitgawes aangegaan met betrekking tot personeelvoordele voor te berei. Artikel 66 lees soos volg:

"66. Die rekenpligtige beampte van 'n munisipaliteit moet, in 'n

format and for periods as may be prescribed, report to the

formaat en vir tydperke as wat voorgeskryf mag word, aan die

council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

- (a) salaries and wages;
- (b) contributions for pensions and medical aid;
- (c) travel, motor car, accommodation, subsistence and other allowances;
- (d) housing benefits and allowances;
- (e) overtime payments;
- (f) loans and advances; and
- (g) any other type of benefit or allowance related to staff."

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section.

This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;
- (b) actual borrowings;
- (c) actual expenditure, per vote;
- (d) actual capital expenditure, per vote;
- (e) the amount of any allocations received;
- (f) actual expenditure on those allocations, excluding expenditure on—
 - (i) its share of the local government equitable share; and
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
- (g) when necessary, an explanation of—
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
 - (ii) any material variances from the service delivery and budget implementation plan; and
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).

(3) The amounts reflected in the statement must in each

Raad rapporteer op alle uitgawes wat aangegaan is deur die munisipaliteit op die personeel se salarisse, lone, toelaes en voordele, op 'n wyse wat sodanige uitgawes per tipe openbaar, naamlik-

- (a) salarisse en lone;
- (b) bydraes vir pensioene en mediese fonds;
- (c) reis, motor-, verblyf-, verblyf-en ander toelaes;
- (d) behuising voordele en toelaes;
- (e) oortydbetalings;
- (f) lenings en voorskotte, en
- (g) enige ander soort van voordeel of vergoeding aan personeel. "

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;
- (b) werklike lenings;
- (c) die werklike uitgawes per stem;
- (d) die werklike kapitaalbesteding, per stem;
- (e) die bedrag van enige toekennings ontvang;
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op
 - (i) sy deel van die plaaslike regering billike deel;
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en
- (g) wanneer dit nodig is, 'n verduideliking van-
 - (i) enige wesenlike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;
 - (ii) enige wesenlike afwykings van die dienslewering en begrotings implementeringsplan;
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.

(2) Die staat moet die volgende insluit-

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die

case be compared with the corresponding amounts

munisipaliteit se goedgekeurde begroting.

budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

2.4 Other Policy Requirements

The rest of the report is informed by policies requirements as well as the service delivery and budget implementation plan (SDBIP).

2.4 Ander Beleid Vereistes

Die res van die verslag word bepaal deur die beleid sowel as dienslewering en die Begrotings Implementering Plan (SDBIP).

3. DISCUSSION

The discussion of the information is based on the 3 key performance areas of Finance, namely:

- o Revenue
- o Supply Chain Management
- o Financial Administration

3. BESPREKING

Die bespreking van die inligting is gebaseer op die 3 sleutel prestasie-areas van Finansies, naamlik:

- o Inkomste
- o Voorsieningskanaal Bestuur
- o Finansiële Administrasie

3.1 REVENUE

3.1 INKOMSTE

3.1.1 Rates Clearance

3.1.1 Uitklarings

Rates clearance certificates	Apr-18	May-18	Jun-18
Plots subdivided	0	0	0
Application for clearance certificates	36	33	39
Clearance certificates issued	50	24	31
Deeds registrations	57	30	136
Consolidations	0	0	1

3.1.1.1 Billing dates

3.1.1.1 Heffingsdatums

Billing:	Apr-18	May-18	Jun-18
Debt raising date	20/04/2018	21/05/2018	20/06/2018
Date of account postage	24/04/2018	22/05/2018	23/06/2018
Debtor reconciliation (Debtors/Votes/Age analysis)	02/05/2018	01/06/2018	04/07/2018
Electricity Pre paid Reconciliation	02/05/2018	04/06/2018	04/07/2018

3.1.1.2 Number of informal households with access to basic services without accounts

3.1.1.2 Aantal informele huishoudings met toegang tot basiese dienste sonder rekeninge

Number of informal households with access to basic services without accounts	Apr-18	May-18	June-18
- N'duli (Polo cross)	1 096	1 096	1 096
- Tulbagh (Chris Hani)	812	812	812
- Wolseley (Pine Valley)	338	338	338
Total	2 246	2 246	2 246

3.1.2 Number of consumers with services

Number of consumers with services	Apr-18	May-18	June-18
Electricity - Conventional	2 403	2 403	2 403
Electricity - Prepaid	10 412	10 419	10 429
Property rates	14 372	14 391	14 476
Refuse removal	15 138	15 140	15 432
Sewerage	15 150	15 150	15 150
Water	15 311	15 310	15 310
Other	807	807	1 013

Debiteure heffing vir die maand is soos volg / Debtor levies for the month are as follows:

Service Description	Apr-18	May-18	Jun-18
Assessment Rates (Monthly)	3 070 401	3 029 743	3 038 885
Assessment Rates (SV)			
Electricity	23 106 865	20 860 354	19 094 209
Refuse Removal	2 232 945	2 228 718	2 386 827
Sewerage	4 714 868	2 100 271	2 095 388
Water Levies	5 288 967	5 030 065	4 108 662
Rental	25 344	25 344	25 344
Indigent subsidy	-1 078 367	-1 088 079	-1 098 155
Sundries	25 428	16 503	78 340
Total	37 386 451	32 202 919	29 729 500

Explanation:

Verduideliking:

- Extreme water restriction tariffs applied to Witzenberg from 2017/10.
- Sewerage – Industrial effluent levied for 3 quarters in April
- Uiterste water besparings tariewe van toepassing in Witzenberg vanaf 2017/10.
- Riool – Nywerheid industriële afval gehef vir 3 kwartale in April

3.1.3 Pre-paid Electricity Sales

3.1.3 Vooruitbetaalde Elektrisiteit Verkope

	Apr-18	May-18	Jun-18
Total Pre Paid Meters	10 412	10 419	10 429
Total Free units(Indigents)	90 300	91 000	90 450
Cost of free Units	R99 330	R100 100	R99 945
Units sold	2 436 392	2 626 826	2 855 053
Cost of units sold	R2 922 097	R3 180 837	R3 503 502
Vat Amount	R452 136	R476 880	R524 829
Axillary Amount	R1 052	R1 029	R1 193
Total Amount Pre Paid	R3 474 615	R3 772 859	R4 143 943

3.1.3 MONTHLY INCOME PER SERVICE

	YTD	M10 April	M11 May	M12 June
Monthly Billing	394 173 874	38 354 526	33 401 917	30 866 882
Property Rates	64 647 051	3 090 134	3 031 224	3 187 242
Electricity	215 396 202	23 578 477	20 707 626	19 088 149
Water	53 831 543	4 937 350	4 664 333	3 984 085
Waste Management	28 034 669	1 911 249	2 733 146	2 393 364
Waste Water Management	30 816 861	4 713 909	2 104 312	2 104 236
Housing Selling Scheme	716 932	66 922	67 562	62 299
Property Rental Debtors	304 385	25 344	25 344	25 015
Service Charges	426 231	31 141	68 369	22 494
Land Sale Debtors	-	-	-	-
Water and Sanitation Service A	-	-	-	-
Collections	371 332 408	30 007 408	37 089 490	34 298 270
Property Rates	63 618 402	3 066 156	3 455 349	3 723 622
Electricity	215 628 013	19 463 750	23 351 232	23 253 659
Water	40 038 576	4 154 204	3 761 080	3 772 011
Waste Management	21 112 472	1 574 422	1 928 240	1 767 338
Waste Water Management	26 208 219	1 683 533	4 413 828	1 640 127
Housing Selling Scheme	489 277	20 895	73 583	80 098
Property Rental Debtors	202 850	16 084	15 545	15 881
Service Charges	476 798	28 363	90 632	45 534
Land Sale Debtors	3 557 802	-	-	-
Water and Sanitation Service A	-	-	-	-
Collection Rate per service				
Property Rates	98%	99%	114%	117%
Electricity	100%	83%	113%	122%
Water	74%	84%	81%	95%
Waste Management	75%	82%	71%	74%
Waste Water Management	85%	36%	210%	78%
Housing Selling Scheme	68%	31%	109%	129%
Property Rental Debtors	67%	63%	61%	63%
Service Charges	112%	91%	133%	202%
Over all Collection Rate	94%	78%	111%	111%

The above figures are VAT inclusive.

Explanation:

Water collection remains a challenge, because of Eskom

Areas where no credit control restrictions cannot be Applied.

Verduideliking:

Invordering op water bly n uitdaging omdat geen Krediet Beheer in Eskom areas implimenteer kan word nie

3.1.5 Indigent Households

3.1.5 Behoeftige Huishoudings

Mechanisms	Apr-18	May-18	Jun-18
Approved Indigent households:			
No. of households at beginning of the month:	2 348	2 325	2 345
Additions during the month	121	155	215
Cancellations during the month	144	135	243
No. of households at end of the month:	2 325	2 345	2 317
Cost of Indigent to Council	R1 078 366.93	R1 083 760.59	R1 098 155.45

Indigent households	Apr-18	May-18	Jun-18
Deferments	2 955 756	2 785 434	-18 595.62
30 days	627 890	585 194	20 725.73
60 days	543 975	557 865	16 591.87
90 days	547 168	493 326	13 483.39
> 90 days	10 621 931	10 635 138	243 857.35
Total	R15 296 721	R15 056 956	R276 063

Explanation:

Indigent households decreased from 2345 to 2 317
 The decrease in indigent debt is because of the write off debt during June 2018
 The Debt Collection policy for 2018/19 has been amended in terms of the write off of indigent outstanding debt.

Verduideliking:

Deernis huishoudings verminder vanaf 2 345 na 2 317
 Die afname in skuld is as gevolg die afskrywe van deernis skulde gedurende Junie 2018.
 Die Krediet Beheerbeleid vir 2018/19 is gewysig t.ov. die afskrywes van deernis skuld.

3.1.6 Outstanding Debtors

The important comparative statistics in relation to accounts is shown in the table below. The table below provides an age analysis of the debtors as at 30 June 2018:

3.1.6 Uitstaande Debiteure

Die belangrike vergelykende statistiek met betrekking tot rekeninge word getoon in die tabel hieronder. Die tabel hieronder voorsien 'n ouderdomsanalises van Debiteure soos op 30 June 2018:

Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total -	%
Debtors Age Analysis By Income Source										
Water	9 370 778	1 567 047	1 580 751	1 418 162	1 318 328	1 132 941	5 569 034	22 972 231	44 929 272	31.11%
Electricity	12 577 906	630 781	484 437	465 426	348 679	135 690	793 665	1 354 187	16 790 770	11.62%
Property Rates	4 107 848	239 056	193 694	180 452	199 379	150 291	2 885 797	10 675 228	18 631 744	12.90%
Waste Water Management	5 135 740	644 056	605 887	577 971	566 072	526 229	2 885 999	11 569 242	22 511 196	15.59%
Waste Management	6 021 051	576 485	540 337	517 867	504 166	490 374	2 750 802	13 050 256	24 451 339	16.93%
Property Rental Debtors	171 423	15 236	15 282	15 053	14 899	14 705	87 221	471 643	805 462	0.56%
Interest on Arrear Debtor Accounts	1 667 323	86 214	100 970	119 147	140 117	132 412	1 034 680	18 134 607	21 415 471	14.83%
Other	-6 282 545	31 859	56 055	50 845	25 686	31 739	282 780	705 611	-5 097 970	14.83%
Total By Income Source	32 769 524	3 790 734	3 577 413	3 344 923	3 117 326	2 614 383	16 289 978	78 933 004	144437285	100%
%	22.69%	2.62%	2.48%	2.32%	2.16%	1.81%	11.28%	54.65%	100.00%	
Debtors Age Analysis By Customer Group										
Organs of State	1 135 806	696 103	616 171	557 062	396 052	57 899	758 865	2 312 351	6 835 409	4.73%
Commercial	8 101 776	302 160	246 845	224 556	245 927	156 382	1 434 990	5 273 018	20 896 227	14.47%
Households	22 061 597	2 552 378	2 484 854	2 344 784	2 260 865	2 201 386	12 297 319	64 067 355	146390315	101.35%
Other	1 470 346	240 093	229 542	218 521	214 483	198 715	1 798 804	7 280 280	11 459 728	7.93%
Total By Customer Group	32 769 524	3 790 734	3 577 413	3 344 923	3 117 326	2 614 383	16 289 978	78 933 004	144437285	100%
%	22.69%	2.62%	2.48%	2.32%	2.16%	1.81%	11.28%	54.65%	100.00%	

Explanation:

The decrease in outstanding debt can be attributed to:

- The writte of of Precribed debt and indeigent debt.

Verduideliking:

Die afname in debiteure is as gevolg van:

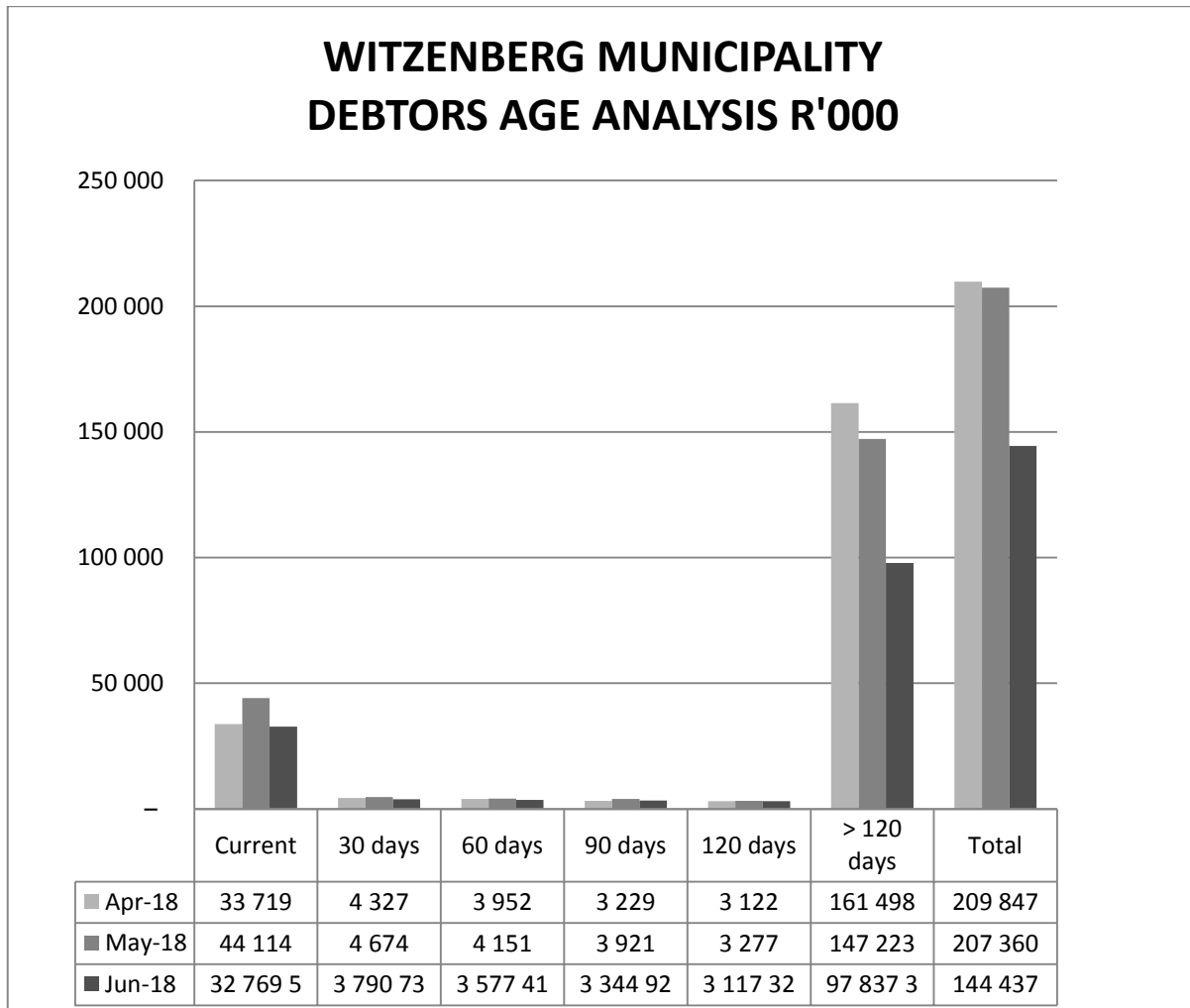
- Die afskrywe van verouderde en deernis skuld.

3.1.7 DEBITEURE OUDERDOMSANALISE

3.1.7 VERGELYKING

The graph below shows a comparison of the age analysis of this month to the previous month:

Die grafiek hieronder vergelyk die ouderdomsanalises van hierdie maand met die vorige maand:



Explanation:

The decrease in outstanding debt can be attributed to:

- The writte of of Prescribed debt and indeigent debt.

Verduideliking:

Die afname in debiteure is as gevolg van:

- Die afskrywe van verouderde en deernis skuld.

3.1.8 CASHFLOW

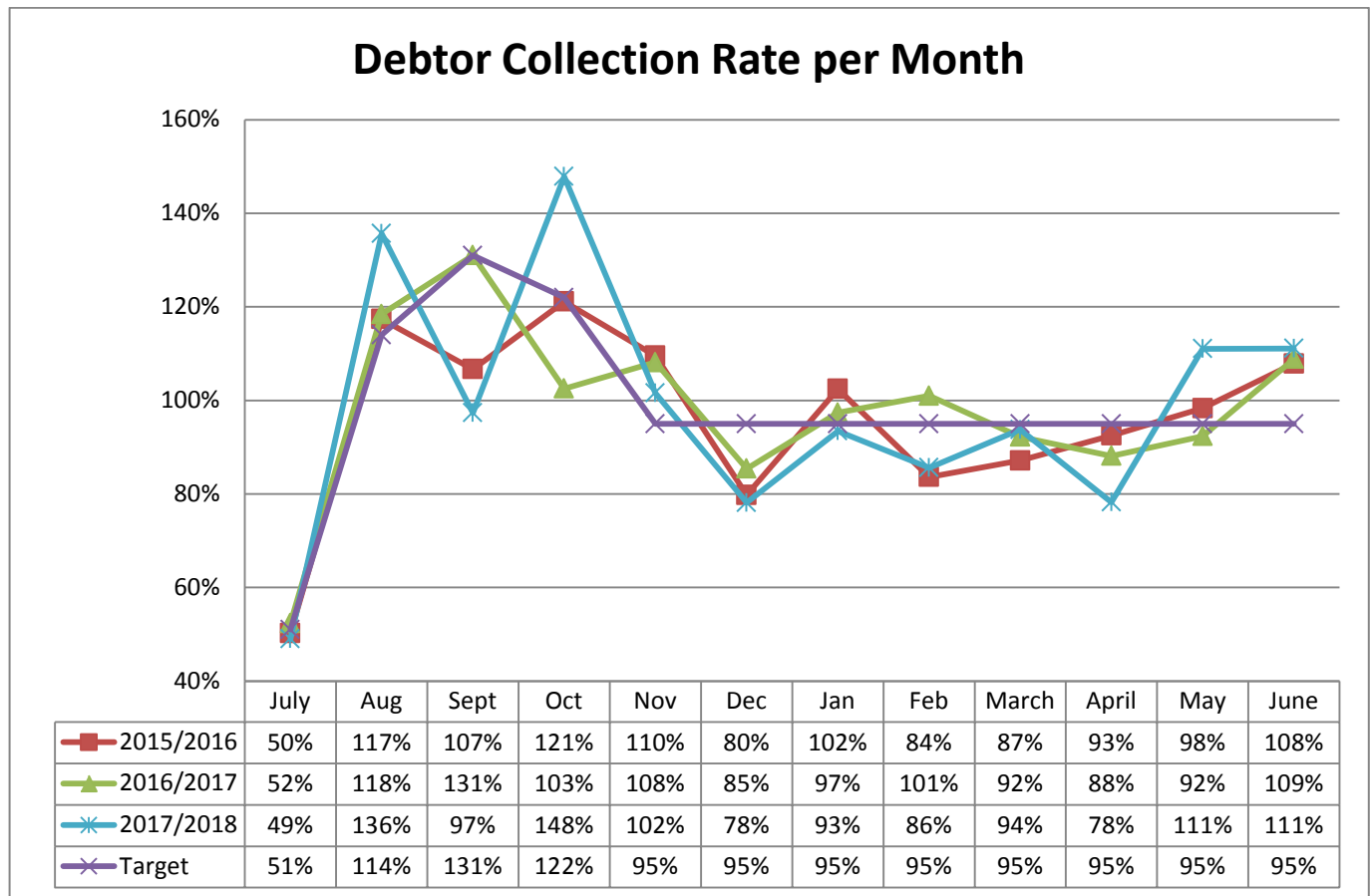
The table below indicates the cash flow:

3.1.8 KONTANTVLOEI

Die onderstaande tabel dui die kontantvloei aan:

Detail	Month 10 Apr	Month 11 May	Month 12 June
Cash Receipts by Source			
Property rates	3 066 156	3 455 349	3 723 622
Property rates - penalties & collection charges	-	-	-
Service charges - electricity revenue	19 463 750	23 351 232	23 253 659
Service charges - water revenue	4 154 204	3 761 080	3 772 011
Service charges - sanitation revenue	1 683 533	4 413 828	1 640 127
Service charges - refuse revenue	1 574 422	1 928 240	1 767 338
Service charges - other	3 415 579	3 071 000	5 449 344
Rental of facilities and equipment	1 284 400	481 672	137 050
Interest earned - external investments	34 112	970 456	-
Interest earned - outstanding debtors	-	-	-
Dividends received	-	-	-
Fines	343 802	563 773	287 518
Licences and permits	358 548	1 520 333	1 256 296
Agency services	-	-	-
Transfer receipts - operational	-	-	343 991
Other revenue	637 576	275 038	132 447
Cash Receipts by Source	36 016 084	43 792 000	41 763 402
Other Cash Flows/Receipts by Source			
Transfer receipts - capital	8 355 913	-	-
Contributions recognised - capital & Contributed assets	-	-	-
Proceeds on disposal of PPE	-	-	-
Short term loans	-	-	-
Borrowing long term/refinancing	-	-	-
Increase (decrease) in consumer deposits	68 685	115 429	79 880
Decrease (Increase) in non-current debtors	-	-	-
Decrease (increase) other non-current receivables	-	-	-
Decrease (increase) in non-current investments	22 266 712	21 999 660	23 004 606
Total Cash Receipts by Source	66 707 394	65 907 088	64 847 889
Cash Payments by Type			
Employee related costs	11 527 195	11 537 966	11 812 968
Remuneration of councillors	971 000	814 835	819 335
Collection costs	-	-	-
Interest paid	-	35 340	-
Bulk purchases - Electricity	18 156 227	17 550 160	17 514 660
Bulk purchases - Water & Sewer	-	-	-
Other materials	2 469 877	1 052 604	3 850 224
Contracted services	3 667 001	3 882 790	4 010 110
Grants and subsidies paid - other municipalities	-	-	-
Grants and subsidies paid - other	218 808	241 961	163 000
General expenses	6 129 302	4 155 666	5 295 460
Cash Payments by Type	43 139 409	39 271 322	43 465 758
Other Cash Flows/Payments by Type			
Capital assets	9 396 781	4 369 105	14 510 700
Repayment of borrowing	-	-	172 381
Other Cash Flows/Payments	-866 046	381 580	-4 412 069
Total Cash Payments by Type	51 670 145	44 022 007	53 736 769
Net Increase/(Decrease) in Cash Held	15 037 249	21 885 081	11 111 119
Cash/cash equivalents at the month/year begin:	49 468 687	64 505 937	86 391 018
Cash/cash equivalents at the month/year end:	64 505 937	86 391 018	97 502 137

3.1.9 DEBTOR COLLECTIONS RATE PER MONTH



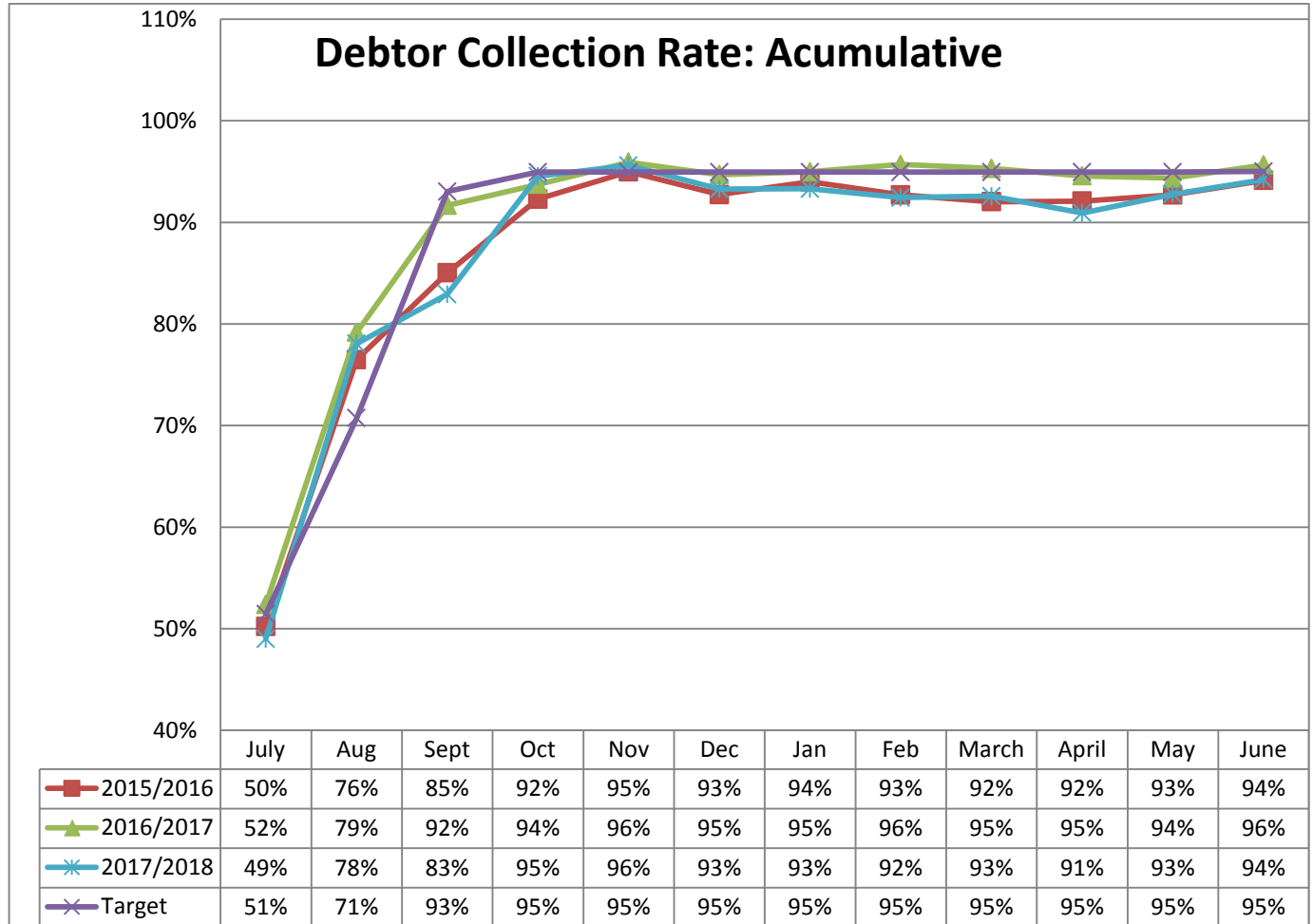
Explanation:

The purpose of this graph is to illustrate effectiveness of collection against targets set for the relevant months. The target for the month is 95% while the actual figure for June 2018 amounts to 111% which in comparison to the previous year 109%.

Verduideliking:

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 95%, terwyl die syfer vir Junie 2018 - 111% beloop in vergelyking met die vorige jaar 109 %.

3.1.10 DEBTOR COLLECTION RATE ACCUMALATIVE



Explanation:

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 95% while the actual figure is 94%.

Verduideliking:

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 95%, terwyl die werklike syfer 94% beloop.

3.1.11 SUMMARY OF OUTSTANDING DEBT

Die tabel hieronder verskaf 'n opsomming van uitstaande skuld:

	Apr-18	May-18	Jun-18
Councillors:			
Deferments	31 767	31 276	30 828.62
30 days	2 656	4 849	3 503.68
60 days	1 184	700	64.55
90 days	170	170	-
> 90 days	201	371	-
Total	R35 978	R37 367	R34 397
Employees:			
Deferments	174 634	184 138	167 793.41
30 days	7 905	8 767	7 611.19
60 days	1 358	1 357	1 539.21
90 days	1 300	1 303	1 308.22
> 90 days	34 215	33 937	33 686.91
Total	R219 412	R229 502	R211 939
Government Departments:			
30 days	776 054	707 184	696 103.00
60 days	587 548	667 531	616 171.00
90 days	211 130	529 531	557 062.00
> 90 days	3 431 253	3 574 010	3 525 167.00
Total	R5 005 985	R5 478 256	R5 394 503
Schools & Hostels:			
Deferment		-21 273	-54 263.74
30 days	28 139	50 153	29 970.99
60 days	21 414	19 971	26 331.91
90 days	19 162	13 294	19 932.95
> 90 days	218 231	188 252	153 835.35
Total	R286 945	R250 397	R175 807

Explanation:

Employees: The Credit Control department are in the process with engaging with employees to come make arrangements with regards to overdue accounts.

Government Departments: National Department Transport and Public works requested invoices. The department did make a payment of R 202 497.47 that will reflect in July, we are awaiting another payment.

Schools & Hostels: Schools are being contacted via telephone about arrears on their accounts.

Verduideliking:

Personeel: Die krediete Beheer afdeling is in proses om die personeel in roep om reelings te tref op agestallige rekeninge.

Staatsdepartemente: Nasionale Dept van Vervoer het aangevra vir fakture. Die departement het n betaling gemaak van R 202 497.47 in Julie, ons wag op nog n betaling.

Skole en Koshuise: Skole word telefonies gekontak insake uitstaande bedrae op hul rekeninge.

3.1.11.1 50 Highest Business and Government Accounts
Attached as Annexure M

3.1.11.1 50 Hoogste besigheid- en regering rekeninge:
Aangeheg as Bylae M

3.1.12 Credit Control Mechanisms

The table below indicates the number of mechanisms instituted:

3.1.12 Kredietbeheer meganismes

Die tabel hieronder toon die aantal meganismes ingestel:

Disconnection of services:	Apr-18	May-18	Jun-18
No. of customers on the disconnections lists	2 707	2 704	2 124
No. already block	1 413	1 457	1 397
Total no. of tamperings not connected	407	410	411
No. of new disconnections for the month:			
- Prepaid	957	970	694
- Conventional	52	50	59
Number reconnected:			
- Prepaid		737	639
- Conventional	35	30	40
Reconnected :due to faulty groupings and Indigent and poor households			
No. of customers still disconnected	1 457	1 397	1 397
% of disconnections executed	100%	100%	100%

3.2 SUPPLY CHAIN MANAGEMENT

3.2.1 Demand and Acquisition

3.2.1.1 Advertisement stage

The following competitive bids are currently in the advertisement stage:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/15/92	Supply and delivery of disposable bags for refuse removal	10-Jul-2018
08/2/16/01	Supply and delivery of all-weather cold mix asphalt bags in Witzenberg municipal area	24-Jul-2018
08/2/16/02	Supply and delivery of bricks, pavers and readymix concrete	11-Jul-2018

No formal written price quotations are currently in the advertisement stage.

3.2.1.2 Evaluation stage:

The following competitive bids are currently in the evaluation stage:

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Aanvraag en Verkryging

3.2.1.1 Advertiseringsfase

Die volgende mededingende tenders is tans in die advertiserings fase:

Geen formele geskrewe pryskwotasies is tans in die advertiseringsfase nie.

3.2.1.2 Evaluering stadium:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/15/27	The Supply and delivery of Broad Spectrum Enzymes and dosing pumps for a period of 24 months (Re-advertisement)	02-May-2018	Awaiting	N Jacobs
08/2/15/36	Supply, installation and monitoring of vehicle tracking system (Re-advertisement)	17-Apr-2018	24-Apr-2018 Referred back	O Gatyene
08/2/15/37	Supply and delivery of Fleet vehicles on lease agreement	23-Mar-2018	17-Apr-2018 Referred back	O Gatyene
08/2/15/52	Supply, delivery, installation and configuration of CCTV security solution	20-Mar-2018	11-Apr-2018 Referred back	R Rhode
08/2/15/58	Supply, delivery and fitment of vehicle batteries and rendering of auto electrical repairs and services (Re-advertisement)	12-Jun-2018	Awaiting	O Gatyene
08/2/15/72	Sale of Residential Erven in Ceres, Bella vista, Wolseley and Tulbagh	20-Mar-2018	06-Apr-2018	L Nieuwenhuis
08/2/15/78	The Supply, maintenance of digital speed cameras and the administration of the back office	20-Jun-2018	Awaiting	M Green
08/2/15/80	Reconstruction and repair of storm damaged properties at Pine Forest resort	15-May-2018	21-Jun-2018	J Samuel
08/2/15/84	Appointment of a travel agency	13-Jun-2018	22-Jun-2018	A Radjoo
08/2/15/85	Hiring of plant and equipment for the Witzenberg municipal area	22-May-2018	31-May-2018	E Lintnaar

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BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/15/88	Facilitation of municipal annual Medical assessments	14-Jun-2018	Awaiting	I Swartbooi
08/2/15/91	Professional engineering services for Witzenberg municipality	21-Jun-2018	Awaiting	D Greeff
08/2/15/93	Provision of online electronic CIPC (Companies and intellectual property commission) and credit search services	12-Jun-2018	Awaiting	M Frieslaar

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/15/89	Cleaning of public toilets at Op Die Berg	17-May-2018	28-May-2018	J Jacobs
08/2/16/07	Supply of Licences for Handhelds and Meter Reading Software	25-Jun-2018	27-Jun-2018	C Januarie

3.2.1.3 Adjudication stage

3.2.1.3 Toekenningsfase:

The following competitive bid is currently in the adjudication stage:

Die volgende mededingende tender is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE OF BID EVALUATION COMMITTEE MEETING	RESPONSIBLE MANAGER
08/2/15/55	Supply And Fitment Of New Tyres, Tubes And Provision Of Tyre Repair And Other Related Services	10-Jan-2018	28-Mar-2018	O Gatyene
08/2/15/83	Supply, delivery, installation and maintenance of Photocopy machines	16-May-2018	27-Jun-2018	C Wessels

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

3.2.1.4 Tenders toegeken

The following competitive bids were awarded by the Bid Adjudication Committee during the month of June 2018:

Die volgende mededingende tenders was toegeken deur die Tender Toekenningskomitee gedurende Junie 2018:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/15/71	18-Jun-2018	Landis & Gyr	Supply of Remote metering (AMR)	Bidder scored the highest points	R 2 738 727.58
08/2/15/74	13-Jun-2018	Sharon Rose Trading	Supply and erection of Clearvu fencing and double swing gate at Owen street graveyard, Ceres (Re-	Bidder scored the highest points	R 214 434.00

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Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
			advertisement)		
08/2/15/81	25-Jun-2018	Chlorcape (PTY) Ltd	Supply and delivery of Liquid chlorine gas cylinders (70KG)	Bidder scored the highest points	R 1 024 732.80
08/2/15/82	18-Jun-2018	Bidvest Waltons	Supply and delivery of copy paper	Only responsive bidder	R 275 104.73

The following bid was awarded by the Accounting Officer during the month of June 2018:

Die volgende tender was toegeken deur die Rekenpligtige Beampte gedurende Junie 2018:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/15/16	08-Jun-2018	No award	Appointment of contractors for maintenance, repair and replacement of general electrical infrastructure for Witzenberg Municipality (3 year contract) Cluster 1	N/A	N/A
		Adenco Construction	Cluster 2	Bidder scored the highest points	R 2 870 108.10
		Ampcor Khanyisa	Cluster 3	Bidder scored the highest points	R 4 352 309.37
		Ampcor Khanyisa	Cluster 12		R 4 506 623.83
		No award	Cluster 4	N/A	N/A
		Kontrei Elektries	Cluster 5	Bidder scored the highest points	R 2 561 274.31
		Kontrei Elektries	Cluster 12		R 2 843 499.26
08/2/15/16	08-Jun-2018	No award	Cluster 6	N/A	N/A
		Adenco Construction	Cluster 7	Bidder scored the highest points	R 2 914 692.60
		Adenco Construction	Cluster 8		R 4 167 116.74
		Adenco Construction	Cluster 9		R 4 928 969.80
		No award	Cluster 10	N/A	N/A
		No award	Cluster 11	N/A	N/A
		Adenco Construction	Cluster 12	Bidder scored the highest points	R 2 743 484.00

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

The following formal written price quotation or competitive bid was cancelled during the month of June 2018:

3.2.1.5 Paragraaf 13 (1): Kansellering en her-uitnodiging van tenders

Die volgende formele geskrewe prys kwotasie of mededingende tender was gekanselleer gedurende Junie 2018:

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/15/75	19-Jun-2018	Supply, delivery and installation of new complete cupboards and cupboard doors for Pine forest resort	Due to changed circumstances, there is no longer need for the goods or services
08/2/15/79	15-Jun-2018	Supply and delivery of two (2) - 1.3 Ton light delivery vehicles (LDV's)	No bids received
08/2/15/87	04-Jun-2018	Leasing of office space to Witzenberg municipality in Ceres	No bids received

3.2.1.6 Paragraph 19 (1) I and 19 (2): Written price quotations

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

The following written price quotations were approved during the month of June 2018:

Die volgende geskrewe prys kwotasies was goedgekeur gedurende Junie 2018:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o. sub delegation
154325	07-Jun-2018	Ultimate Recruitment Solutions	Publish notice: Bid 08-2-15-79, 92 and Cancellation of bids 08-2-15-22, 62 & 67	Lowest responsive quotation	R 18 358.37 (Incl. VAT)	Chief Financial Officer

3.2.1.7 Formal Written Price Quotations

3.2.1.7 Formele Geskrewe Prys Kwotasies

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of June 2018:

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Junie 2018:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/15/90	20-Jun-2018	Ablaze Trading 64 cc t/a Boland Vloerdienste	Supply, delivery and installation of flooring at Op Die Berg offices in Church street	Bidder scored the highest points	R 30 475.00 (Incl. VAT)	Director: Community Services

3.2.1.8 Appeals

3.2.1.8 Appèlle

No appeals were lodged or are being dealt with by the Accounting Officer.

Geen appèl is ontvang of word hanteer deur die Rekenpligtige beampte nie

3.2.1.9 Deviations

The following table contains the approved deviations by the Accounting Officer for the month of June 2018 which totals R 1 045 966.42:

3.2.1.9 Afwykings

Die volgende tabel bevat die goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Junie 2018 wat beloop op die totaal van R 1 045 966.42:

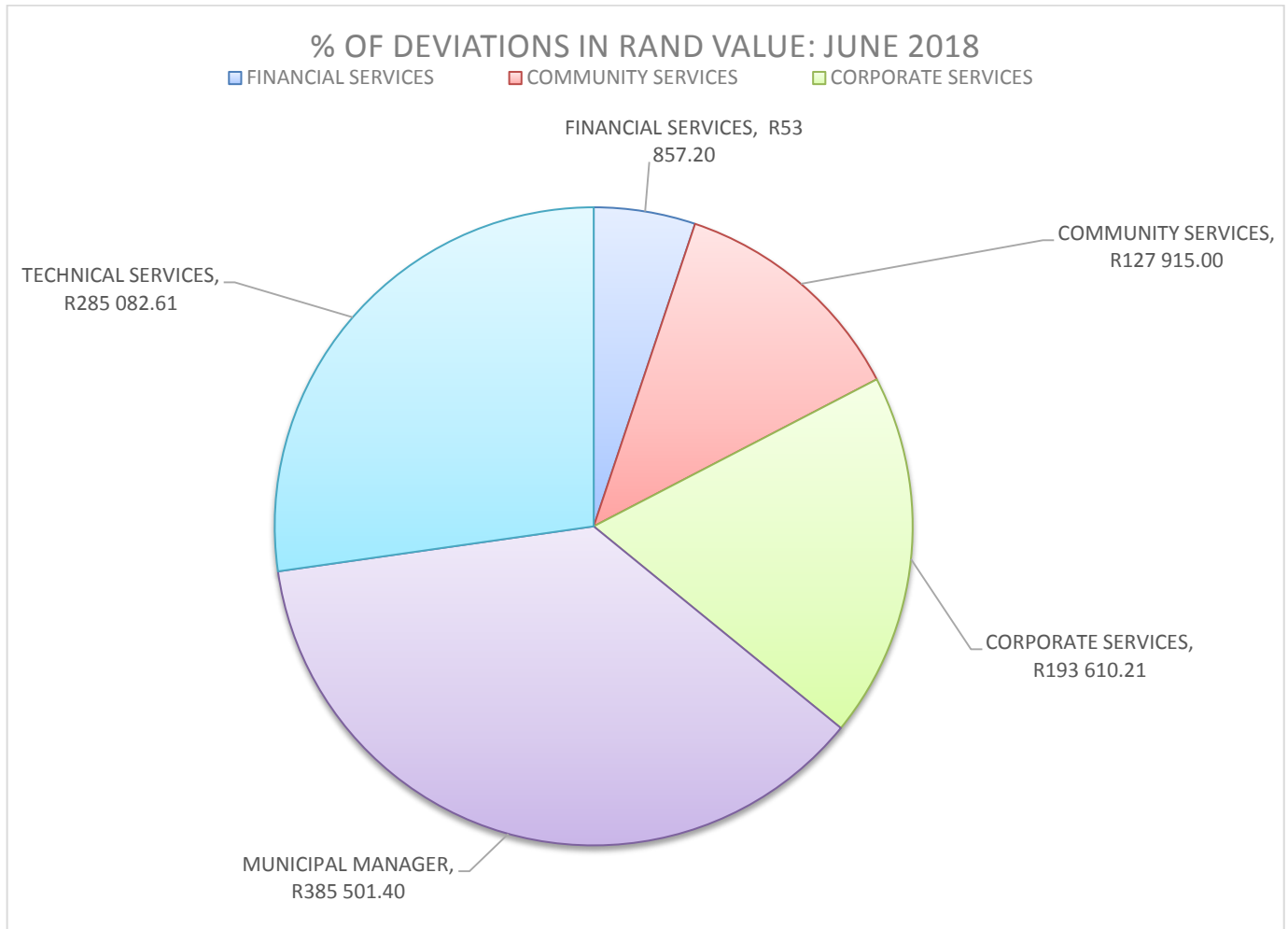
Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
6-Oct-17	NOSA (PTY) Ltd	Samtrac training	Single supplier	149373	34,639.99
9-Nov-17	Ignite Advisory services	Supply and implement web based compliance management system	Impractical	150283	42,180.00
6-Dec-17	Lesvos Fisheries	Food Parcels: Emergency Workers	Emergency	150838	424.00
13-Dec-17	Universal Trading	Supply and deliver of 3000m X 10mm Airdac cable	Emergency	150996	132,867.00
21-Dec-17	Ceres Toyota	Supply of a King Pin Kit: CT 18168	Impractical	151201	6,397.12
4-Jan-18	Landis & Gyr (PTY) Ltd	Supply and delivery of Electricity meters	Single supplier	151228	31,920.00
2-Feb-18	Witzenberg Auto Glass	Replace windows at Thusong centre	Impractical	151782	3,850.00
5-Feb-18	AL Abbott & Ass. (PTY) Ltd	Monitoring of drinking water quality	Impractical	151823	115,831.58
14-Feb-18	PVR Communications	Removal of equipment from Oudekloof, Waterval and De Eike	Impractical	151986	25,134.15
19-Apr-18	Rode Property valuation & Research	Supplementary valuation	Impractical	153261	16,725.60
23-May-18	Witzenberg Herald	Publish notice: Re-scheduling of Council meeting	Impractical	153978	2,779.52
25-May-18	Arina Wilson	Transcription services	Impractical	154036	3,600.00
25-May-18	Bluegrass Technologies (PTY) Ltd	Repair fixes of Municipal website	Impractical	154054	12,420.00
4-Jun-18	Witzenberg Herald	Publish Notice: Approval of budget	Impractical	154254	5,211.60
5-Jun-18	Analogue & Digital Systems CC	Testing equipment for new testing station	Single Supplier	154313	29,800.00
6-Jun-18	Transmanufacturing (PTY) Ltd T/A Transtech	Re-bristle of Sweeper broom	Impractical	154319	3,025.79
8-Jun-18	Pitney Bowes Batsumi Enterprise	Postage on franking machine	Impractical	154348	19,200.00
8-Jun-18	Witzenberg Herald	Publish Notice: Council meetings	Single Supplier	154349	3,474.40
8-Jun-18	Transmanufacturing (PTY) Ltd T/A Transtech	Service of Street Sweeper	Impractical	154352	8,387.36

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Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
11-Jun-18	Witzenberg Besproeiing	Emergency material: Wolseley Water	Emergency	154359	2,974.06
15-Jun-18	Regan Brown Attorneys	Legal services	Impractical	154389	151,855.22
15-Jun-18	O'Neil & Visser Attorneys	Legal services	Impractical	154390	191,466.18
19-Jun-18	Leadership Academy for guardians of gevornance	Training fees: Internal audit training program	Single supplier	154442	11,910.30
21-Jun-18	Transnet	Leasing of Test track facility June 2018	Single Supplier	154458	8,398.34
21-Jun-18	Giovannis Fisheries	Food Parcels: Emergency Workers	Emergency	154459	1,490.00
21-Jun-18	Corjarq Construction	Emergency repair work at Wolseley Reservoir after break-in	Emergency	154464	8,025.00
22-Jun-18	Lesvos Fisheries	Food Parcels: Emergency Workers	Emergency	154469	590.00
22-Jun-18	Tree Monkeys	Felling of dangerous trees in Pine Forest	Emergency	154470	29,500.00
22-Jun-18	Ceres Alarms	Monitoring & armed reaction services March - June 2018	Impractical	154473	38,403.51
27-Jun-18	Sharon Rose Trading	Supply and install Fencing at Maple park	Impractical	154482	98,415.00
28-Jun-18	Witzenberg Besproeiing	Emergency material: Ceres Water	Emergency	154487	5,070.70

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
April 2018	R 400 081.30	R19 935 159.72	2.01%
May 2018	R 363 109.61	R16 930 252.00	2.14%
June 2018	R 1 045 966.42	R18 373 736.11	5.70%

DEVIATIONS PER DIRECTORATE



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

	30 April 2018	31 May 2018	30 June 2018
Value of inventory at hand	R 9 870 518	R 9 960 430	R 10 161 287
Turnover rate of total value of inventory	1.60	1.70	1.68
Turnover rate excluding Chinese meters	1.61	1.71	1.69
Date of latest stores reconciliation	30 Jun 2018		
Date of last stock count	28 Jun 2018		
Date of next stock count	27 Sep 2018		

EXPENDITURE

UITGAWES

3.2.3.1 Salaries section

3.2.3.1 Salaris afdeling

The high level information with regard to the salary for permanent staff is contained in the table below:

Die hoë vlak van inligting met betrekking tot die salarisse is vervat in die tabel hieronder:

	April 2018	May 2018	June 2018
Salaries – Cost to company (employees only)	R13 221 508	R12 502 046	12 890 393
Service related benefits	R1 351 430	R1 264 697	796 353
Provisions for employee benefits	R1 429 177	R1 591 670	1 634 369
Number of Employees and Councillors included in run	570	593	563
Number of Ward members receiving allowance	111	101	110
Balancing amount	R0	R0	R0

	Dates	May 2018	Dates	June 2018
Salaries – Cost to company (EPW Weekly Payments)	11.05.2018	R335 085	08.06.2018	R306 550
Salaries – Cost to company (EPW Weekly Payments)	24.05.2018	R314 875	21.06.2018	R299 783.77
Dates of Salary Run and number of Employees	11.05.2018	263	08.06.2018	236
Dates of Salary Run and number of Employees	24.05.2018	237	21.06.2018	234

3.2.3.2 Creditors Section

3.2.3.2 Krediteure afdeling

An age analysis of the creditors with comparative figures for the previous months is as shown in the table below:

'n Ouderdomsontleding van die Krediteure met vergelykende syfers vir die vorige maande word in die tabel hieronder aangedui:

Period	< 30 days	< 60 days	< 90 Days	< 120 days	< 150 days	< 180 days	< 365 days	> 365 days	Total
April 2018	870 331	32 270	430	0	309 181	0	0	0	1 212 212
May 2018	982 918	74 475	50	23 233	0	309 181	0	0	1 389 857
June 2018	4 077 344	0	0	0	0	0	0	0	4 077 344

The table below indicates the highest creditors outstanding longer than 30 days:

Name of creditor	June 2018 Amount	Description	Reason
NONE			

The high level information with regard to the creditor section is contained in the table below:

	April 2018	May 2018	June 2018
Total value of creditors paid	R 45 919 590	R33 819 189	R30 979 689
Date of creditor reconciliation	10/05/2018	12/06/2018	12/07/2018

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The tables below contains the 10 highest creditor values outstanding on 30 Days:

Die tabelle hieronder bevat die 10 hoogste uitstaande skuldeiser waardes op 30 Dae:

Name of creditor	June 2018 Amounts Outstanding	Description of goods/ services
SAKHIKYAYA SUPPLIERS	R106 747.00	WATER METRES
JC SERVICES	R119 253.00	VARIOUS GOODS DELIVERED
KARSTEN HARDWARE	R122 356.00	VARIOUS GOODS DELIVERED
GLENCAPE RESOURCES	R163 047.00	SUPPLY BAGS OF PREMIX
SANITECH	R168 253.00	CLEANING SERVICES
KAAP AGRI	R179 935.00	VARIOUS GOODS DELIVERED
SHARON ROSE TRADING	R214 434.00	INSTALLATION FENCING GRAVEYARD
TRICOM AFRICA	R250 673.00	ELECTRICAL MECHANICAL MAINTENANCE OF WATER AND SERVER PUMPS
CUSTOM GRAPHICS	R255 817.00	DELIVERY AND INSTALLION BUILDING SIGNAGE
MAFOKO SECURITY	R1 110 524.00	SECURITY SERVICES

Name of creditor	May 2018 Amounts Outstanding	Description of goods/ services
ARB ELECTRICAL WHOLESALERS	R30 050.00	VARIOUS GOODS DELIVERED
KARSTEN HARDWARE	R31 438.00	VARIOUS GOODS DELIVERED
TYRE CHOICE	R32 867.00	VARIOUS GOODS DELIVERED
CHLORCAPE	R46 883.00	CHLOORGAS CILINDERS
AUTOZONE HOLDINGS	R48 453.00	VARIOUS GOODS DELIVERED
UNIVERSAL TRADING	R53 043.00	VARIOUS GOODS DELIVERED
KAAP AGRI	R72 256.00	VARIOUS GOODS DELIVERED
A L ABBOTT & ASSOCIATES	R78 176.00	VARIOUS GOODS DELIVERED
JC SERVICES	R86 141.00	VARIOUS GOODS DELIVERED
KISHUGU	R116 971.00	LICENCE FEES

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The tables below contains the 10 highest value creditors paid for the month:

Die tabelle hieronder bevat die 10 hoogste waarde krediteure uitbetaal vir die maand:

Name of creditor	June 2018 Amounts Paid	Description of goods/ services
ESKOM	R17 168 840.65	ELECTRICITY
ASLA CONSTRUCTION	R5 283 936.85	PROFESSIONAL SERVICES
ENTSHA HENRA (PTY)	R3 109 755.39	RECONSTRUCTION OF STREETS
RUWACON	R1 188 722.00	CONSTRUCTION OF NDULI RESERVOIR
SAKHIKHAYA SUPPLIERS	R1 128 600.00	SMART WATER METERS
AWV PROJECT MANAGEMENT	R959 445.00	BLACK AND GREEN REFUSE BAGS
JONTY ENGINEERING	R864 800.00	SUPPLY AND DELIVERY OF SECURITY FENCING
ACTOM ELECTRICAL	R807 483.25	VARIOUS GOODS DELIVERED
ABUREC FENCING & STEELWORK	R781 425.00	SUPPLY AND INSTALLATION OF COLLARD STR
MAFOKO SECURITY SERVICES	R706 334.72	SECURITY SERVICES

Name of creditor	May 2018 Amounts Paid	Description of goods/ services
ESKOM	R17 275 570.08	ELECTRICITY
ASLA CONSTRUCTION	R1 329 365.84	PROFESSIONAL SERVICES
RUWACON	R823 877.86	CONSTRUCTION OF NDULI RESERVOIR
MAFOKO SECURITY SERVICES	R746 186.89	SECURITY SERVICES
JVR CONSTRUCTION	R546 986.71	UPGRADES OF ROAD AND STORMWATER
ENTSHA HENRA (PTY)	R504 811.62	RECONSTRUCTION OF STREETS
EXEO KHOKELA CIVILS	R437 892.98	BELLA VISTA WATER PIPE LINE
BOSCH STEMELE (pty)	R437 791.20	PROVISION OF ENGINEERING SERVICES
TRICOM AFRICA	R437 668.60	VARIOUS GOODS DELIVERED
MULTIPART PETROL	R419 062.02	PETROL & DIESEL

3.2.3.3 Petty Cash:

3.2.3.3 Kleinkas

Tipe Transaksie Type of transaction	May 2018		June 2018	
	Total	%	Total	%
Condolences, well wish cards, bouquets, flowers and keys for offices	R 1 804.85	18%	R 1 279.80	15%
Refreshments and caterings	R 4 008.10	40%	R 3 695.40	43%
Rent (Halls etc.);	R 0.00	0%	R 0.00	0%
Refunds (Library book fees)	R 118.85	1%	R 0.00	0%
Payment of clients without bank accounts	R 0.00	0%	R 0.00	0%
Temporary vehicle licensing fees and public driver permits	R 96.00	1%	R 48.00	1%
Tollgate fees when an employee is driving with an official vehicle registered in the name of council	R 0.00	0%	R 380.00	4%
Approved in terms of 5 (b) (vi) of Petty Cash policy	R 3 899.00	39%	R 3 133.80	37%
GRAND TOTAL	R 9 926.80		R 8 537.00	

Petty cash: Cash at hand reconciliation

Kleinkas:

Kontant voorhande opsomming

DESCRIPTION / BESKRYWING	April 2018	May 2018	June 2018
Opening cash balance	R5000	R5000	R5000
Less total vouchers	(R4 389.45)	(R9 926.80)	(R8 537.00)
Replenishment during month	R610.55	R7 576.40	R4 754.30
Cash at hand before month-end replenishment	R4 389.45	R2 649.60	R1 217.30
Replenishment at month end	0	R2 350.40	R3 782.70
Closing cash balance at month end	R5 000	R5 000	R5 000

3.3 FINANCIAL ADMINISTRATION

3.3 FINANSIËLE ADMINISTRASIE

3.3.1 Cash and Investments

3.3.1 Kontant en Beleggings

The information with regard to the cash and investment is contained in the tables below:

Die inligting met betrekking tot die kontant en beleggings is vervat in die tabelle hieronder:

Cash:

Kontant:

Bank accounts Bank rekeninge	Institution Instansie	Acc. Numbers	May 2018		June 2018	
			Bank Balance	Cashbook Balance	Bank Balance	Cashbook Balance
Primary Bank Acc.	FNB	62748215979	R90,706,185	R86,391,017	R96,656,100	R97,502,137

Investments:

Beleggings:

Institution / Instansie	Maturity Date	April 2018		May 2018		June 2018	
		R	% of available funds	R	% of available funds	R	% of available funds
ABSA Bank Ltd	18/03/2018	R22,000,000	50%	R22,000,000	100%	R0	
Investec Bank Ltd	23/05/2018					R0	
Nedbank Ltd	23/04/2018					R0	
Standard Bank of SA Ltd	25/06/2018	R22,000,000	50%	R22,000,000	100%	R0	
Total		R44,000,000		R22,000,000		R0	

	April 2018		May 2018		June 2018	
	R	% of available funds	R	% of available funds	R	% of available funds
Unutilised government grants	R39,957,773	91%	R17,337,638	79%	R0	
Capital Replacement Reserve (CRR)	R4,042,267	9%	R2,756,305	13%	R0	
Surplus Funds			R1,906,057	8%	R0	
Total	R44,000,000	100%	R22,000,000	100%	R0	

The detail movements of the investments are shown in Annexure A.

Die gedetailleerde bewegings van die beleggings word getoon in Bylae A.

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The balance of the unutilised funding account is indicated in the table below:

Die balans van die onbenutte befondsing rekening word in die tabel hieronder aangedui:

Unutilised Project funding: Onbenutte Projek befondsing:	April 2018	May 2018	June 2018
Balances	R39,957,773	R17,337,638	R 14 924 924

The table below shows the dates when the reconciliation is completed:

Die tabel hieronder dui die datums wanneer die rekonsiliasies voltooi is:

Reconciliations Rekonsiliasies	April 2018	May 2018	June 2018
Primary bank account	03/05/2018	04/06/2018	10/07/2018
Investment reconciliation	07/05/2018	05/06/2018	10/07/2018
Long term Liabilities	07/05/2018	05/06/2018	10/07/2018
Grant Register	10/05/2018	12/06/2018	10/07/2018

The table below indicates the outstanding bank reconciliation number of items and amounts:

Die tabel hieronder dui die uitstaande bankrekonsiliasie aantal items en bedrae:

Description / Beskrywing	June 2018		July 2018	
	Number of items	Amount	Number of items	Amount
Uncleared ACB	3	R1,200	1	R235,071
Outstanding cheques	11	R6,646	2	R841
Transactions not in cash book	1579	R9,060,387	70	R206,705
Receipts not cleared on Bank statement	509	R4,758,133	201	R1,282,962
Outstanding journals	56	R5,068	12	R332

3.3.2 Liabilities

3.3.2 Laste

Name of Institution	Interest Rate	Opening Balance	Payment (Redemption)	Interest	Closing Balance	Payments
Naam van Instansie		June 2018			June 2018	July 2018
		R			R	R
DBSA	10,75% - 17,45%	R2,370,126	R109,000	R63,379	R2,261,125	R0
Nedbank	13.50%	R5,220,225	R0	R0	R5,220,225	R0
Total		R8,124,344	R109,000	R63,379	R7,481,351	R0

3.3.3 Financial system reconciliations

3.3.3 Finansiële stelsel Rekonsiliasies

The table below shows the status of the system reconciliations:

Die tabel hieronder toon die status van die stelsel rekonsiliasies:

FINANCE MONTHLY REPORT JUNE 2018 / FINANSIES MAANDELIKSE VERSLAG – JUNIE 2018

Type of reconciliation	Period reconciled	Reconciled Amount	Reconciliation Date & Signed off
Financial system Traffic : Motor Registration Traffic : RTMC Fees Direct Deposit Traffic : AARTO Traffic : Drivers Licence Traffic : Roadworthy Faulty Direct Deposits Traffic : Nu-Traffic VAT	June 2018	R0	05/07/2018
	June 2018	R1,077 047.38	12.07.2018

3.3.4 INSURANCE

Month of Reporting: June 2018

Insurance report - ANNEXURE O

3.3.5 ASSETS

Month of Reporting: June 2018

Assets Report – ANNEXURE N

3.3.5 VERSEKERING

Maandverslag: Junie 2018

Versekeringsverslag - BYLAE O

3.3.6 BATES

Maandverslag: Junie 2018

Bates verslag - BYLAE N

Attached find the following management reports with regard to budget monitoring:

Aangeheg vind die volgende verslae met betrekking tot die monitering van begroting:

- **Annexure / Bylae B** - Age Analysis of Creditors / Ouderdomsontleding van Skuldeisers
- **Annexure / Bylae C** - Age Analysis of Debtors / Ouderdomsontleding van Debiteure
- **Annexure / Bylae D** - Cash Flow Statement / Kontantvloeistaat
- **Annexure / Bylae E** - Statement of Financial Performance / Staat van Finansiële Prestasie
- **Annexure / Bylae F** - Actual capital Acquisition and Sources of Finance / Die werklike Kapitaalverkryging program en Bronne van Finansies

Annexure B – F is the Section 71 report of the Municipality.

Bylae B- F is die Artikel 71-verslag van die Munisipaliteit.

Attached find the following legally required reports in terms of the MFMA:

Aangeheg vind die volgende wetlik verplig verslae soos vereis in die MFMA:

- **Annexure G** - Sect 66 / Artikel 66 - Quarterly
- **Annexure H** - Sect 11 / Artikel 11 - Quarterly
- **Annexure I** - Finance Management Grant / Finansiële Bestuur toelaag
- **Annexure J** - Municipal Infrastructure Grant / Munisipale Infrastruktuur toekenning
- **Annexure K** - Integrated National Electrification Programme Grant / Geïntegreerde Nasionale Elektrifisering Program Toekenning
- **Annexure L** - Grant register / Leningsregister

Other Annexures:

Annexure A – Investments
Annexure M – 50 Highest Business and Government Accounts
Annexure N – Asset report
Annexure O – Insurance
Annexure P – Quality Certificate

Ander Annexures:

Bylae A - Beleggings
Bylae M – 50 Hoogste besigheid- en regering rekeninge
Bylae N – Bates verslag
Bylae O – Versekering
Bylae P – Kwaliteit sertifikaat

Yours faithfully

Die uwe

H J Kritzingen
DIREKTEUR FINANSIES / DIRECTOR FINANCE

A

Investment Register: Treasury Municipality

Investment Institution **Standard Bank**
 Type of Investment **Call Deposits and Investments**
 Interest Rate **7.6**
 Period of Investment **4 months**
 Maturity Date **2018/01/11**

Movement	M01	M02	M03	M04	M05	M06	M07	M08	M09	M10	M11	M12
Opening Balance	-	-	-	17 000 000	17 000 000	17 000 000	17 000 000	17 000 000	22 000 000	22 000 000	22 000 000	23 000 000
Deposits	-	-	17 000 000	-	-	-	-	22 000 000	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-17 000 000	-	-	-	-22 000 000
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
Charges	-	-	-	-	-	-	-	-	-	-	-	-
Closing Balance	-	-	17 000 000	17 000 000	17 000 000	17 000 000	17 000 000	22 000 000	22 000 000	22 000 000	22 000 000	-

Investment Institution **Nedbank**
 Type of Investment **Call Deposits and Investments**
 Interest Rate **7.5**
 Period of Investment **3 months**
 Maturity Date **2017/12/08**

Movement	M01	M02	M03	M04	M05	M06	M07	M08	M09	M10	M11	M12
Opening Balance	-	-	-	13 500 000	13 500 000	13 500 000	-	-	22 000 000	22 000 000	-	-
Deposits	-	-	13 500 000	-	-	-	-	22 000 000	-	-	-	-
Withdrawals	-	-	-	-	-	-13 500 000.00	-	-	-	-22 000 000.00	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
Charges	-	-	-	-	-	-	-	-	-	-	-	-
Closing Balance	-	-	13 500 000	13 500 000	13 500 000	-	-	22 000 000	22 000 000	-	-	-

Investment Institution **Investec**
 Type of Investment **Call Deposits and Investments**
 Interest Rate **7.21**
 Period of Investment **1 month**
 Maturity Date **2017/10/09**

Movement	M01	M02	M03	M04	M05	M06	M07	M08	M09	M10	M11	M12
Opening Balance	-	-	-	12 500 000	-	-	-	-	22 000 000	22 000 000	22 000 000	-
Deposits	-	-	12 500 000.00	-	-	-	-	22 000 000.00	-	-	-	-
Withdrawals	-	-	-	-12 500 000.00	-	-	-	-	-	-	-12 000 000.00	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
Charges	-	-	-	-	-	-	-	-	-	-	-	-
Closing Balance	-	-	12 500 000	-	-	-	-	22 000 000	22 000 000	22 000 000	-	-

Investment Institution **ABSA**
 Type of Investment **Call Deposits and Investments**
 Interest Rate **7.37**
 Period of Investment **3 months**
 Maturity Date **2017/11/11**

Movement	M01	M02	M03	M04	M05	M06	M07	M08	M09	M10	M11	M12
Opening Balance	-	-	-	13 000 000	13 000 000	-	-	-	12 000 000	-	-	-
Deposits	-	-	13 000 000.00	-	-	-	-	12 000 000.00	-	-	-	-
Withdrawals	-	-	-	-	-13 000 000.00	-	-	-	-12 000 000.00	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
Charges	-	-	-	-	-	-	-	-	-	-	-	-
Closing Balance	-	-	13 000 000	13 000 000	-	-	-	12 000 000	-	-	-	-

Summary Per Institution

	M01	M02	M03	M04	M05	M06	M07	M08	M09	M10	M11	M12
Standard Bank	-	-	17 000 000	17 000 000	17 000 000	17 000 000	17 000 000	22 000 000	22 000 000	22 000 000	22 000 000	-
Investec	-	-	13 500 000	13 500 000	13 500 000	-	-	22 000 000	22 000 000	-	-	-
First Rand	-	-	12 500 000	-	-	-	-	22 000 000	22 000 000	22 000 000	-	-
ABSA	-	-	13 000 000	13 000 000	-	-	-	12 000 000	-	-	-	-
	-	-	56 000 000	43 500 000	30 500 000	17 000 000	17 000 000	76 000 000	66 000 000	44 000 000	22 000 000	-

AC : AGE ANALYSIS OF CREDITORS (All values in Rand)
 Save File as : Muncde.AC copy_Mun.XLS (e.g.: GT411.AC_2003.M07)
 Change Year End (copy) to Financial Year End (e.g.: 2003 for year 2002/2003)
 Change Month End (Mun) to Active Month (M01=July...M12=June)(e.g.: M07)
 Change Muncde to your own municipal code (e.g.: GT411)
 If (and only if) Creditors per function not available, list top 10 creditors by name

Year	Month	End	Mun	Item	Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
2013	M12	WC022		0100	Bulk Electricity	0	0	0	0	0	0	0	0	0
				0200	Bulk Water	0	0	0	0	0	0	0	0	0
				0300	PAYE deductions	0	0	0	0	0	0	0	0	0
				0400	VAT (output less input)	0	0	0	0	0	0	0	0	0
				0500	Pensions / Retirement deductions	0	0	0	0	0	0	0	0	0
				0600	Loan repayments	0	0	0	0	0	0	0	0	0
				0700	Trade Creditors	4 077 344	0	0	0	0	0	0	0	4 077 344
				0800	Auditor General	0	0	0	0	0	0	0	0	0
				0900	Other	0	0	0	0	0	0	0	0	0
				1000	Total	4 077 344	0	0	0	0	0	0	0	4 077 344
				TP01	Top 1 Creditor	0	0	0	0	0	0	0	0	0
				TP02	Top 2 Creditor	0	0	0	0	0	0	0	0	0
				TP03	Top 3 Creditor	0	0	0	0	0	0	0	0	0
				TP04	Top 4 Creditor	0	0	0	0	0	0	0	0	0
				TP05	Top 5 Creditor	0	0	0	0	0	0	0	0	0
				TP06	Top 6 Creditor	0	0	0	0	0	0	0	0	0
				TP07	Top 7 Creditor	0	0	0	0	0	0	0	0	0
				TP08	Top 8 Creditor	0	0	0	0	0	0	0	0	0
				TP09	Top 9 Creditor	0	0	0	0	0	0	0	0	0
				TP10	Top 10 Creditor	0	0	0	0	0	0	0	0	0
				TOT	Total	0	0	0	0	0	0	0	0	0

B

AD : AGE ANALYSIS OF DEBTORS (All values in Rand)
 Save File as : Muncipal_AD_coyr_Mint.XLS (e.g.: GT411_AD_2005_M10)
 Change Year End (coyr) to Financial Year End (e.g.: 2005 for year 2004/2005) and Month End (Mnn) to Active Month (M01=July...M12=June)(e.g.: M10)
 Change Muncipal to your own municipal code (e.g.: GT411)
 To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Year End	Month End	Mun WC022	Item	Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts L10 Council Policy
2018	M12		1100	Debtors Age Analysis By Income Source											
			1200	Trade and Other Receivables from Exchange Transactions - Water	9 370 778	1 557 047	1 550 751	1 416 162	1 316 328	1 132 941	5 559 034	22 972 231	44 126 272	0	0
			1300	Trade and Other Receivables from Exchange Transactions - Electricity	12 577 906	630 781	484 437	466 428	348 679	135 680	783 665	1 354 187	10 780 770	0	0
			1400	Receivables from Non-exchange Transactions - Property Rates	4 107 848	239 056	183 634	180 432	199 379	120 291	2 886 757	10 673 228	10 631 748	0	0
			1500	Receivables from Exchange Transactions - Waste Water Management	6 135 740	644 058	605 897	577 971	568 072	528 229	2 885 959	11 589 242	22 515 196	0	0
			1600	Receivables from Exchange Transactions - Waste Management	6 021 051	576 485	540 337	517 857	504 166	490 374	2 700 802	13 050 266	24 453 339	0	0
			1700	Receivables from Exchange Transactions - Property Rental Debtors	171 423	15 236	15 282	16 063	14 898	14 705	87 221	471 643	406 402	0	0
			1810	Interest on Arrear Debtor Accounts	1 657 323	86 214	100 970	119 147	140 117	132 412	1 034 690	18 134 607	21 419 491	0	0
			1820	Recoverable unauthorised, irregular or fruitless and wasteful Expenditure	0	0	0	0	0	0	0	0	0	0	0
			1900	Other	-8 282 645	31 659	56 055	50 845	25 586	31 739	262 760	705 611	15 057 010	0	0
			2000	Total By Income Source	32 768 524	3 790 734	3 577 413	3 344 923	3 117 326	2 614 383	16 269 978	78 533 004	144 437 285	0	0
			2100	Debtors Age Analysis By Customer Group											
			2200	Organs of State	1 135 806	656 103	616 171	557 062	395 022	57 859	758 855	2 312 351	8 530 309	0	0
			2300	Commercial	8 101 776	302 760	246 845	224 556	243 927	158 382	1 434 980	5 273 018	15 985 654	0	0
			2400	Households	22 051 597	2 552 378	2 494 854	2 344 784	2 250 855	2 201 396	12 237 319	64 057 355	110 270 539	0	0
			2500	Other	1 470 346	240 093	229 542	218 621	214 463	198 715	1 798 804	7 280 280	11 650 783	0	0
			2600	Total By Customer Group	32 768 524	3 790 734	3 577 413	3 344 923	3 117 326	2 614 383	16 269 978	78 533 004	144 437 285	0	0

Notes:

Property Rental Debtors: Including housing and land sale debtors
 Total By Income Source = Total by Customer Group
 The total debtors amount must balance the total amount reflected for debtors on the BSAC return.
 Bad Debts-Bad Debts written off during the month
 Impairment - Bad Debts L10 Council Policy :
 The aim of this schedule is to ensure that the impairment contribution is done in a structured manner
 The impairment amount that is entered in this block should be the aggregated amount as per the calculation formula in the municipality
 If a formula to calculate impairment is not in place this is a tool that can be used to develop such a formula and get it approved as part of the accounting policy

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OSA - STATEMENT OF FINANCIAL PERFORMANCE ACTUALS (All values in Rand. See Input Form Instructions)(Select Signing Conventions: +1 or -1, Check Totals)

Save File as : Munde_OSA_coyr_min.xls (e.g.: G1411_OSA_2005_M10)
Change Year End (coyr) to Financial Year End (e.g.: 2005 for year 2004/2005)
Change Month End (Mn) to Active Month (M01-July...M12-June)(e.g.: M10)
Change Munde to your own municipal code (e.g.: G1411)
All functions are listed below
If function is a Municipal Entity change Munde to Y next to function description column
To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Year End	Month End	Mun n	Function/Subfunction Description	Mun Ent(Y/N)	Item	Detail	Committed Orders Month M12	Actual Month M12
		9999	TOTAL FOR ALL FUNCTIONS		0100	OPERATING REVENUE	0	0 88880100
			TOTAL FOR ALL FUNCTIONS		0200	Property Rates	0	3 250 300 99990200
			TOTAL FOR ALL FUNCTIONS		0300	Property Rates - Penalties And Collection Charges	0	0 99990300
			TOTAL FOR ALL FUNCTIONS		0400	Service Charges	0	28 437 835 99990400
			TOTAL FOR ALL FUNCTIONS		0500	Rent Of Facilities And Equipment	0	268 840 99990500
			TOTAL FOR ALL FUNCTIONS		0600	Interest Earned - External Investments	0	1 006 647 99990600
			TOTAL FOR ALL FUNCTIONS		0700	Interest Earned - Outstanding Debtors	0	441 959 99990700
			TOTAL FOR ALL FUNCTIONS		0800	Dividends Received	0	0 99990800
			TOTAL FOR ALL FUNCTIONS		0900	Fines	0	1 152 187 99990900
			TOTAL FOR ALL FUNCTIONS		1000	Licenses and Permits	0	533 795 99991000
			TOTAL FOR ALL FUNCTIONS		1100	Agency Services	0	0 99991100
			TOTAL FOR ALL FUNCTIONS		1200	Transfers Recognised - Operating	0	27 445 99991200
			TOTAL FOR ALL FUNCTIONS		1300	Transfers Recognised - Capital	0	28 067 338 99991300
			TOTAL FOR ALL FUNCTIONS		1400	Other Revenue	0	1 045 978 99991400
			TOTAL FOR ALL FUNCTIONS		1500	Gain On Disposal Of Property, Plant & Equipment	0	0 99991500
			TOTAL FOR ALL FUNCTIONS		1600	Total Operating Revenue Generated	0	60 812 414 99991600
			TOTAL FOR ALL FUNCTIONS		1700	Less Revenue Foregone	0	0 99991700
			TOTAL FOR ALL FUNCTIONS		1800	Total Direct Operating Revenue	0	60 812 414 99991800
			TOTAL FOR ALL FUNCTIONS		1900	INTERNAL TRANSFERS - (must net out with corresp. items under	0	0 99991900
			TOTAL FOR ALL FUNCTIONS		2000	Interest Received - Internal Loans	0	0 99992000
			TOTAL FOR ALL FUNCTIONS		2100	Internal Recoveries (Activity Based Costing Etc)	0	1 317 640 99992100
			TOTAL FOR ALL FUNCTIONS		2200	Dividends Received - Internal (From Municipal Entities)	0	0 99992200
			TOTAL FOR ALL FUNCTIONS		2300	Total Indirect Operating Revenue	0	1 317 640 99992300
			TOTAL FOR ALL FUNCTIONS		2400	Total Operating Revenue	0	62 130 054 99992400
			TOTAL FOR ALL FUNCTIONS		2500	OPERATING EXPENDITURE	0	0 99992500
			TOTAL FOR ALL FUNCTIONS		2600	Employee Related Costs - Wages & Salaries	0	-12 820 797 99992600
			TOTAL FOR ALL FUNCTIONS		2700	Employee Related Costs - Social Contributions	0	-69 586 99992700
			TOTAL FOR ALL FUNCTIONS		2800	Less Employee Costs Capitalised	0	0 99992800
			TOTAL FOR ALL FUNCTIONS		2900	Less Employee Costs Allocated To Other Operating Items	0	0 99992900
			TOTAL FOR ALL FUNCTIONS		3000	Remuneration Of Councilors	0	-764 335 99993000
			TOTAL FOR ALL FUNCTIONS		3100	Dick Impairment	0	0 99993100
			TOTAL FOR ALL FUNCTIONS		3200	Collection Costs	0	0 99993200
			TOTAL FOR ALL FUNCTIONS		3300	Depreciation and Asset Impairment	0	0 99993300
			TOTAL FOR ALL FUNCTIONS		3400	Interest Expense - External Borrowings	0	41 019 99993400
			TOTAL FOR ALL FUNCTIONS		3500	Redemption Payments - External Borrowings (Garnep To Remove)	0	-83 380 99993500
			TOTAL FOR ALL FUNCTIONS		3600	Bulk Purchases	0	0 99993600
			TOTAL FOR ALL FUNCTIONS		3700	Other Materials	0	-58 313 347 99993700
			TOTAL FOR ALL FUNCTIONS		3800	Contracted Services	0	-1 812 387 99993800
			TOTAL FOR ALL FUNCTIONS		3900	Grants and Subsidies	0	-4 904 544 99993900
			TOTAL FOR ALL FUNCTIONS		4000	Other Expenditure	0	-163 000 99994000
			TOTAL FOR ALL FUNCTIONS		4100	Less On Disposal Of Property, Plant & Equipment	0	-2 752 532 99994100
			TOTAL FOR ALL FUNCTIONS		4200	Contributions To/From Provisions	0	0 99994200
			TOTAL FOR ALL FUNCTIONS		4300	Total Direct Operating Expenditure	0	-81 622 930 99994300
			TOTAL FOR ALL FUNCTIONS		4400	INTERNAL TRANSFERS - (must net out with corresp. items under	0	0 99994400
			TOTAL FOR ALL FUNCTIONS		4500	Interest - Internal Borrowings	0	0 99994500
			TOTAL FOR ALL FUNCTIONS		4600	Internal Charges (Activity Based Costing Etc)	0	-1 317 640 99994600
			TOTAL FOR ALL FUNCTIONS		4700	Contributed Assets	0	0 99994700
			TOTAL FOR ALL FUNCTIONS		4800	Total Indirect Operating Expenditure	0	-1 317 640 99994800
			TOTAL FOR ALL FUNCTIONS		4900	Total Operating Expenditure	0	-82 940 570 99994900
			TOTAL FOR ALL FUNCTIONS		5000	SURPLUS	0	0 99995000
			TOTAL FOR ALL FUNCTIONS		5100	Operating Surplus / (Deficit) - Total Revenue Less Total Exp	0	-20 810 516 99995100
			TOTAL FOR ALL FUNCTIONS		5200	Taxation	0	0 99995200
			TOTAL FOR ALL FUNCTIONS		5300	Operating Surplus / (Deficit) - After Tax	0	-20 810 516 99995300
			TOTAL FOR ALL FUNCTIONS		5400	Cross Subsidisation	0	0 99995400
			TOTAL FOR ALL FUNCTIONS		5500	Plus Interests In Entities Not Wholly Owned	0	0 99995500
			TOTAL FOR ALL FUNCTIONS		5600	Surplus / (Deficit) After Tax, Cross Subsidies & Share Of As	0	-20 810 516 99995600
			TOTAL FOR ALL FUNCTIONS		5700	OTHER ADJUSTMENTS AND TRANSFERS	0	0 99995700
			TOTAL FOR ALL FUNCTIONS		5800	Dividends Paid (Municipal Entities Only)	0	0 99995800
			TOTAL FOR ALL FUNCTIONS		5900	Asset Financing Reserve (Afr)	0	0 99995900
			TOTAL FOR ALL FUNCTIONS		6000	Housing Development Fund	0	0 99996000
			TOTAL FOR ALL FUNCTIONS		6100	Depreciation Reserve Ex Afr	0	0 99996100
			TOTAL FOR ALL FUNCTIONS		6200	Depreciation Reserve Ex Govt Grants	0	0 99996200
			TOTAL FOR ALL FUNCTIONS		6300	Depreciation Reserve Ex Donations And Contributions	0	0 99996300
			TOTAL FOR ALL FUNCTIONS		6400	Self-insurance Reserve	0	0 99996400
			TOTAL FOR ALL FUNCTIONS		6500	Revaluation Reserve	0	0 99996500
			TOTAL FOR ALL FUNCTIONS		6600	Other	0	0 99996600
			TOTAL FOR ALL FUNCTIONS		6700	Change To Unappropriated Surplus / (Accumulated Deficit)	0	-30 810 516 99996700

CAA : ACTUAL CAPITAL ACQUISITION AND SOURCES OF FINANCE (All values in Rand)
Save File as : Muncipal_CAA_cpy_Mun.XLS (e.g.: G74111_CAA_2005_M10)
Change Year End (copy) to Financial Year End (e.g.: 2005 for year 2004/2005)
Change Month End (Mun) to Active Month (M01=July, M12=June)(e.g.: M10)
Change Muncipal to your own municipal code (e.g.: G74111)

All functions are listed below
If function is a Municipal Entity change MuncEnt to Y next to function description column
To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Actual Month M12

Year End	Month End	Mun	Function/Subfunction Description	Mun Ent(Y/N)	Item	Detail	Contr Assets	New Capital	Repl Capital	Repl/Int Capital	Total
9999			TOTAL FOR ALL FUNCTIONS		0100	INFRASTRUCTURE	0	0	0	0	0 99990100
			TOTAL FOR ALL FUNCTIONS		0300	Roads, Pavements, Bridges & Storm Water	0	4 398 882	0	0	4 398 882 99990300
			TOTAL FOR ALL FUNCTIONS		0400	Water Reservoirs & Retention	0	4 180 594	359 708	0	4 540 290 99990400
			TOTAL FOR ALL FUNCTIONS		0500	Car Parks, Bus Terminals and Taxi Ranks	0	0	0	0	0 99990500
			TOTAL FOR ALL FUNCTIONS		0600	Electricity Retention	0	414 321	0	0	414 321 99990600
			TOTAL FOR ALL FUNCTIONS		0700	Sewerage Purification & Retention	0	2 698 524	0	0	2 698 524 99990700
			TOTAL FOR ALL FUNCTIONS		0800	Housing	0	0	0	0	0 99990800
			TOTAL FOR ALL FUNCTIONS		0900	Street Lighting	0	161 744	0	0	161 744 99990900
			TOTAL FOR ALL FUNCTIONS		1000	Refuse sites	0	79 510	0	0	79 510 99991000
			TOTAL FOR ALL FUNCTIONS		1100	Gas	0	0	0	0	0 99991100
			TOTAL FOR ALL FUNCTIONS		1200	Other	0	0	0	0	0 99991200
			TOTAL FOR ALL FUNCTIONS		1300	Sub-total Infrastructure	0	11 932 575	359 708	0	12 292 281 99991300
			TOTAL FOR ALL FUNCTIONS		1400	COMMUNITY	0	0	0	0	0 99991400
			TOTAL FOR ALL FUNCTIONS		1500	Establishment of Parks & Gardens	0	0	0	0	0 99991500
			TOTAL FOR ALL FUNCTIONS		1600	Sportsfields	0	0	0	0	0 99991600
			TOTAL FOR ALL FUNCTIONS		1700	Community Halls	0	0	0	0	0 99991700
			TOTAL FOR ALL FUNCTIONS		1800	Libraries	0	0	0	0	0 99991800
			TOTAL FOR ALL FUNCTIONS		1900	Recreational Facilities	0	0	0	0	0 99991900
			TOTAL FOR ALL FUNCTIONS		2000	Clinics	0	0	0	0	0 99992000
			TOTAL FOR ALL FUNCTIONS		2100	Museums & Art Galleries	0	0	0	0	0 99992100
			TOTAL FOR ALL FUNCTIONS		2200	Other	0	0	0	0	0 99992200
			TOTAL FOR ALL FUNCTIONS		2300	Sub-total Community	0	0	0	0	0 99992300
			TOTAL FOR ALL FUNCTIONS		2310	HERITAGE ASSETS	0	0	0	0	0 99992310
			TOTAL FOR ALL FUNCTIONS		2311	Heritage Assets	0	0	0	0	0 99992311
			TOTAL FOR ALL FUNCTIONS		2312	Sub-total Heritage Assets	0	0	0	0	0 99992312
			TOTAL FOR ALL FUNCTIONS		2320	INVESTMENT PROPERTIES	0	0	0	0	0 99992320
			TOTAL FOR ALL FUNCTIONS		2321	Investment Properties	0	0	0	0	0 99992321
			TOTAL FOR ALL FUNCTIONS		2322	Sub-total Investment Properties	0	0	0	0	0 99992322
			TOTAL FOR ALL FUNCTIONS		2400	OTHER ASSETS	0	0	0	0	0 99992400
			TOTAL FOR ALL FUNCTIONS		2500	Other motor vehicles	0	0	8 150	0	8 150 99992500
			TOTAL FOR ALL FUNCTIONS		2600	Plant & equipment	0	15 000	0	0	15 000 99992600
			TOTAL FOR ALL FUNCTIONS		2700	Office equipment	0	98 518	0	0	98 518 99992700
			TOTAL FOR ALL FUNCTIONS		2800	Absentia	0	0	0	0	0 99992800
			TOTAL FOR ALL FUNCTIONS		2900	Marinas	0	0	0	0	0 99992900
			TOTAL FOR ALL FUNCTIONS		3000	Airports	0	0	0	0	0 99993000
			TOTAL FOR ALL FUNCTIONS		3100	Security Measures	0	2 548 382	0	0	2 548 382 99993100
			TOTAL FOR ALL FUNCTIONS		3110	Civic Land and Buildings	0	93 052	0	0	93 052 99993110
			TOTAL FOR ALL FUNCTIONS		3120	Other Land and Buildings	0	0	0	0	0 99993120
			TOTAL FOR ALL FUNCTIONS		3200	Other	0	803 810	-301	0	803 809 99993200
			TOTAL FOR ALL FUNCTIONS		3300	Sub-total Other Assets	0	3 357 870	7 849	0	3 365 719 99993300
			TOTAL FOR ALL FUNCTIONS		3400	SPECIALISED VEHICLES	0	0	0	0	0 99993400
			TOTAL FOR ALL FUNCTIONS		3500	Refuse	0	0	0	0	0 99993500
			TOTAL FOR ALL FUNCTIONS		3600	Fire	0	0	0	0	0 99993600
			TOTAL FOR ALL FUNCTIONS		3700	Conservancy	0	0	0	0	0 99993700
			TOTAL FOR ALL FUNCTIONS		3800	Ambulances	0	0	0	0	0 99993800
			TOTAL FOR ALL FUNCTIONS		3900	Buses	0	0	0	0	0 99993900
			TOTAL FOR ALL FUNCTIONS		4000	Sub-total Specialised Vehicles	0	0	0	0	0 99994000
			TOTAL FOR ALL FUNCTIONS		4010	AGRICULTURAL ASSETS	0	0	0	0	0 99994010
			TOTAL FOR ALL FUNCTIONS		4011	Agricultural Assets	0	0	0	0	0 99994011
			TOTAL FOR ALL FUNCTIONS		4012	Sub-total Agricultural Assets	0	0	0	0	0 99994012
			TOTAL FOR ALL FUNCTIONS		4020	BIOLOGICAL ASSETS	0	0	0	0	0 99994020
			TOTAL FOR ALL FUNCTIONS		4021	Biological Assets	0	0	0	0	0 99994021
			TOTAL FOR ALL FUNCTIONS		4022	Sub-total Biological Assets	0	0	0	0	0 99994022
			TOTAL FOR ALL FUNCTIONS		4030	INTANGIBLES	0	0	0	0	0 99994030
			TOTAL FOR ALL FUNCTIONS		4031	Intangibles	0	0	0	0	0 99994031
			TOTAL FOR ALL FUNCTIONS		4032	Sub-total Intangibles	0	109 450	0	0	109 450 99994032
			TOTAL FOR ALL FUNCTIONS		4100	TOTAL	0	15 398 895	367 555	0	15 767 450 99994100
			TOTAL FOR ALL FUNCTIONS		4200	SOURCE OF FINANCE	0	0	0	0	0 99994200
			TOTAL FOR ALL FUNCTIONS		4300	External Loans	0	0	0	0	0 99994300
			TOTAL FOR ALL FUNCTIONS		4400	Asset Financing Reserve	0	10 507 321	359 405	0	10 866 726 99994400
			TOTAL FOR ALL FUNCTIONS		4500	Surplus Cash	0	0	0	0	0 99994500
			TOTAL FOR ALL FUNCTIONS		4600	Public contributions/ donations	0	0	0	0	0 99994600
			TOTAL FOR ALL FUNCTIONS		4700	National Government Transfers and Grants	0	11 242	0	0	11 242 99994700
			TOTAL FOR ALL FUNCTIONS		4701	Provincial Government Transfers and Grants	0	4 881 332	0	0	4 881 332 99994701
			TOTAL FOR ALL FUNCTIONS		4702	District Municipality Transfers and Grants	0	0	0	0	0 99994702
			TOTAL FOR ALL FUNCTIONS		4703	Other Transfers and Grants	0	0	0	0	0 99994703
			TOTAL FOR ALL FUNCTIONS		4800	Leases	0	0	0	0	0 99994800
			TOTAL FOR ALL FUNCTIONS		5000	Other	0	0	0	0	0 99995000
			TOTAL FOR ALL FUNCTIONS		5100	TOTAL FINANCING	0	15 398 895	367 555	0	15 767 450 99995100

F

WITZENBERG MUNICIPALITY

Report: Expenditure on Staff & Councillor Benefits - YTD Act Jun

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2016/2017	Amended Budget 2016/2017	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	101 631 849	97 726 884	91 152 065	93.27%
66(b)	Contributions to pension funds and medical aid	22 958 330	22 914 452	21 333 746	93.10%
66(c)	Travel, accommodation and subsistence	5 037 107	4 885 737	4 300 489	88.02%
66(d)	Housing benefits and allowances	1 628 586	1 628 586	1 445 756	88.77%
66(e)	Overtime	10 974 215	12 390 116	14 628 986	118.07%
66(f)	Loans and advances	0	0	0	0.00%
66(g)	Other type of benefit or allowances related to staff	21 397 639	21 373 981	20 205 370	94.53%
	Sub - Total (Staff Benefits)	R 163 627 726	R 160 919 756	R 153 066 412	95.12%
Councillor Benefits					
MAY	Mayor	838 861	838 861	604 288	72.04%
DM	Deputy Mayor	621 755	621 755	557 428	89.65%
SP	Speaker	622 012	622 012	556 871	89.53%
MCM	Mayoral Committee members	2 476 596	2 476 596	2 063 951	83.34%
CLLR	Other Councillors	4 319 456	4 319 456	4 232 338	97.98%
MED	Medical aid contributions	200 997	200 997	137 142	68.23%
PEN	Pension fund contributions	1 003 257	1 003 257	1 018 053	101.47%
WARD	Ward Committee Allowance	720 000	720 000	683 000	94.86%
	Sub - Total (Councillors' Benefits)	10 802 934	R 10 802 934.00	R 9 853 071.30	91.21%
	Total Councillor and Staff Benefits	R 174 430 660	R 171 722 690	R 162 919 483	94.87%

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MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts

Quarter ending June 2018

Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income			Expenditure			Income YTD transactions Quarter 4	Expenditure YTD transactions Quarter 4	Total YTD Income	Total YTD Expenditure
		Income transactions April 2018	Income transactions May 2018	Income transactions June 2018	Expenditure transactions April 2018	Expenditure transactions May 2018	Expenditure transactions June 2018				
11(1) (b)	Expenditure authorised in terms of section 28(4) (Expenditure before annual budget is approved)							R	R	R	R
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 28(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state:							-	-	-	-
	- VAT			2 356	3 234 279	3 065 726	3 591 516	2 356	9 891 522	-8 013 962	32 515 279
11(1) (e) (ii)	- Agency fees, for example motor registration, drivers licence, etc.			-723 879	-	-	919	-1 650 457	919	-6 524 918	5 790 475
11(1) (f)	Insurance received by the Municipality on behalf of organ of state	501	-927 079								
11(1) (g)	Refund of money incorrectly paid into bank account										
11(1) (g)	Refund of guarantees, sureties & security deposits	-359 396	-254 930	-121 096	113 953	117 612	97 942	-720 245	355 204	-2 591 617	1 573 734
		-358 895	-1 182 009	-842 619	3 348 232	3 183 338	3 690 377	-2 388 347	10 247 045	-17 130 498	38 879 487
		YTD Transactions for April 2018			YTD Transactions for May 2018			YTD Transactions Quarter 4			
11(1) (h)	Cash management and investment purposes:	-22 000 000	-22 000 000	-22 000 000							
	- Realised										
	- Made										
	- Net movement	-22 000 000	-22 000 000	-22 000 000							

H

**Finance Management Grant
Monthly Report as per the Division of Revenue Act**

I

The onus is on the municipality to confirm that the return has been received by NT

Municipality	WC022 Witzenberg
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Financial Year	2017/18
Month End	M12 June

Financial Accounting for Grant Funds Received and Expended

	Rand
Received Prior Periods (Since Inception) - See Last Months Form	1 550 000
Received This Month	0
Total FMG Funds Received	1 550 000
Spent Prior Periods (Since Inception) - See Last Months Form	358 353
Spent This Month	45 852
Total FMG Funds Spent	404 005
Total FMG funds Received and Not Spent	1 145 995
Percentage of Funds Spent	26.06%
Funds Currently Committed but Not Spent	

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Save file as: *Muncde_FMG_ccyy_Mnn.XLS (e.g. GT411_FMG_2005_M01.xls)*

Muncde = Municipality Code , ccyy = Financial Year End , Mnn = M01... M12

**Municipal Infrastructure Grant (MIG)
Monthly Report as per the Division of Revenue Act**

J

The onus is on the municipality to confirm that the return has been received by NT

Municipality **WC022 Witzenberg**

Financial Year	2017/18
Month End	M12 June

Financial Accounting for Grant Funds Received and Expended

	Rand
Received Prior Periods (Since Inception) - See Last Months Form	19 564 000
Received This Month	3 175 000
Total MIG Funds Received	22 739 000
Spent Prior Periods (Since Inception) - See Last Months Form	22 801 515
Spent This Month	0
Total MIG Funds Spent	22 801 515
Total MIG funds Received and Not Spent	-62 515
Percentage of Funds Spent	100.27%
Funds Currently Committed but Not Spent	0
Scheduled Transfers Withheld	

Conditions:

- Priorities residential infrastructure for water, sanitation, refuse removal, street lighting, solid waste, connector and bulk infrastructure, and other municipal infrastructure like roads, in line with the MIG policy framework and/or other government sector policies established before the start of the municipal financial year.
- Compliance with Chapter 5 of the Municipal Systems Act (200). Infrastructure investment and delivery must be based on an Integrated Development Plan that provides a medium to long-term framework for sustainable human settlements and is in accordance with the principles of the national Spatial Development Perspective.
- Municipalities must adhere to the labour-intensive construction methods in terms of the Expanded Public Works Programme (EPWP) guidelines.
- Compliance with the Division of Revenue Act, including additional reporting requirements on spending and projects as approved by National Treasury.

(Print Name Below)

I, _____
and that this report has been submitted electronically as required.

The Accounting Officer or Delegate certify that the above information is correct

Signed

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Save file as: Muncode_MIG_ccyy_Mnn.XLS (e.g. GT411_MIG_2009_M01.xls)

Muncode = Municipality Code, ccyy = Financial Year End, Mnn = M01... M12

Dated _____

**Integrated National Electrification Programme Grant (INEG)
Monthly Report as per the Division of Revenue Act**

K

The onus is on the municipality to confirm that the return has been received by NT

Municipality **WC022 Witzenberg**

Financial Year	2017/18
Month End	M12 June

Financial Accounting for Grant Funds Received and Expended

	Rand
Received Prior Periods (Since Inception) - See Last Months Form	0
Received This Month	
Total INEG Funds Received	0
Spent Prior Periods (Since Inception) - See Last Months Form	
Spent This Month	
Total INEG Funds Spent	0
Total INEG funds Received and Not Spent	0
Percentage of Funds Spent	0.00%
Funds Currently Committed but Not Spent	0
Scheduled Transfers Withheld	

Conditions:

- Municipalities must contractually undertake to:
 - Account for the allocated funds on a monthly basis by the 10th of every month
 - Pass all benefits to end-customers
 - Not utilize the fund for any purpose other than electrification
 - Ring-fence funds transferred. Adhere to the approved electrification programme and agreed cash flow budgets
 - Ring-fence electricity function
 - Reflect all assets created under the Integrated national Electrification Program (INEP) on the municipal asset register; this is to assist the process for the formation of the REDS
 - Safely operate and maintain the infrastructure
 - Adhere to the labour intensive construction methods in terms of the Expanded Public Works Programme (EPWP) guidelines for activities such as trenching, planting of poles, etc.
 - Register the master Plans for bulk infrastructure in terms of the INEP framework and to abide by the directives of the Department regarding the central planning and co-ordination for such bulk infrastructure. This is to maximize the economies of scale in the creation of bulk infrastructure affecting more than one municipality
 - Use INEP funds for the refurbishment of critical infrastructure, only upon submission of a project plan which must be approved under a framework to be regulated by the Department.

(Print Name Below)

I, _____
and that this report has been submitted electronically as required.

The Accounting Officer or Delegate certify that the above information is correct

Signed

Dated _____

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Save file as: Muncode_INEG_coyy_Mnn.XLS (e.g. GT411_INEG_2008_M01.xls)

Muncode = Municipality Code , coy = Financial Year End , Mnn = M01... M12

**Witzenberg Municipality
Grant Register**

	Operational				Capital			
	Opening Balance	Receipts	Transferred to Revenue/Capital	Closing Balance	Opening Balance	Receipts	Transferred to Revenue/Capital	Closing Balance
National Government								
Municipal Infrastructure Grant	-	-	-	-	90 419	-22 739 000	22 869 209	220 629
Municipal Water Infrastructure	-	-	-	-	-	-	-	-
Municipal Systems Improvement	0	-	-	0	-	-	-	-
Neighbourhood Development Part	-	-	-	-	-321	-	-	-321
Water Services Infrastructure	-	-	-	-	-	-	-	-
Expanded Public Works Programm	14 044	-1 485 000	1 500 315	29 359	-	-	-	-
Local Government Financial Man	261 315	-1 550 000	391 077	-897 608	-	-	11 243	11 243
Regional Bulk Infrastructure G	-	-	-	-	114 347	-	69 421	183 768
Integrated National Electric	-	-	-	-	801 458	-	-	801 458
Provincial Government								
Municipal Infrastructure	-	-	12 672 634	-3 127 731	758 017	288 480	-	1 046 497
Human Settlement Development	-566 634	-15 233 731	-	-	-	-15 155 472	14 799 557	-355 915
Regional Social Econimical Pro	-	-	-	-	-	-	-	-
Performance Management	-	-	-	-	-	-	-	-
Financial Management Support (	-1 432 815	-	13 997	-1 418 818	-	-	-	-
LOCAL GOVERNMENT COMPLIANCE	-	-	299 400	299 400	-	-	-	-
Fire Services	-	-	-	-	-	-	-	-
mSCOA Grant	-	-	-	-	-	-	-	-
Maintenance and Construction	-	-	-	-	-	-	-	-
Community Development Workers	-417 281	-148 000	115 854	-449 428	-	-	-	-
Replacement Funding	143	-5 450 000	-	-5 449 857	-	-	-	-
Financial Assistance to Muni	-	-	-	-	-	-	-	-
Rural Development Grant	-	-	-	-	-471 155	-	-	-471 155
Library Service	-	-2 600 000	-	-2 600 000	-	-2 293	-	-2 293
Thusong Centre	-322 000	-	322 000	-	-	-	-	-
Financial Management	-120 000	-240 000	180 000	-180 000	-	-	-	-
Maintenance of Main Road	16 800	-120 000	-	-103 200	-	-	-	-
Regional Social Economic Proje	-	-	-	-	-	-	-	-
District Municipalities								
Sport and Recreation	-300 000.00	-	-	-300 000.00	-	-	-	-
Foreign Government and Intern								
Foreign Government and Interna	-975 235.79	-1 185 716	-	-2 160 952	-	-	-	-
Total Grants	#####	-28 012 447	15 495 277	-16 358 894	1 292 766	-37 608 286	37 749 430	1 433 910

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50 HIGHEST ACCOUNTS - ANNEXURE M

Account numbe	Future/ Jul-18	Jun-18	May-18	Apr-18	Mar-18	Older than Mar-18	Total
20190370015	0.00	254540.30	279835.39	303503.96	333748.90	550508.02	1722136.57
17497300009	0.00	1402075.30	0.00	0.00	0.00	0.00	1402075.30
17610600030	0.00	119698.16	134653.90	134736.33	127124.49	774664.23	1290877.11
17790000028	0.00	1280702.92	0.00	0.00	0.00	0.00	1280702.92
17289900008	0.00	923308.76	9862.09	0.00	0.00	0.00	933170.85
10000672976	0.00	0.00	0.00	0.00	0.00	823115.81	823115.81
89760700012	0.00	0.00	0.00	0.00	0.00	799312.22	799312.22
20190383039	0.00	9425.39	10739.06	11117.23	20109.05	685427.51	736818.24
20753347014	0.00	192998.28	171252.71	166517.91	88059.15	112427.07	731255.12
20850298012	0.00	5115.00	5115.00	5115.00	5115.00	583789.65	604249.65
60011060006	0.00	596981.74	4771.74	0.00	0.00	0.00	601753.48
19002200099	0.00	543054.08	0.00	0.00	0.00	0.00	543054.08
75005720008	0.00	456.42	454.26	463.25	502.16	492197.63	494073.72
17790000035	0.00	455458.21	0.00	0.00	0.00	0.00	455458.21
89575500009	0.00	13447.49	16734.79	13945.70	17562.16	328094.12	389784.26
24262800055	0.00	7067.98	7067.98	7067.98	7006.52	359548.15	387758.61
83532400052	0.00	551.51	19076.30	4371.10	25451.42	330948.01	380398.34
75012100017	0.00	510.88	6864.36	9612.26	8480.84	282756.38	308224.72
75009390050	0.00	4790.44	4484.92	5042.70	5543.06	274235.61	294096.73
89568200006	0.00	444.92	482.22	782.97	765.92	283991.00	286467.03
13769600019	0.00	268316.97	0.00	0.00	0.00	0.00	268316.97
14770900042	0.00	265291.11	0.00	0.00	0.00	0.00	265291.11
82539100017	0.00	6534.38	39413.56	29638.19	19661.07	166993.45	262240.65
89585000005	0.00	1093.38	774.63	714.65	813.07	258434.12	261829.85
20803000007	0.00	260017.37	0.00	0.00	0.00	0.00	260017.37
20750182000	0.00	0.00	0.00	0.00	0.00	250356.50	250356.50
22754700009	0.00	6486.21	7813.67	8507.99	9286.58	216554.76	248649.21
20195960006	0.00	226346.07	1858.76	0.00	0.00	0.00	228204.83
88515300019	0.00	482.71	486.35	489.99	489.66	220638.67	222587.38
24262900038	0.00	5107.15	4926.93	5519.98	5029.87	191873.39	212457.32
20196100009	0.00	73515.45	69435.62	99.05	0.00	54673.05	197723.17
19006700137	0.00	33463.86	8166.95	8973.39	9675.19	136136.14	196415.53
24262800000	0.00	0.00	0.00	0.00	0.00	194833.46	194833.46
20195970005	0.00	190700.10	0.00	0.00	0.00	0.00	190700.10
75012090028	0.00	803.16	7016.91	6276.72	6084.04	170140.27	190321.10
13540600050	0.00	181317.60	1863.55	0.00	0.00	0.00	183181.15
13285200054	0.00	179885.68	1834.86	0.00	0.00	0.00	181720.54
75011320016	0.00	689.50	727.73	748.23	749.44	178697.11	181612.01
20850208555	0.00	3420.77	3420.77	3420.77	3420.77	166337.57	180020.65
77032900002	0.00	1274.20	1186.16	1554.00	1227.66	173839.59	179081.61
75011700016	0.00	4391.76	448.46	7377.91	6452.77	155948.10	174619.00
10000645257	0.00	0.00	0.00	0.00	0.00	173550.16	173550.16
77010400009	0.00	6381.45	6432.31	6482.81	6478.54	146967.60	172742.71
89572800001	0.00	459.30	448.47	8794.43	10601.13	147558.28	167861.61
19766800023	0.00	2496.24	2819.62	2775.55	2785.97	156779.09	167656.47
60002170004	0.00	3331.14	2963.86	2987.30	6645.91	149645.16	165573.37
89577600002	0.00	689.50	1578.83	6641.88	8388.67	147633.26	164932.14
75013250012	0.00	2897.87	3035.54	2341.18	451.67	155897.31	164623.57
70201435001	0.00	2563.93	2624.59	2743.31	3362.54	152864.20	164158.57
17610600023	0.00	0.00	0.00	0.00	0.00	164013.66	164013.66
89577500012	0.00	6144.18	9640.71	8363.91	11461.54	127873.87	163484.21
20193830501	0.00	155564.47	968.50	0.00	0.00	0.00	156532.97
70100230000	0.00	1366.30	1377.19	1380.83	1387.09	150843.51	156354.92
20850208517	0.00	2487.12	2487.12	2487.12	2487.12	144725.17	154673.65
75009220029	0.00	286.77	1686.08	1955.35	1896.04	144609.08	150433.32
60000700021	0.00	148558.62	0.00	0.00	0.00	0.00	148558.62

9 PROPERTY, PLANT AND EQUIPMENT

9.1 30 MAY 2018

Reconciliation of Carrying Value	Land R	Buildings R	Infrastructure R	Community R	Lease Assets R	Other R	Total R
Carrying value at 1 July 2017	77 940 867	91 931 295	526 412 052	68 702 934	629 893	41 027 288	807 644 329
Cost	77 940 867	101 276 813	650 763 726	76 967 664	1 853 599	73 416 813	982 301 463
Original Cost	77 940 867	101 276 813	650 763 726	76 967 664	1 853 599	73 416 813	982 301 463
Accumulated Impairments	-	-	(19 803)	-	-	(632 535)	(652 338)
Original Cost	-	-	(19 803)	-	-	(632 535)	(652 338)
Accumulated Depreciation	-	(9 345 516)	(124 351 672)	(7 284 730)	(1 253 706)	(31 758 990)	(174 004 816)
Original Cost	-	(9 345 516)	(124 351 672)	(7 284 730)	(1 253 706)	(31 758 990)	(174 004 816)
Acquisitions	-	-	46 974 411	823 338	-	12 287 180	60 084 909
Transfers	-	-	-	-	-	-	-
Cost	-	-	-	-	-	-	-
Impairments	-	-	-	-	-	-	-
Impairment	-	-	-	-	-	-	-
Depreciation	(1 481 193)	(1 747 066)	(10 003 869)	(1 324 639)	(11 971)	(779 695)	(15 348 524)
Normal Depreciation for the year	(1 481 193)	(1 747 066)	(10 003 869)	(1 324 639)	(11 971)	(779 695)	(15 348 524)
Carrying value of disposals	-	-	-	-	-	-	-
Cost	-	-	-	-	-	-	-
Accumulated Impairments	-	-	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-	-	-
Carrying value at 30 June 2018	76 459 674	90 184 228	563 382 485	68 201 633	617 923	52 534 763	852 360 713
Cost	77 940 867	101 276 813	667 758 137	77 811 002	1 863 599	85 705 973	1 042 386 381
Original Cost	77 940 867	101 276 813	667 758 137	77 811 002	1 863 599	85 705 973	1 042 386 381
Accumulated Impairments	-	-	(19 803)	-	-	(632 535)	(652 338)
Original Cost	-	-	(19 803)	-	-	(632 535)	(652 338)
Accumulated Depreciation	(1 481 193)	(11 092 587)	(134 355 840)	(8 609 369)	(1 275 677)	(32 536 675)	(189 353 340)
Original Cost	(1 481 193)	(11 092 587)	(134 355 840)	(8 609 369)	(1 275 677)	(32 536 675)	(189 353 340)

2

2

Intangible Assets

	2018 R
Computer Software	
Net Carrying amount at 1 July 2017	2 506 094
Cost	4 498 498
Accumulated Amortisation	(1 992 404)
Accumulated Impairment	-
Additions	187 741
Amortisation for Year	
Impairments	
Disposals	
Net Carrying amount at 31 May 2018	2 693 835
Cost	4 686 239
Accumulated Amortisation	(1 992 404)
Accumulated Impairment	-

N

Heritage Assets

	2018 R
Net Carrying amount at 1 July	550 000
Cost	550 000
Accumulated Impairment	-
Acquisitions	-
Disposals	-
Transfers	-
Net Carrying amount at 31 May 2018	550 000
Cost	550 000
Accumulated Impairment	-

Capitalised Restoration Cost

	2018 R
Net Carrying amount at 1 July 2017	16 075 548
Cost	45 710 891
Under Construction	-
Accumulated Depreciation	(29 635 143)
Accumulated Impairment	-
Acquisitions	-
Disposals	-
Depreciation for the year	-
Impairment	-
Transfers from Inventory	-
Transfers	-
Net Carrying amount at 31 May 2018	16 075 548
Cost	45 710 891
Accumulated Depreciation	(29 635 143)
Accumulated Impairment	-

N

INVESTMENT PROPERTY

Net Carrying amount at 1 July 2017

47 718 986

Cost

50 416 329

Accumulated Depreciation

(2 697 343)

Accumulated Impairment

-

Acquisitions

-

Correction

-

Depreciation for the year

-

Impairment

-

Transfers from Inventory

-

Transfers

-

Net Carrying amount at 31 May 2018

47 718 986

Cost

50 416 329

Accumulated Depreciation

(2 697 343)

Accumulated Impairment

-

INSURANCE REPORT: June 2018

Claims movement for the month

Total claims open at the beginning of the month	36
New claims for the month	11
Claims closed during the month	2
Prior month adjustment	0
Total claims open at the end of the month	45

Old Aon claims outstanding

	R2 994 040.84
Claim: 432- Five year old Boy burned at Pump station Date Reported: 2009/10/28. Reason: Letter of rejection of claim issued / claim re-opened- New Summons Received. Meeting held with Attorneys. Awaiting further response. Still sub-judicative. Date 15/05/2018: Still awaiting a trial date from the plaintiff – plaintiff to determine the pace of proceedings.	1 210 000.00
Claim: 378- Incident at Dennebos Date Reported: 2009/07/28 Reason: Letter of rejection of claim issued / claim re-opened bear 29/11/2015: Judgement: The municipality is ordered to pay the costs of this application on an attorney and own client scale (punitive scale). 24/11/2016: The municipality has been ordered by the High Court to pay an amount of R780 000.	1 427 600.00
Claim: 581-Truck CFA829 with trailer CFA1747 with Bomag in accident with CF143851) Date Reported: 2012/01/17 Reason: Claim denied. Only damage to trailer was not denied. Damage to Bomag Roller denied. Date: 15/05/2018: Claim has been closed.	356 440.84
Claim: 583-Gunter C Mrs (Fell on pavement after stepping into hole. Date Reported: 2012/01/23 Reason: Additional Information submitted from third party lawyers. Legal proceedings are in progress. Lion of Africa attorney served a notice of intention to defend on 4 August 2014. Attorney withdrew. Awaiting correspondence from AON regarding the appointment of new attorney Date: 22/10/2015: Internal Legal department are currently in consultation with new attorneys. Date: 15/05/2018: Trial date has been set for 4 June 2018.	585 765.80

Current progress on claims

Action Taken	Total
Additional Information Submitted to Insurance	4
Awaiting Invoice	4
Claim Reported, Awaiting Response from Insurer	18
Order Made out and given through to supplier	
Request for Quotations Submitted	
Awaiting Refund	1
Requested Department to obtain Quotation	1
Insurer requires additional information	3
Additional Information Requested from relevant department	1
Invoice received and submitted for payment/or refund to Insurers	2
Assessor appointed	2
Quotations submitted to Insurer, Awaiting Approval	2
Agreement of Loss signed and submitted to Insurer	1
Agreement of loss received	
Memo submitted to Manager for approval	
Claim within excess: Memo submitted to Manager for approval	2
Awaiting Agreement of Loss	
Awaiting Settlement	1
Settlement Received	1
Claim closed	2
Grand Total	45

Age analysis of Outstanding Claims

Category	AON	INDWE	LATERAL UNISON	Grand Total
30 days or Less	-	-	11	11
More than 30 days	-	-	-	-
60 days or more	-	-	4	4
More than 120 Days	12	14	4	30
Grand Total	12	14	19	45

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that –

- The monthly in year monitoring reports for the month of June 2018

has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY.

Signature :



Date:

13/07/18