

WITZENBERG

MUNISIPALITEIT

UMASIPALA

MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager / Munisipale Bestuurder

VAN / FROM: Director: Finance / Direkteur: Finansies

DATUM / DATE: 30 September 2017 / 30 September 2017

VERW. / REF.: 09/1/2/2

FINANCE MONTHLY REPORT – SEPTEMBER 2017

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

B RECOMMENDATION

It is recommended that Council takes cognisance of the monthly budget statement and supporting documentation for September 2017.

C EXECUTIVE SUMMARY

The municipality has read 94% of its consumption meters of which 99% was read correctly the first time. The monthly billing was also done as scheduled and during this process 16 865 accounts amounting to R 29.6 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 3.6 million. The indigent cost to the municipality for the month amounts to R 1.1 million.

The accumulated debtor's collection target for the year is 93%, but the actual accumulated year to date debtor's collection is 83%.

The municipality issued orders to the value of R 11.3 million of which R 0.3 million was in terms of deviations.

The municipality currently has R 34 million in its primary bank account and 56 million on investment.

FINANSIES MAANDELIKSE VERSLAG – SEPTEMBER 2017

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg verskillende redes.

B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir September 2017.

C OPSOMMING

Die munisipaliteit het 94% van die meters geles, waarvan 99% die eerste keer korrek geles is. Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 16 865 rekeninge ten bedrae van R 29.6 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 3.8 miljoen. Die deernis subsidies vir die maand beloop R 1.1 miljoen.

Die opgehoopte debiteure verhaling se teiken vir die jaar is 93%, maar die werklike jaar tot op datum invordering is 83%.

Bestellings ter waarde van R 11.3 miljoen uitgereik, waarvan R 0.3 miljoen ten opsigte van afwykings is.

Die munisipaliteit het R 34 miljoen in die primêre bankrekening en R 56 miljoen in korttermyn beleggings.

D REPORT

1. PURPOSE

The purpose of this report is to prepare a section 71 report and other reporting requirements for consideration and discussion.

2. LEGAL FRAMEWORK

The following is the reporting requirements in terms of the MFMA:

2.1 WITHDRAWALS FROM BANK ACCOUNTS

In terms of section 11 (4) (a), the Accounting Officer must prepare a quarterly report regarding expenditure that has been authorised in terms of section 11(1) (b) to (j). Section 11(1) read as follow:

"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—

- (a) to defray expenditure appropriated in terms of an approved budget;*
- (b) to defray expenditure authorised in terms of section 26(4);*
- (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);*
- (d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;*
- (e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—*
 - (i) money collected by the municipality on behalf of that person or organ of state by agreement; or*
 - (ii) any insurance or other payments received by the municipality for that person or organ of state;*
- (f) to refund money incorrectly paid into a bank account;*
- (g) to refund guarantees, sureties and security deposits;*
- (h) for cash management and investment purposes in accordance with section 13;*
- (i) to defray increased expenditure in terms of section 31; or*
- (j) for such other purposes as may be prescribed."*

2.2 Expenditure on staff benefits

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:

"66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the

D REPORT

1. DOEL

Die doel van hierdie verslag is om 'n artikel 71-verslag en ander verslagdoening vereistes vir oorweging en bespreking voor te lê vir bespreking.

2. WETLIKE RAAMWERK

Die volgende is die rapportering vereistes in terme van die MFMA:

2.1 ONTTREKKINGS UIT BANKREKENINGE

In terme van artikel 11 (4) (a), moet die rekenpligtige beamppte 'n kwartaallikse verslag ten opsigte van uitgawes wat in terme van artikel 11 (1) (b) tot (j) gemagtig is om voor te berei. Artikel 11 (1) lees soos volg:

"11. (1) Slegs die rekenpligtige beamppte of die hoof finansiële beamppte van 'n munisipaliteit, of enige ander senior finansiële beamppte van die munisipaliteit wat op die skriftelike magtiging van die rekenpligtige beamppte, kan onttrek geld of magtig om die onttrekking van geld uit enige van die munisipaliteit se bank rekeninge, en kan dit doen net-

- (a) uitgawes wat in terme van 'n goedgekeurde begroting bewillig is, te dek;*
- (b) in terme van artikel 26 (4) gemagtig uitgawes te bestry;*
- (c) onvoorsiene en onvermydelike uitgawes in terme van artikel 29 (1) te bestry;*
- (d) in die geval van 'n bankrekening geopen ingevolge artikel 12, betalings te maak van die rekening in ooreenstemming met subartikel (4) van daardie artikel;*
- (e) oor te betaal aan 'n persoon of orgaan van die staat geld wat deur die munisipaliteit op namens daardie persoon of orgaan van die staat ontvang, insluitende-*
 - (i) geld wat ingesamel is deur die munisipaliteit namens daardie persoon of orgaan van die staat deur 'n ooreenkoms;*
 - (ii) 'n versekering of ander betalings wat deur die munisipaliteit vir daardie persoon of orgaan van die staat ontvang;*
- (f) om geld wat verkeerdelik in 'n bankrekening betaal is terug te betaal;*
- (g) om waarborge, borge en sekuriteite terug te betaal;*
- (h) vir kontant bestuur en belegging in ooreenstemming met artikel 13;*
- (i) verhoogde uitgawes te dek in terme van artikel 31;*
- (j) vir enige ander doeleindes soos voorgeskryf mag word."*

2.2 Besteding aan personeel voordele

In terme van Artikel 66 van die MFMA die Rekenpligtige Beamppte moet 'n verslag oor al die uitgawes aangegaan met betrekking tot personeelvoordele voor te berei. Artikel 66 lees soos volg:

"66. Die rekenpligtige beamppte van 'n munisipaliteit moet, in 'n formaat en vir tydperke as wat voorgeskryf mag word, aan die

council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

- (a) salaries and wages;
- (b) contributions for pensions and medical aid;
- (c) travel, motor car, accommodation, subsistence and other allowances;
- (d) housing benefits and allowances;
- (e) overtime payments;
- (f) loans and advances; and
- (g) any other type of benefit or allowance related to staff."

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section.

This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;
- (b) actual borrowings;
- (c) actual expenditure, per vote;
- (d) actual capital expenditure, per vote;
- (e) the amount of any allocations received;
- (f) actual expenditure on those allocations, excluding expenditure on—
 - (i) its share of the local government equitable share; and
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
- (g) when necessary, an explanation of—
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
 - (ii) any material variances from the service delivery and budget implementation plan; and
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

Raad rapporteer op alle uitgawes wat aangegaan is deur die munisipaliteit op die personeel se salarisse, lone, toelaes en voordele, op 'n wyse wat sodanige uitgawes per tipe openbaar, naamlik-

- (a) salarisse en lone;
- (b) bydraes vir pensioene en mediese fonds;
- (c) reis, motor-, verblyf-, verblyf-en ander toelaes;
- (d) behuising voordele en toelaes;
- (e) oortydbetalings;
- (f) lenings en voorskotte, en
- (g) enige ander soort van voordeel of vergoeding aan personeel. "

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;
- (b) werklike lenings;
- (c) die werklike uitgawes per stem;
- (d) die werklike kapitaalbesteding, per stem;
- (e) die bedrag van enige toekennings ontvang;
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op
 - (i) sy deel van die plaaslike regering billike deel;
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en
- (g) wanneer dit nodig is, 'n verduideliking van-
 - (i) enige wesenslike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;
 - (ii) enige wesenslike afwykings van die dienslewering en begrotings implementeringsplan;
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.

(2) Die staat moet die volgende insluit-

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

2.4 Other Policy Requirements

The rest of the report is informed by policies requirements as well as the service delivery and budget implementation plan (SDBIP).

3. DISCUSSION

The discussion of the information is based on the 3 key performance areas of Finance, namely:

- o Revenue
- o Supply Chain Management
- o Financial Administration

formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

2.4 Ander Beleid Vereistes

Die res van die verslag word bepaal deur die beleid sowel as dienslewering en die Begrotings Implementering Plan (SDBIP).

3. BESPREKING

Die bespreking van die inligting is gebaseer op die 3 sleutel prestasie-areas van Finansies, naamlik:

- o Inkomste
- o Voorsieningskanaal Bestuur
- o Finansiële Administrasie

3.1 REVENUE

3.1.1 Accounts and Meter readings

The important comparative statistics in relation to accounts is shown in the table below:

3.1 INKOMSTE

3.1.1 Rekeninge en meterlesings

Die belangrike vergelykende statistiek met betrekking tot rekeninge word getoon in die tabel hieronder:

Activities	Jul-17	Aug-17	Sep-17
Meter readings:			
No. of meter readings by meter readers	13 234	13 378	13 506
No. of readings estimated	1 066	968	826
No. of readings by owners	416	408	423
Metering online	70	70	70
Total number of meters	14 786	14 824	14 825
Completion date of meter readings	14/07/2017	14/08/2017	14/09/2017
No. of re-readings performed	242	235	779
No. of changes after re-readings	80	74	197
% of meters read correctly first time	99.40%	99.45%	98.54%
Faulty meters to technical dept.	117	94	390
Zero Consumption to tech,dept	136	121	142
Faulty meters replaced	23	8	18
New water Connections	3	3	3
New Sewerage Connections	3	3	3
% of meters estimated	7.21%	6.53%	5.57%

Nota.Skattinge redes by Meterlesings Note Estimates - Meter readings	Jul-17	Aug-17	Sep-17
Meter locked	47	40	32
Gate locked	462	368	309
Under Ground	85	59	47
Beneath rubble	32	35	28
Under water	38	48	37
Dogs	104	116	91
Meter unreadable	26	27	26
Can't find meter	264	266	249
Vehicles parked on meter	8	9	7
Unread	0	0	0
	1066	968	826

Explanation:

1 Meter Reader post vacant
Estimations: Water 638; Electricity 188

Verduideliking:

1 Meterleser pos vakant.
Skattinge: Water 638; Elektriesiteit 188

Rates clearance certificates	Jul-17	Aug-17	Sep-17
Plots subdivided	0	0	31
Application for clearance certificates	34	28	22
Clearance certificates issued	83	77	53
Deeds registrations	25	84	50
Consolidations	0	0	2

3.1.1.1 Billing dates

3.1.1.1 Heffingsdatums

Billing:	Jun-17	Jul-17	Aug-17
Debt raising date	20/06/2017	20/07/2017	20/09/2017
Date of account postage	23/06/2017	24/07/2017	25/09/2017
Debtor reconciliation (Debtors/Votes/Age analysis)	03/07/2017	01/08/2017	01/09/2017
Electricity Pre paid Reconciliation	03/07/2017	01/08/2017	01/09/2017

3.1.1.2 Number of informal households with access to basic services without accounts

3.1.1.2 Aantal informele huishoudings met toegang tot basiese dienste sonder rekeninge

Number of informal households with access to basic services without accounts	Jul-17	Aug-17	Sep-17
- N'duli (Polo cross)	1 096	1 096	1 096
- Tulbagh (Chris Hani)	537	812	812
- Wolseley (Pine Valley)	312	338	338
Total	1 945	2 246	2 246

3.1.1.3 Number of consumers with services

Number of consumers with services	Jul-17	Aug-17	Sep-17
Electricity - Conventional	2 893	2 788	2 406
Electricity - Prepaid	10 186	10 189	10 213
Property rates	14 336	14 335	14 342
Refuse removal	15 143	15 118	15 053
Sewerage	15 094	15 069	15 021
Water	15 058	15 163	15 215
Other	694	810	805
Total number of accounts printed	14 282	13 584	13 656
Total number accounts emailed	3 656	3 293	3 209

Debiteure heffing vir die maand is soos volg / Debtor levies for the month are as follows:

Service Description	Jul-17	Aug-17	Sep-17
Assessment Rates (Monthly)	24 143 479.90	3 844 298.93	3 180 230.71
Assessment Rates (SV)			
Electricity	19 737 888.20	20 908 151.38	18 935 954.08
Refuse Removal	2 632 335.95	2 616 223.25	2 200 871.24
Sewerage	4 858 272.46	2 166 385.84	2 017 557.26
Water Levies	3 101 114.72	3 201 347.43	4 298 273.33
Rental	67 391.11	77 488.13	79 009.54
Indigent subsidy	-1 146 946.36	-1 133 509.67	-1 104 757.61
Sundries	15 275.11	18 498.90	39 150.59
Total	R53 408 811.09	R31 698 884.19	R29 646 289.14

Explanation:

Water restriction tariffs applied to Witzenberg area.

Verduideliking:

Water beperking tariewe van toepassing in Witzenberg area.

3.1.4 Pre-paid Electricity Sales

3.1.4 Vooruitbetaalde Elektrisiteit Verkope

	Jul-17	Aug-17	Sep-17
Total Pre Paid Meters	10 186	10 189	10 213
Total Free units(Indigents)	111 350	106 550	102 150
Cost of free Units	R122 485	R117 205	R112 365
Units sold	2 862 101	2 682 423	2 528 633
Cost of units sold	R3 261 540	R3 246 932	R3 053 710
Vat Amount	R456 660	R471 028	R443 294
Axillary Amount	R2 095	R2 073	R1 941
Total Amount Pre Paid	R3 859 927	R3 837 238	R3 611 309

3.1.5 Indigent Households

3.1.5 Behoeftige Huishoudings

Indigent households	Jul-17	Aug-17	Sep-17
Deferments	3881847.8	3825676.43	553403.69
Current	861609.51	761607.03	438448.31
30 days	322814.46	639023.77	258378.17
60 days	373746.16	293004.18	238079.97
90 days	306990.13	345258.36	108326.32
> 90 days	10238209.54	9751420.65	5378139.44
Total	15 985 217.60	15 615 990.42	6 974 775.90

Mechanisms	Jul-17	Aug-17	Sep-17
Approved Indigent households:			
No. of households at beginning of the month:	2 521	2 482	2 455
Additions during the month	253	202	271
Cancellations during the month	214	229	324
No. of households at end of the month:	2 482	2 455	2 402
Cost of Indigent to Council	R 1 146 946.36	R 1 133 509.67	R 1 104 757.61

Explanation:

Indigent households decreased from 2 455 to 2 402

Verduideliking:

Deernis huishoudings verminder vanaf 2 455 tot 2 402

3.1.7 Outstanding Debtors

The important comparative statistics in relation to accounts is shown in the table below. The table below provides an age analysis of the debtors as at 30 September 2017:

3.1.7 Uitstaande Debiteure

Die belangrike vergelykende statistiek met betrekking tot rekeninge word getoon in die tabel hieronder. Die tabel hieronder voorsien 'n ouderdomsanalises van Debiteure soos op 30 September 2017:

Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total -	%
Debtors Age Analysis By Income Source										
Water	5 359 773	1 064 924	992 637	991 675	838 650	953 714	4 575 915	40 201 914	54 979 202	28.63%
Electricity	14 987 589	458 877 11 272	235 053	204 263	178 386	162 719	556 747	2 322 684	19 106 318	9.95%
Property Rates	3 771 050	067	179 549	220 638	156 572	138 509	708 700	13 995 044	30 442 130	15.85%
Waste Water Management	2 735 691	556 217	482 206	468 879	454 575	440 243	2 564 375	17 989 926	25 692 113	13.38%
Waste Management	3 223 949	717 654	519 432	446 307	448 006	403 313	2 335 660	22 299 104	30 393 423	15.83%
Property Rental Debtors	105 345	17 092	16 979	16 933	16 696	15 504	93 122	964 108	1 245 779	0.65%
Interest on Arrear Debtor Accounts	56 045	47 675	60 345	94 172	88 247	107 233	869 707	30 091 326	31 414 750	16.36%
Other	-2 758 414	25 091	105 189	31 362	30 017	27 659	178 450	1 103 746	-1 256 900	16.36%
Total By Income Source	27 481 028	14 159 597	2 591 389	2 474 229	2 211 150	2 248 894	11 882 675	128 967 851	192 016 815	100%
%	219.46%	-2.00%	-8.37%	-2.50%	-2.39%	-2.20%	-14.20%	-87.81%	100.00%	
Debtors Age Analysis By Customer Group										
Organs of State	1 826 039	7 412 536	105 376	27 924	25 063	26 772	109 437	2 516 410	12 049 557	6.27%
Commercial	12 677 911	2 334 995	289 618	249 420	242 492	171 890	673 548	7 432 721	24 072 595	12.53%
Households	11 469 162	3 112 428	2 015 735	1 949 081	1 761 528	1870794	10 090 608	111956963	144 226 299	75.10%
Other	1 507 916	1 299 639	180 660	247 804	182 067	179 438	1 039 081	7061757	11 698 362	6.09%
Total By Customer Group	27 481 028	14159598	2 591 389	2 474 229	2 211 150	2248894	11 912 674	128967851	192 046 813	100%
%	14.31%	7.37%	1.35%	1.29%	1.15%	1.17%	6.20%	67.15%	100.00%	

Explanation:

The increase in outstanding debt can be attributed to:

- No credit control mechanism for PA Hamlet, Op-die-Berg and Indigents.
- R5,000,000 received in September for Government could not be allocated due to reconciliation not received.

Verduideliking:

Die styging in debiteure is as gevolg van:

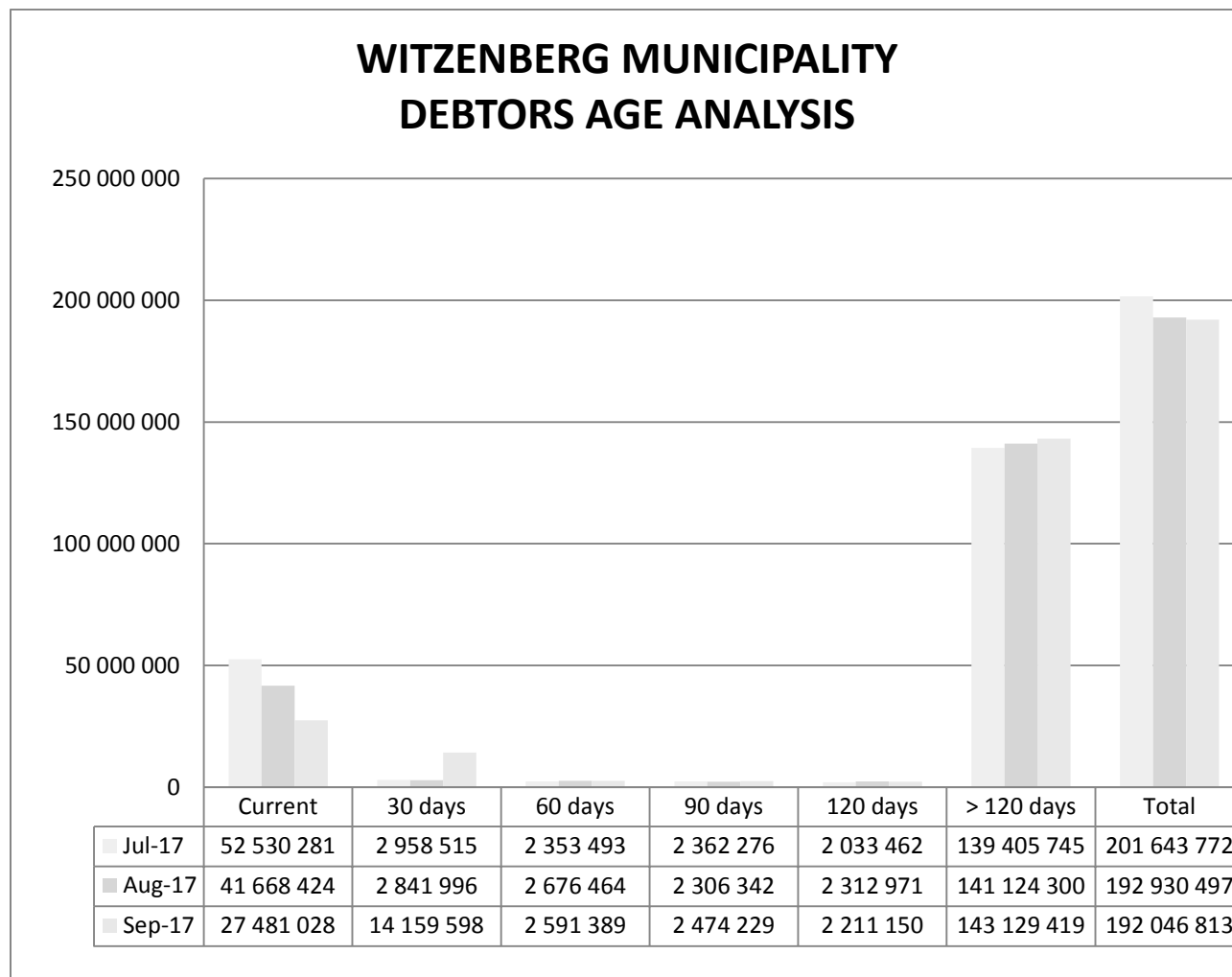
- Geen kredietbeheer meganisme vir PA Hamlet. Op-die-Berg en Deernis gevalle nie.
- R5,000,000 is ontvang in September vanaf die Staat, maar kon nie geallokeer word agv rekonsiliasie wat nie ontvang is nie.

3.1.8 DEBITEURE OUDERDOMSANALISE

The graph below shows a comparison of the age analysis of this month to the previous month:

3.1.8 VERGELYKING

Die grafiek hieronder vergelyk die ouderdomsanalises van hierdie maand met die vorige maand:

**Explanation:**

The increase in outstanding debt can be attributed to:

- No credit control mechanism for PA Hamlet, Op-die-Berg and Indigents.
- R5,000,000 received in September for Government could not be allocated due to reconciliation not received.

Verduideliking:

Die styging in debiteure is as gevolg van:

- Geen kredietbeheer meganisme vir PA Hamlet, Op-die-Berg en Deernis gevalle nie.
- R5,000,000 is ontvang in September vanaf die Staat, maar kon nie geallokeer word agv rekonsiliasie wat nie ontvang is nie.

3.1.9 RECEIPTING

The table below indicates the cash flow:

Detail	Month 1 July	Month 2 Aug	Month 3 Sept
Cash Receipts by Source			
Property rates	3,345,177	10,162,239	180,491
Property rates - penalties & collection charges	0		0
Service charges - electricity revenue	18,141,508	20,502,290	3,353,559
Service charges - water revenue	2,316,002	3,050,571	109,588
Service charges - sanitation revenue	1,483,092	2,030,988	98,177
Service charges - refuse revenue	4,299,509	2,093,873	96,399
Service charges - other	2,075,003	4,113,710	24,317,750
Rental of facilities and equipment	66,124	32,352	815,550
Interest earned - external investments	10,135	1,052,635	-496
Interest earned - outstanding debtors	0	13,461	0
Dividends received	0	0	0
Fines	6,095	13,104	18,087
Licences and permits	20,600	0	-1,491,433
Agency services	0	0	0
Transfer receipts - operational	0	29,339,000	354,301
Other revenue	7,692	50,631,506	715,356
Cash Receipts by Source	31,770,937	123,035,729	28,567,329
Other Cash Flows/Receipts by Source			
Transfer receipts - capital	0	12,613,291	0
Increase (decrease) in consumer deposits	-24,077	-54,051	60,768
Decrease (increase) in non-current investments	0	0	-10,537
Total Cash Receipts by Source	31,746,860	135,594,969	28,617,560
Cash Payments by Type			
Employee related costs	8,268,968	8,312,019	11,092,397
Remuneration of councillors	698,480	752,382	729,422
Collection costs	0	172,298	0
Interest paid	0	0	230,882
Bulk purchases - Electricity	187,310	351,388	44,687,798
Bulk purchases - Water & Sewer	0	0	0
Other materials	46,142	283	919,166
Contracted services	445,571	12,666	1,252,024
Grants and subsidies paid - other municipalities	203,415	0	0
Grants and subsidies paid - other	0	0	46,250
General expenses	19,162,172	34,364,464	6,266,988
Cash Payments by Type	29,012,058	43,965,500	65,224,927
Other Cash Flows/Payments by Type			
Capital assets	658,132	0	4,229,333
Repayment of borrowing	0	0	914,903
Other Cash Flows/Payments	32,576,121	14,453,344	-9,193,409
Total Cash Payments by Type	62,246,311	58,418,844	61,175,754
Net Increase/(Decrease) in Cash Held	-30,499,451	77,176,125	-32,558,194
Cash/cash equivalents at the month/year begin:	76,374,877	45,875,426	123,051,551
Cash/cash equivalents at the month/year end:	45,875,426	123,051,551	90,493,357

Explanation:

The decrease in cash is due to payments of electricity accounts.

3.1.9 ERKENNING VAN ONTVANGS

Die onderstaande tabel dui die kontantvloeï aan:

Verduideliking:

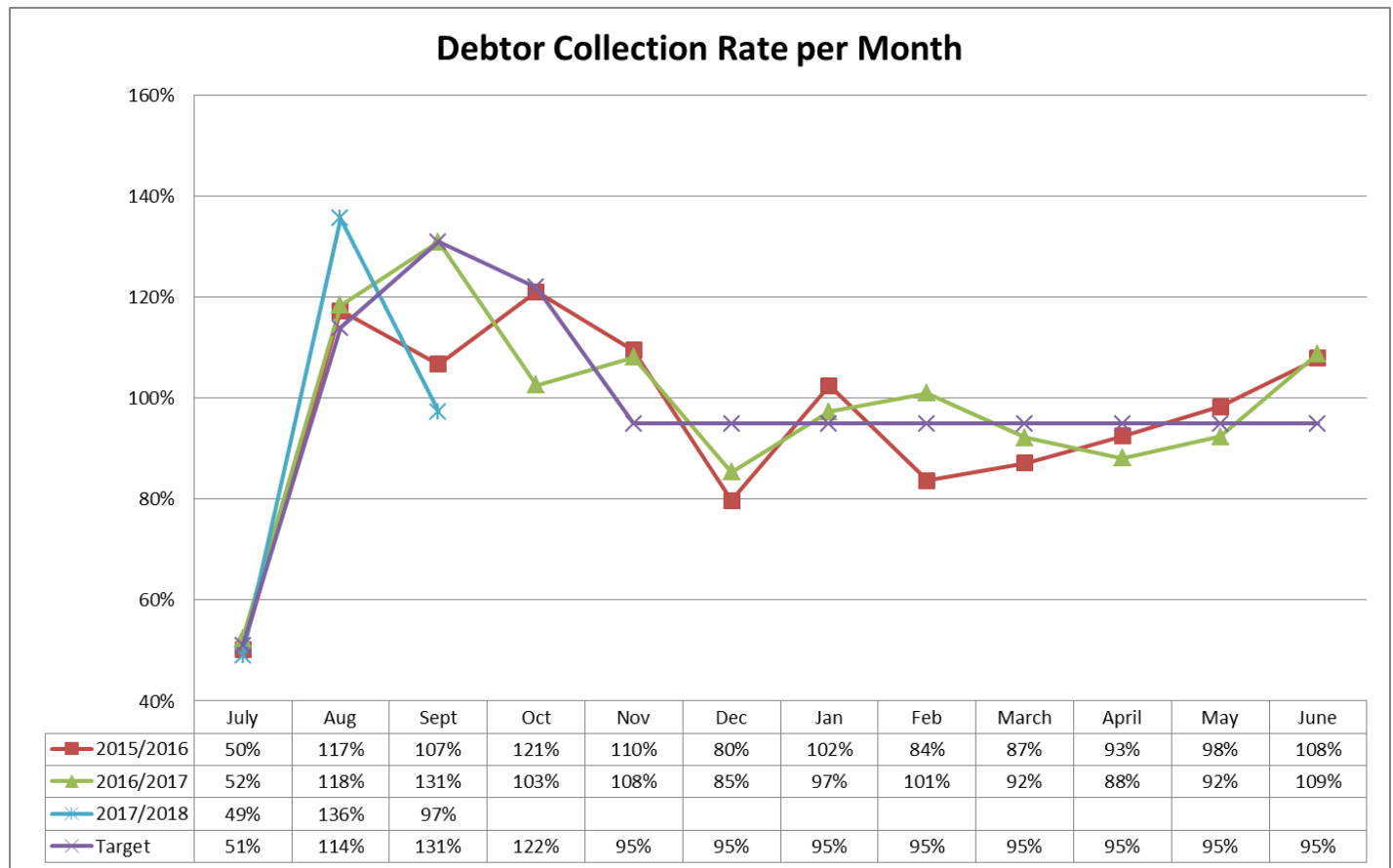
Die daling in kontant is as gevolg van die betaling van elektrisiteit rekenings.

3.1.9.1 Receipting

3.1.9.1 Erkenning van Ontvangste

Cashiers:	Jul-17	Aug-17	Sep-17
Average of all Cashiers			
Number of transactions	5 814	7 899	7 423
Number of days operational	168	176	160
Number of receipts cancelled	24	27	5
Amount receipted	R 85 581 129.00	R 68 548 889.00	R 61 453 991.93
Value of variances in end of days - Surplus/(Shortage)			
Average number of transactions per day	34.61	44.88	46.39
Percentage cancelled receipts	0.41%	0.34%	0.07%
Percentage variances in end of days	0.00%	0.00%	0.00%

3.1.10 DEBTOR COLLECTIONS RATE PER MONTH



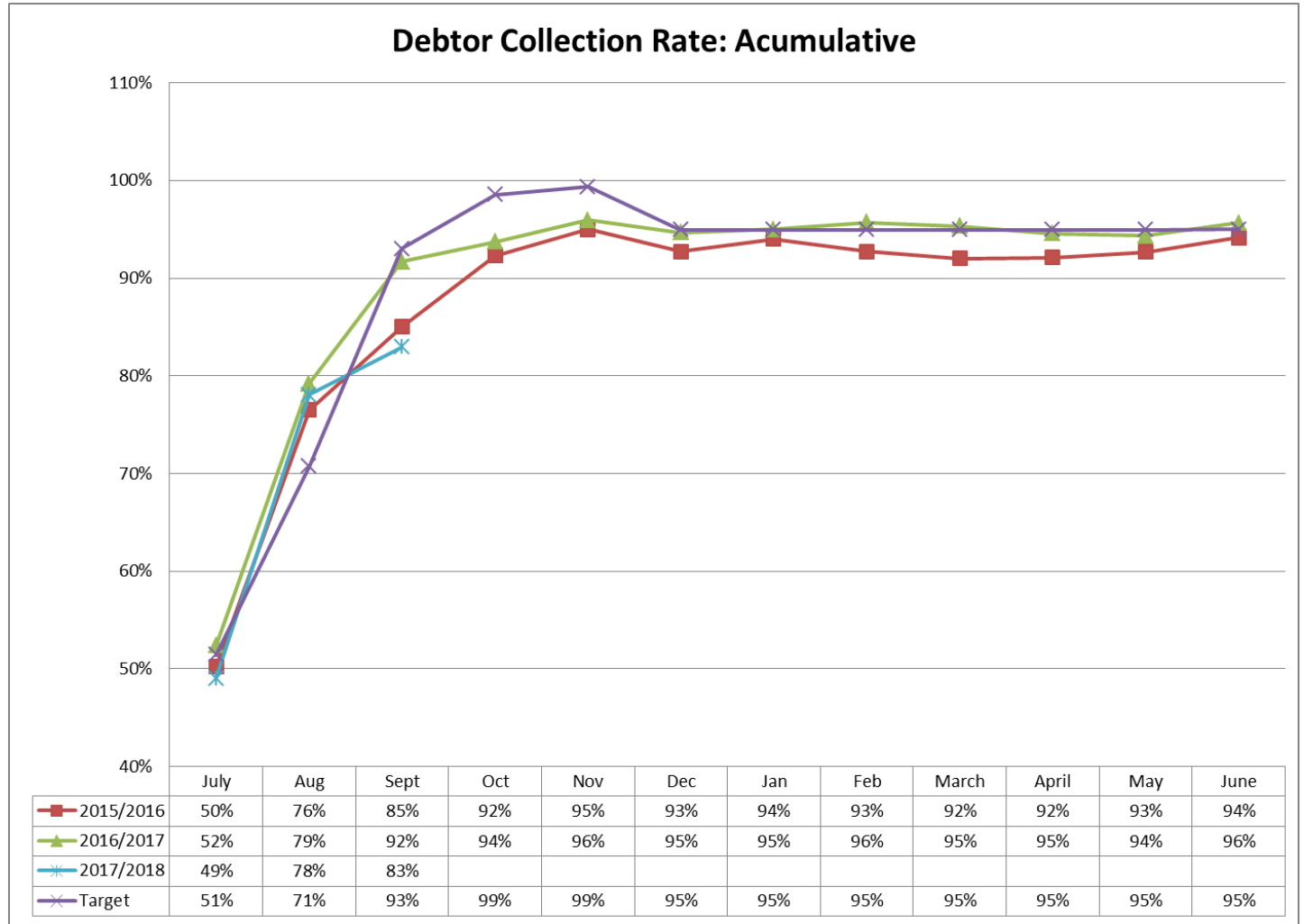
Explanation:

The purpose of this graph is to illustrate effectiveness of collection against targets set for the relevant months. The target for the month is 131% while the actual figure for September 2017 amounts to 97% which in comparison to the previous year 131%. Income for yearly property rates was received during August 2007.

Verduideliking:

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 131%, terwyl die syfer vir September 2017 - 97% beloop in vergelyking met die vorige jaar 131%. Inkomste tov jaarlikse eiendomsbelasting is reeds in Augustus ontvang.

3.1.11 DEBTOR COLLECTION RATE ACCUMALATIVE



Explanation:

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 93% while the actual figure is 83%.

Verduideliking:

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 93%, terwyl die werklike syfer 83% beloop.

3.1.12 SUMMARY OF OUTSTANDING DEBT

Die tabel hieronder verskaf 'n opsomming van uitstaande skuld:

	Jul-17	Aug-17	Sep-17
Councillors:	R	R	R
Deferments	-4 008	509.09	17 831.7
Current	19 144.58	22 214.22	20 373.95
30 days	5 404.08	9 458.24	2 768.24
60 days	4 427.95	4 656.64	2 613.36
90 days	2 197.92	4 515.01	2 134.24
> 90 days	66 131.05	66 387.12	60 297.95
Total	93 297.58	107 740.32	106 019.44
Employees:	R	R	R
Deferments	133 921.2	129 050.16	164 939.49
Current	69 166.67	83633.55	101616.72
30 days	14 510.14	8445.23	32505.52
60 days	5 529.39	6837.92	5778.55
90 days	2 935.84	3712.96	4409.76
> 90 days	28 790.96	31526.61	33202.67
Total	254 854.20	263 206.43	342 452.71
Government Departments:	R	R	R
Future			-134 406.16
Current	9 003 106.00	8 693 637.38	910 426.33
30 days	129 791.00	193 061.65	626 109.62
60 days	49 768.00	86 817.30	7 344 868.91
90 days	78 091.00	47 387.46	25 776.11
> 90 days	2 666 569.00	2 752 493.00	2 525 565.96
Total	11 927 325.00	11 773 396.79	11 298 340.77
Schools & Hostels:	R	R	R
Deferment	-3 378.88	-1 010.92	-50 202.89
Current	498 293.11	343 212.54	406 011.19
30 days	87 917.33	246 359.53	59 648.09
60 days	42 547.93	65 286.94	42 192.70
90 days	1 443.50	36 778.75	26 818.13
> 90 days	41 035.25	40 469.66	41 142.08
Total	667 858.24	731 096.50	525 609.30

Explanation:

The increase in outstanding debt can be attributed to:
R5,000,000 received in September for Government could not be allocated due to reconciliation not received.

Verduideliking:

Die styging in debiteure is as gevolg van:
R5,000,000 is ontvang in September vanaf die Staat, maar kon nie geallokeer word agv rekonsiliasie wat nie ontvang is nie.

3.1.12.1 50 Highest Business and Government Accounts

Attached as Annexure M

3.1.12.1 50 Hoogste besigheid- en regering rekeninge:

Aangeheg as Bylae M

3.1.13 Credit Control Mechanisms

The table below indicates the number of mechanisms instituted:

3.1.13 Kredietbeheer meganismes

Die tabel hieronder toon die aantal meganismes ingestel:

Disconnection of services:	Jul-17	Aug-17	Sep-17
No. of customers on the disconnections lists	1 146	2 298	2 207
No. already block	1 177	1 176	1 374
No. of tamperings	383	370	392
No. of new disconnections for the month:			
- Prepaid	314	592	775
- Conventional	19	69	77
Number reconnected:			
- Prepaid	200	400	
- Conventional	13	78	73
Reconnected :due to faulty groupings and Indigent and poor households	253	202	271
No. of customers still disconnected	1 176	1 374	1 282
% of disconnections executed	50%	100%	100%

3.2 SUPPLY CHAIN MANAGEMENT

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Demand and Acquisition

3.2.1 Aanvraag en Verkryging

3.2.1.1 Advertisement stage

3.2.1.1 Adverteringsfase

The following competitive bids are currently in the advertisement stage:

Die volgende mededingende tenders is tans in die adverterings fase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/15/23	Supply of banking services to Witzenberg Municipality	13-Oct-2017
08/2/15/27	The Supply and delivery of Broad Spectrum Enzymes and dosing pumps for a period of 24 months	17-Oct-2017
08/2/15/34	Supply and delivery of computer equipment	03-Oct-2017

No formal written price quotations are currently in the advertisement stage.

Geen formele geskrewe pryskwotasies is tans in die adverteringsfase nie.

The following competitive bids are currently in the evaluation stage:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/14/49	Rental and refilling of oxygen, acetylene and nitrogen containers (Re-advertisement)	24-Jul-2017	12-Sep-2017	P van den Heever
08/2/14/82	Road markings in the Witzenberg municipal area	26-Jul-2017	08-Aug-2017 26-Sep-2017	E Lintnaar
08/2/15/03	Transport of waste (screenings) from sewer pump stations and treatment works to the PAH and Tulbagh dumping sites for a period of 12 months	10-Aug-2017	19-Sep-2017	N Jacobs
08/2/15/09	Monitoring, quality control and process advisory services at Watercare plants in the Witzenberg area	20-Sep-2017	Awaiting	N Jacobs
08/2/15/10	Monitoring of drinking water quality in the Witzenberg area	20-Sep-2017	Awaiting	N Jacobs
08/2/15/12	Rendering of Legal services for the transfer of municipal rental houses in Witzenberg	19-Sep-2017	22-Sep-2017	C Mackenzie
08/2/15/20	Supply & delivery of new Refrigerators and new Metal double bunk beds with density chip foam mattresses	20-Sep-2017	Awaiting	J Samuel
08/2/15/22	Translation services from English to Isixhosa and vice versa for Witzenberg Municipality	12-Sep-2017	29-Sep-2017	A Radjoo

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/15/11	Service provider for training of municipal officials (Health and Safety)	07-Aug-2017	06-Sep-2017	I Swartbooi
08/2/15/14	Lease of the Café building in Pine Forest holiday resort	18-Aug-2017	07-Sep-2017	J Samuel
08/2/15/18	Supply and delivery of two (2) new heavy duty 4 blade Slashers & one (1) New blower mower with grass bag frame	23-Aug-2017	28-Sep-2017	H Truter
08/2/15/19	Supply, delivery and installation of diamond mesh fencing for Tulbagh landfill site	14-Sep-2017	Awaiting	J Jacobs
08/2/15/25	Service provider for training of municipal officials (Supply Chain Management)	27-Sep-2017	Awaiting	I Swartbooi
08/2/15/26	Service provider for training of municipal officials (High Impact Leadership)	27-Sep-2017	Awaiting	I Swartbooi

3.2.1.3 Adjudication stage

No competitive bid is currently in the adjudication stage.

No formal written price quotations are currently in the adjudication stage.

3.2.1.4 Bids awarded

No bid was awarded by the Accounting Officer during the month of September 2017.

The following competitive bids was awarded by the Bid Adjudication Committee during the month of September 2017:

3.2.1.3 Toekenningsfase:

Geen mededingende tenders is tans in die toekenningsfase nie.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Tenders toegeken

Geen tender was toegeken deur die Rekenpligtige Beampte gedurende September 2017 nie.

Die volgende mededingende tenders was toegeken deur die Tender Toekenningskomitee gedurende September 2017:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/14/34	26-Sep-2017	Four Stones Civils	Construction of a Drivers license test track facility Ceres (Re - advertisement)	Bidder scored the highest points	Based on the tender rates
08/2/14/50	11-Sep-2017	Blendtech (Pty) Ltd	Supply and delivery of a high molecular weight polyelectrolyte for a period of 24 months (Re-advertisement)	Bidder scored the highest points	Based on the rates with an estimated value of R 142 135.20 (Incl. VAT)
08/2/14/70	11-Sep-2017	AWV Project Management	Supply and delivery of disposable bags for refuse removal	Bidder scored the highest points	Based on the rates with an estimated value of R4 460 700.00 (Incl. VAT)

08/2/14/76	26-Sep-2017	Waco Africa (Pty Ltd) T/A Sanitech	Hygienic Services for Witzenberg Municipality	Bidder scored the highest points	Based on the rates with an estimated value of R 895 144.47 (Incl. VAT)
08/2/14/79	26-Sep-2017	Mailtronic Direct Marketing CC	Supply, Printing and Mailing of Municipal Accounts	Bidder scored the highest points	Based on the rates with an estimated value of R 373 648.82 (Incl. VAT)
08/2/15/07	26-Sep-2017	Repo Wild 34 (Pty) Ltd t/a Worcester Nissan	Supply and delivery of two new 1 ton light delivery vehicles	Only responsive bidder	R 451 994.00 (Incl. VAT)
08/2/15/13	11-Sep-2017	Industrial Poles and Masts (Pty) Ltd	Supply and delivery of HDG streetlight poles	Bidder scored the highest points	Based on the rates with an estimated value of R 474 667.00 (Incl. VAT)
08/2/15/24	28-Sep-2017	Lateral Unison	Short term Insurance (One Year Contract)	Bidder scored the highest points	Based on the rates with an estimated value of R1 276 285.00 (Incl. VAT)

3.2.1.5 Cancellation and re-invitation of tenders

The following formal written price quotation or competitive bid was cancelled during the month of September 2017:

3.2.1.5 Kansellasië en her-uitnodiging van tenders

Die volgende formele geskrewe prys kwotasie of mededingende tender was gekanselleer gedurende September 2017:

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/14/80	26-Sep-2017	Printing, Supply And Delivery Of A Corporate Newsletter For Witzenberg Municipality	No acceptable bids received
08/2/15/15	20-Sep-2017	Lease of the Café buildings at N'duli and PAH Swimming pools	No bids received

3.2.1.6 Paragraph 19 (1) I and 19 (2): Written price quotations

The following written price quotations were approved during the month of September 2017:

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

Die volgende geskrewe prys kwotasies was goedgekeur gedurende September 2017:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o. sub delegation
148824/5	05-Sep-2017	Flo Specialized Product Solutions	Earth kit working Yellow 1-33KV LTWER 2m	Lowest responsive quotation	R 24 272.88 (Incl. VAT)	Chief Financial Officer
148831	05-Sep-2017	Logo Clothing	Supply and Delivery of branded crockery	Lowest responsive quotation	R 7 656.24 (Incl. VAT)	Chief Financial Officer
148878	08-Sep-2017	Ultimate Recruitment Solutions	Advertisement of x3 Financial Interns vacancies (Ref: Fin 47, 65 and 67)	Lowest responsive quotation	R 7619.58 (Incl. VAT)	Chief Financial Officer
148879	08-Sep-2017	Roy Steele & Associates BK	Conducting the interviews of Manager: Fleet and Mechanical Workshop (Ref: EL 3)	Only responsive quotation	R 19 232.22 (Incl. VAT)	Chief Financial Officer
148997	15-Sep-2017	LJ Projects & Events (Pty) Ltd	Supply and Delivery of branded crockery	Lowest responsive quotation	R 9 500.00 (Incl. VAT)	Chief Financial Officer
148998	15-Sep-2017	Ceres Spar (Ablaze Trading 248)	Supply and Delivery of Newspapers for October 2017	Only responsive quotation	R 4 859.20 (Incl. VAT)	Chief Financial Officer
149001	15-Sep-2017	Boland Toilet Services (Pty) Ltd	Mobile toilets for Ceres Mitchells Pass Half Marathon 23/09/2017	Only responsive quotation	R 6 000.05 (Incl. VAT)	Chief Financial Officer
149008	15-Sep-2017	Ultimate Recruitment Solutions	Advertisement of bids: 08/2/15/27, 08/2/15/34	Lowest responsive quotation	R 7 813.61 (Incl. VAT)	Chief Financial Officer
149077	19-Sep-2017	Ceres Alarms	Supply and Installation of alarm system at Kononia Hall	Lowest responsive quotation	R 11 194.25 (Incl. VAT)	Chief Financial Officer
149157	22-Sep-2017	Managed Integrity Evaluation	Credential checks on Newly appointed Personnel	Lowest responsive quotation	R 22 624.10 (Incl. VAT)	Acting Chief Financial Officer
149179	27-Sep-2017	Van Der Merwe Busdiens	Transport passengers from Nduli to Ceres Town Hall	Lowest responsive quotation	R 2 400.00 (Non-VAT)	Chief Financial Officer

3.2.1.7 Formal Written Price Quotations

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of September 2017:

3.2.1.7 Formele Geskrewe Prys Kwotasies

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van September 2017:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/15/06	28-Sep-2017	Elmarie's Gordyne	Supply, delivery and installation of new stage curtains, Bella Vista community hall	Only responsive bidder	R 118 155.00 (incl. VAT)	Director: Community Services

3.2.1.8 Appeals

The following appeals were lodged and is being dealt with by the Accounting Officer:

3.2.1.8 Appèlle

Die volgende appèlle is ontvang en word hanteer deur die Rekenpligtige beampte:

Bid number	Bid title	Date of appeal	Appellant	Reason for appeal	Outcome
08/2/13/82	Provision of security services	27 March 2017	Bizstorm 51 CC T/A Global Force	Non-compliance of pre-qualification criteria	Matter is under review with the Accounting officer
08/2/14/75	Shortterm Insurance (One year contract)	10 July 2017	Nico Swart Consultancy	Non-compliance of pre-qualification criteria	Matter is under review with the Accounting officer

3.2.1.9 Deviations

The following table contains the approved deviations by the Accounting Officer for the month of September 2017 which totals R 269 549.31:

3.2.1.9 Afwykings

Die volgende tabel bevat die goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van September 2017 wat beloop op die totaal van R 269 549.31:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
22-Jun-17	Frans Davin Inc.	Legal Services: Transport of Erven	Impractical	10130271	22 813.76
28-Jun-17	Ceres Alarms	Monitoring and armed response of alarm system: March - June 2017	Impractical	10130314	34 211.10
14-Jul-17	CJ Services	Emergency repair of Panorama Substation roof sheets: Storm damage	Emergency	10130181	3 980.00
17-Jul-17	Sandi Archary & Co	Legal services: Transfers	Impractical	10130272	4 089.50
01-Sep-17	Bytes Systems Integration	Kronos training for administrators	Impractical	148770	8 705.04
06-Sep-17	PC Berning	Repair to Bell diggerloader: CFA 1828 Cylinder head	Impractical	148839	21 260.91
14-Sep-17	Witzenberg Herald	Publish notice: Water restrictions	Single supplier	148983	12 792.00
18-Sep-17	O'Neil & Visser Attorneys	Legal services	Impractical	149029	79 042.80
18-Sep-17	Giovannis	Food Parcels: Emergency Workers	Emergency	149031	394.00
14-Sep-17	Giovannis	Food Parcels: Emergency Workers	Emergency	149032	232.00
19-Sep-17	Mindmuzik Media	Test material for Learners Licenses	Single supplier	149041	4 968.80
21-Sep-17	Giles Supertension Jointing	Repair of main cable with 1001 Cast iron joint	Emergency	149115	6 452.40

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
22-Sep-17	Compnet	Internet & Email Services	Impractical	149149	70 607.00

Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

	31 July 2017	31 August 2017	30 September 2017
Value of inventory at hand	R 7 216 840	R8 103 995	R 7 704 198
Turnover rate of total value of inventory (Norm 1,5 times for the first quarter)	1.87 times	1.61 times	1.72
Turnover rate excluding Chinese meters	1.88 times	1.62 times	1.73
Date of latest stores reconciliation	30 September 2017		
Date of last stock count	28 September 2017		
Date of next stock count	14 December 2017		

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
July 2017	R 487 230.74	R11 272 016.17	4.33%
August 2017	R 681 959.89	R32 549 068.17	2.10%
September 2017	R 269 549.31	R11 381 440.44	2.37%

EXPENDITURE

UITGAWES

3.2.3.1 Salaries section

3.2.3.1 Salaris afdeling

The high level information with regard to the salary is contained in the table below:

Die hoë vlak van inligting met betrekking tot die salarisse is vervat in die tabel hieronder:

	July 2017	Aug 2017	Sept 2017
Salaries – Cost to company	R11 703 351	R11 642 357	R12 694 325
Provisions for employee benefits	R967,352.24	R 1 178 417.41	R2 700 007.45
Number of Employees and Councillors included in run	565	561	572
Number of Ward members receiving allowance	119	119	118
Balancing amount	R0	R0	R0

3.2.3.2 Creditors Section

3.2.3.2 Krediteure afdeling

An age analysis of the creditors with comparative figures for the previous months is as shown in the table below:

'n Ouderdomsontleding van die Krediteure met vergelykende syfers vir die vorige maande word in die tabel hieronder aangedui:

Period	< 30 days	< 60 days	< 90 Days	< 1 20 days	< 150 days	< 180 days	< 365 days	> 365 days	Total
July 2017	2 191 789	787 340	1 136	0	0	0	179 974	0	R3 160 239
Aug 2017	4 956 636	1 009 455	376 227	1 136	0	0	120669	144386	R6 608 509
September 2017	1 977 585	103 814	956 722	155 297	0	0	9 934	144386	R3 347 738

The table below indicates the highest creditors outstanding longer than 30 days:

Name of creditor	Aug 2017 Amount	Sept 2017 Amount	Description	Reason
NORTHMEC CERES		R260.00	CABLE	DID NOT APPEAR ON STATEMENT
CT TYRE KING		R3 844.00	VARIOUS SERVICES DELIVERED	DID NOT APPEAR ON STATEMENT DID NOT APPEAR ON STATEMENT
TOSAS		R21 200.00	PREMIX 200L	DID NOT APPEAR ON STATEMENT
TOURVEST TRAVEL		R13 405.00	VARIOUS SERVICES DELIVERED	DID NOT APPEAR ON STATEMENT
ACTOM ELECTRICAL PRODUCTS	R952 717.00	R952 717.00	RING MAIN UNIT	UNRESOLVED QUERIES ON INVOICES (SUPPLIER UNABLE TO SUPPLY CPA)
AAD& TRUCK AND BUS	R3 990.00		VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
AON SOUTH AFRICA	R17 450.00		INSURANCE COVER DIRECTORS	DID NOT APPEAR ON STATEMENT
AUTOZONE HOLDINGS	R2 590.00		VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
CERES BUILD IT	R6 120.00		VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
BYTES UNIVERSAL SYSTEMS	R309 180.00	R309 180.00	VARIOUS GOODS DELIVERED	UNRESOLVED QUERIES ON INVOICES (2 MEETINGS HELD WITH SERVICE PROVIDER – AWAITING OUTCOME)
CAPRICHEM	R5 732.00		VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
INCLEDON CAPE	R3 792.00		VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
KARSTEN HARDWARE	R344.00	R428.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
JC SERVICES	R2 131.00	R3 294.00	HIRING OF DIGGER LOADERS	DID NOT APPEAR ON STATEMENT
LITHOTECH	R12 299.00		VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
KAAP AGRI	R1 829.00	R437.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT

The high level information with regard to the creditor section is contained in the table below:

	July 2017	Aug 2017	Sept 2017
Total value of creditors paid	R 54,376,289.22	R 34 728 801	R57 263 066
Date of creditor reconciliation	01/08/2017	01/09/2017	02/10/2017

The table below contains the 10 highest creditor values outstanding:

Die tabel hieronder bevat die 10 hoogste uitstaande skuldeiser waardes:

Name of creditor	Aug 2017 Amounts Outstanding	Sept 2017 Amounts Outstanding	Description of goods/ services
ULTIMATE RECRUITMENT SOLUTIONS	R22 456.00		ADVERTISING
NAMIB HOLDINGS	R24 248.00		VARIOUS GOODS DELIVERED
AUTOZONE HOLDINGS	R28 323.00		VARIOUS GOODS DELIVERED
INCLEDON CAPE	R26 356.00		VARIOUS GOODS DELIVERED
UNIVERSAL TRADING	R29 911.00		VARIOUS GOODS DELIVERED
PLUMSTEAD ELECTRICAL	R52 821.00		VARIOUS GOODS DELIVERED
KARSTEN HARDWARE	R51 467.00		VARIOUS GOODS DELIVERED
WCC CABLES	R52 855.00		VARIOUS GOODS DELIVERED
CHLORCAPE	R72 467.00		LIME HYDRATED PREMIER WHITE
SIYAPHAMBILI ELECTRICAL SUPPLIES	R136 977.00		VARIOUS GOODS DELIVERED
PLUMSTEAD ELECTRICAL		R37 302.00	VARIOUS GOODS DELIVERED
CERES BUILD IT		R43 240.00	VARIOUS GOODS DELIVERED
ARB ELECTRICAL		R44 116.00	VARIOUS GOODS DELIVERED
PARK AVENUE STATIONERS		R47 310.00	VARIOUS GOODS DELIVERED
KARSTEN HARDWARE		R47 674.00	VARIOUS GOODS DELIVERED
UNIVERSAL TRADING		R98 492.00	VARIOUS GOODS DELIVERED
ABERDARE CABLES		R115 280.00	VARIOUS GOODS DELIVERED
S I T A		R235 821.00	EA MICROSOFT
SIYAPHAMBILI ELECTRICAL		R673 825.00	LANTERN STREETLIGHT

FINANCE MONTHLY REPORT SEPTEMBER 2017 / FINANSIES MAANDELIKSE VERSLAG – SEPTEMBER 2017

The table below contains the 10 highest value creditors paid for the month:

Die tabel hieronder bevat die 10 hoogste waarde krediteure uitbetaal vir die maand:

Name of creditor	August 2017 Amounts Outstanding	September 2017 Amounts Outstanding	Description of goods/ services
UBUNTU TECHNOLOGIES		R332 102.43	VARIOUS GOODS DELIVERED
AURECON		R201 834.64	PROVISION OF ENGINEERING SERVICES
AUDITOR GENERAL		R621 122.54	FEES AUDITOR GENERAL
STRATE CIVILS		R181 653.80	RETENSION
JVZ CONSTRUCTION		R952 351.48	CONSTRUCTION OF A NEW RESERVOIR
VENUS SECURITY SERVICES	R1 498 319.23	R530 879.26	SECURITY SERVICES
ASLA CONSTRUCTION	R1 194 238.64	R1 818 776.88	VREDEBES, CERES NEW ACCESS STORMWATER
RUWACON	R555 407.27	R435 982.06	CONSTRUCTION OF NDULI RESERVOIR
BYTES UNIVERSAL SYSTEMS	R296 505.66		VARIOUS GOODS DELIVERED
KISHUGU	R233 943.27		CONTRACT FEES
AWV PROJECT MANAGEMENT	R420 660.00		BLACK REFUSE BAGS
MULTIPART PETROL	R298 953.56	R345 441.50	PETROL/DIESEL
DELNIET CONSTRUCTION	R255 944.92		VARIOUS GOODS DELIVERED
ESKOM	R501 371.02	R44 583 525.38	ELECTRICITY (2 months)

3.2.3.3 Petty Cash:

3.2.3.3 Kleinkas

Tipe Transaksie	Aug 2017		Sept 2017	
Type of transaction	Total	%	Total	%
Condolences, well wish cards, bouquets, flowers and keys for offices	R 498.50	8.69%	R 2 500.00	26.68%
Refreshments and caterings	R 1 933.50	33.72%	R 3 468.10	37.02%
Rent (Halls etc.);	R 0.00		R 2 000.00	122.55%
Refunds (Library book fees)	R 0.00	0.00%	R 0.00	0.00%
Payment of clients without bank accounts	R 0.00	0.00%	R 0.00	0.00%
Temporary vehicle licensing fees and public driver permits	R 596.75	10.41%	R 0.00	0.00%
Tollgate fees when an employee is driving with an official vehicle registered in the name of council	R 0.00	0.00%	R 226.90	2.42%
Approved in terms of 5 (b) (vi) of Petty Cash policy	R 2 706.00	47.19%	R 1 174.00	12.53%
GRAND TOTAL	R 5 734.75		R 9 369.00	

Petty cash: Cash at hand reconciliation

Kleinkas:

Kontant voorhande opsomming

DESCRIPTION / BESKRYWING	July 2017	Aug 2017	Sept 2017
Opening cash balance	R5 000	R5 000	R5 000
Less total vouchers	(R6 263.45)	(R5 734.75)	(R9 369.00)
Replenishment during month	R3 999.25	R3 967.45	R4 375.10
Cash at hand before month-end replenishment	R2 735.80	R3 232.70	R6.10
Replenishment at month end	R2 264.20	R1 767.30	R4 993.90
Closing cash balance at month end	R5 000	R5 000	R5 000

3.3 FINANCIAL ADMINISTRATION

3.3 FINANSIële ADMINISTRASIE

3.3.1 Cash and Investments

3.3.1 Kontant en Beleggings

The information with regard to the cash and investment is contained in the tables below:

Die inligting met betrekking tot die kontant en beleggings is vervat in die tabelle hieronder:

Cash:

Kontant:

Bank accounts Bank rekeninge	Institution Instansie	Acc. Numbers	Aug 2017		Sept 2017	
			Bank balance	Cashbook Balance	Bank balance	Cashbook Balance
Primary Bank Acc.	STANDARD BANK	203 241 819	R 137,585,046	R 123,137,262	R61,302,160	R34,493,157

Investments:

Beleggings:

Institution / Instansie	July 2017		Aug 2017		Sept 2017	
	R	% of available funds	R	% of available funds	R	% of available funds
ABSA Bank Ltd	R0	0	R0		R13,000,000	23%
Investec Bank Ltd					R12,500,000	22,5%
Nedbank Ltd					R13,500,000	24,5%
Standard Bank of SA Ltd					R17,000,000	30%
Total	R0	0	R0		R56,000,000	

	July 2017		Aug 2017		Sept 2017	
	R	% of available funds	R	% of available funds	R	% of available funds
Unutilised government grants Capital Replacement Reserve (CRR) Provisions	R0	0	R0	0	R56,000,000	100%
Total	R0		R0		R56,000,000	

The detail movements of the investments are shown in Annexure A.

Die gedetailleerde bewegings van die beleggings word getoon in Bylae A.

The balance of the unutilised funding account is indicated in the table below:

Die balans van die onbenutte befondsing rekening word in die tabel hieronder aangedui:

Unutilised Project funding: Onbenutte Projek befondsing:	July 2017	Aug 2017	Sept 2017
Balances	R1,343,552	R13,207,587	R13,319,231

The table below shows the dates when the reconciliation is completed:

Die tabel hieronder dui die datums wanneer die rekonsiliasies voltooi is:

Reconciliations Rekonsiliasies	July 2017	Aug 2017	Sept 2017
Primary bank account	11/07/2017	04/08/2017	04/10/2017
Investment reconciliation	13/07/2017	14/08/2017	10/10/2017
Long term Liabilities	13/07/2017	14/08/2017	10/10/2017
Grant Register	13/07/2017	14/08/2017	10/10/2017

The table below indicates the outstanding bank reconciliation number of items and amounts:

Die tabel hieronder dui die uitstaande bankrekonsiliasie aantal items en bedrae:

Description / Beskrywing	Aug 2017		Sept 2017	
	Number of items	Amount	Number of items	Amount
Uncleared ACB	172	R6,914,769	150	R32,645,637
Outstanding cheques	70	R30,534	69	R30,772
Transactions not in cash book	1470	R66,392,224	3046	R757,416
Receipts not cleared on Bank statement	755	R5,044,311	614	R5,150,059
Outstanding journals	13	R55,736	13	R40,069

3.3.2 Liabilities

3.3.2 Laste

Name of Institution	Interest Rate	Opening Balance	Payment (Redemption)	Interest	Closing Balance	Payments
Naam van Instansie		Sept 2017			Sept 2017	Oct 2017
		R			R	
DBSA	10,75% - 17,45%	R4,378,602	R914,902	R230,882	R3,463,700	R0
Nedbank	13.50%	R6,260,290	R0	R0	R6,260,290	R0
Total		R10,638,893	R0	R0	R9,723,990	R0

3.3.3 Financial system reconciliations

3.3.3 Finansiële stelsel Rekonsiliasies

The table below shows the status of the system reconciliations:

Die tabel hieronder toon die status van die stelsel rekonsiliasies:

Type of reconciliation	Period reconciled	Reconciled Amount	Reconciliation Date & Signed off
Financial system	Sept 2017	R0	30/09/2017
Traffic : Motor Registration	Sept 2017	R44,050	Available from October 2017 – due to mSCOA
Traffic : RTMC Fees	Sept 2017	R12,241	
Direct Deposit	Sept 2017	R745,556	
Traffic : AARTO	Sept 2017	R125	
Traffic : Drivers Licence	Sept 2017	R14,993	
Traffic : Roadworthy	Sept 2017	R10,021	
Faulty Direct Deposits	Sept 2017	R33,859	
Traffic : Nu-Traffic	Sept 2017	R151,806	
VAT	Sept 2017	R 5 206 563.29	

3.3.4 INSURANCE

3.3.5 VERSEKERING

Month of Reporting: September 2017

Maandverslag: September 2017

Insurance report - ANNEXURE O

Versekeringsverslag - BYLAE O

3.3.5 ASSETS

3.3.6 BATES

Month of Reporting: September 2017

Maandverslag: September 2017

Assets Report – ANNEXURE N

Bates verslag - BYLAE N

Attached find the following management reports with regard to budget monitoring:

Aangeheg vind die volgende verslae met betrekking tot die monitering van begroting:

- Annexure / Bylae B - Age Analysis of Creditors / Ouderdomsontleding van Skuldeisers
- Annexure / Bylae C - Age Analysis of Debtors / Ouderdomsontleding van Debiteure
- Annexure / Bylae D - Cash Flow Statement / Kontantvloeistaat
- Annexure / Bylae E - Statement of Financial Performance / Staat van Finansiële Prestasie
- Annexure / Bylae F - Actual capital Acquisition and Sources of Finance / Die werklike Kapitaalverkryging program en Bronne van Finansies

Annexure B – F is the Section 71 report of the Municipality.

Bylae B- F is die Artikel 71-verslag van die Munisipaliteit.

Attached find the following legally required reports in terms of the MFMA:

Aangeheg vind die volgende wetlik verplig verslae soos vereis in die MFMA:

- Annexure G - Sect 66 / Artikel 66 - Quarterly
- Annexure H - Sect 11 / Artikel 11 - Quarterly
- Annexure I - Finance Management Grant / Finansiële Bestuur toelaag
- Annexure J - Municipal Infrastructure Grant / Munisipale Infrastruktuur toekenning
- Annexure K - Integrated National Electrification Programme Grant / Geïntegreerde Nasionale Elektrifisering Program Toekenning
- Annexure L - Grant register / Leningsregister

Other Annexures:

Annexure A – Investments
 Annexure M – 50 Highest Business and Government Accounts
 Annexure N – Asset report
 Annexure O – Insurance
 Annexure P – Quality Certificate

Ander Annexures:

Bylae A - Beleggings
 Bylae M – 50 Hoogste besigheid- en regering rekeninge
 Bylae N – Bates verslag
 Bylae O – Versekering
 Bylae P – Kwaliteit sertifikaat

Yours faithfully

Die uwe

H J Kritzingen
 CHIEF FINANCIAL OFFICER / HOOF FINANSIËLE BEAMPTTE

A

WITZENBERG MUNICIPALITY												
INVESTMENT REGISTER												
Institution	Account number	Investment Purpose	Investment Type	Balance as at		Movements for the month of September				Balance as at		Interest Yield for the Month %
				01 September 2017	R	Investments Withdrawals	Investments made	Interest capitalised	Transfers between purposes	Costs & Fees	30 September 2017	
Nedbank Ltd	03/7881032766/45	Unutilised receipts	Fixed deposit - 3 months	0.00	0.00	0.00	56 000 000.00	0.00	0.00	56 000 000.00	7.44%	
ABSA Bank Ltd	2077079313	Unutilised receipts	Fixed deposit - 2 months	0.00			13 500 000.00			13 500 000.00	7.55%	
Standard Bank of SA Ltd	088779831-029	Unutilised receipts	Fixed deposit - 4 months	0.00			13 000 000.00			13 000 000.00	7.37%	
Investec Bank Ltd	1100-198879-450	Unutilised receipts	Fixed deposit - 1 months	0.00			17 000 000.00			17 000 000.00	7.83%	
							12 500 000.00			12 500 000.00	7.21%	

AC : AGE ANALYSIS OF CREDITORS (All values in Rand)
 Save File as : Muncode.AC copy_Min.XLS (e.g.: GT411.AC_2003_M07)
 Change Year End (copy) to Financial Year End (e.g.: 2003 for year 2002/2003)
 Change Month End (Mm) to Active Month (M01=July...M12=June)(e.g.: M07)
 Change Muncode to your own municipal code (e.g.: GT411)
 If (end only) Creditors per function not available, list top 10 creditors by name

Year	End	Month	Mun	Item	Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
2018	M03	WC022		0100	Bulk Electricity	0	0	0	0	0	0	0	0	0
				0200	Bulk Water	0	0	0	0	0	0	0	0	0
				0300	PAYE deductions	0	0	0	0	0	0	0	0	0
				0400	VAT (output less input)	0	0	0	0	0	0	0	0	0
				0500	Pensions / Retirement deductions	0	0	0	0	0	0	0	0	0
				0600	Loan repayments	0	0	0	0	0	0	0	0	0
				0700	Trade Creditors	1 938 220	141 709	957 218	155 298	0	0	9 935	144 387	3 347 767
				0800	Auditor General	0	0	0	0	0	0	0	0	0
				0900	Other	0	0	0	0	0	0	0	0	0
				1000	Total	1 938 220	141 709	957 218	155 298	0	0	9 935	144 387	3 347 767
				TP01	Top 1 Creditor	0	0	0	0	0	0	0	0	0
				TP02	Top 2 Creditor	0	0	0	0	0	0	0	0	0
				TP03	Top 3 Creditor	0	0	0	0	0	0	0	0	0
				TP04	Top 4 Creditor	0	0	0	0	0	0	0	0	0
				TP05	Top 5 Creditor	0	0	0	0	0	0	0	0	0
				TP06	Top 6 Creditor	0	0	0	0	0	0	0	0	0
				TP07	Top 7 Creditor	0	0	0	0	0	0	0	0	0
				TP08	Top 8 Creditor	0	0	0	0	0	0	0	0	0
				TP09	Top 9 Creditor	0	0	0	0	0	0	0	0	0
				TP10	Top 10 Creditor	0	0	0	0	0	0	0	0	0
				TOT	Total	0	0	0	0	0	0	0	0	0

B

LD : AGE ANALYSIS OF DEBTORS (All values in Rand)
 Save File as : M:\Data_AJ_099_AnnXLS (e.g.: G1411_AD_2005_M410)
 Run (or) Print Financial Year End (e.g.: 2005 for year 2004/2005) and Month End (Mm) to Active Month (MM) to July, M12 to June (e.g.: M12)
 Change Month to Active month (e.g.: G1411)
 To Show File press the following keys at the same time with) Caps Lock off Ctrl Shift S

Year	Month	Item	Detail	0 -	31 -	61 -	91 -	121 -	151 -	181 Days -	Over 1	Total	Actual Bad	Impairment -
End	End	MM	WO022	30 Days	60 Days	90 Days	120 Days	150 Days	180 Days	1 Year	Year		Debt Written	Bad Debts
2010	M05												Off against	Lo Council
													Debtors	Policy
		1100	Debtors Age Analysis By Income Source											
		1200	Trade and Other Receivables from Exchange Transactions - Water	5 859 773	1 054 854	962 857	961 676	696 680	653 714	4 578 916	40 201 914	54 670 202	0	0
		1300	Trade and Other Receivables from Exchange Transactions - Electricity	14 057 789	458 677	235 053	204 263	176 380	182 719	550 747	2 322 894	19 108 518	0	0
		1400	Receivables from Non-exchange Transactions - Property Rates	9 771 060	11 232 097	179 649	220 838	186 672	138 509	708 700	13 965 044	30 442 180	0	0
		1500	Receivables from Exchange Transactions - Waste Water Management	2 733 801	275 571	462 205	498 670	454 675	440 243	2 564 376	17 980 826	25 892 113	0	0
		1600	Receivables from Exchange Transactions - Waste Management	8 223 949	715 554	918 432	448 307	448 008	403 313	2 335 890	22 200 104	30 893 429	0	0
		1700	Receivables from Exchange Transactions - Property Rental Debtors	103 845	17 082	18 853	10 853	16 060	16 804	93 122	864 106	1 245 779	0	0
		1810	Interest on Arrear Debtor Accounts	58 045	47 876	60 345	94 172	86 247	107 253	668 707	30 091 326	31 414 760	0	0
		1820	Recoverable unauthorised, irregular or fruitless and wasteful Expenditure	0	0	0	0	0	0	0	0	0	0	0
		1900	Other	-2 758 414	26 081	105 188	31 382	30 011	27 068	178 460	1 103 748	-1 256 800	0	0
		2000	Total By Income Source	27 481 028	14 150 597	2 091 349	2 474 226	2 211 150	2 246 884	11 852 675	128 957 851	182 019 616	0	0
		2100	Debtors Age Analysis By Customer Group											
		2200	Corporate & Public	1 628 089	7 412 630	105 378	27 024	26 083	28 772	108 437	2 616 410	12 049 857	0	0
		2300	Commercial	12 677 011	2 834 985	286 616	249 420	242 482	171 880	848 549	7 432 721	24 042 065	0	0
		2400	Households	11 499 182	3 112 426	2 015 735	1 949 031	1 781 529	1 670 794	10 090 808	111 066 955	14 228 300	0	0
		2500	Other	1 807 618	1 290 639	160 680	247 804	182 037	178 438	1 039 081	7 051 357	11 898 364	0	0
		2600	Total By Customer Group	27 481 028	14 150 597	2 091 349	2 474 226	2 211 150	2 246 884	11 852 675	128 957 851	182 019 616	0	0

done

Property Rental Debtors including housing and land sales debtors
 Total By Income Source = Total by Customer Group
 The total debtors amount must balance the total amount reflected for debtors on the DSAC return.
 Bad Debt-Bad Debtors written off during the month
 Impairment - Bad Debts Lo Council Policy :

The aim of this schedule is to ensure that the impairment contribution is done in a structured manner
 The impairment amount that is entered in this block should be the aggregated amount as per the calculation formula in the municipality
 If a formula to calculate impairment is not in place file in a tool that can be used to develop such a formula and get it approved as part of the accounting policy

C

JFA : CASH FLOW STATEMENT ACTUALS / FORECASTS (All values in Rand)(Payments-- +)

Save File as : Muncde_CFA_coyr_Mun.XLS (e.g.: GT411_CFA_2005_M10)

Change Muncde to your own municipal code (e.g.: GT411) and Year End (coyr) to Financial Year End (e.g.: 2005 for year 2004/2005)

Change Month End (Mun) to Active Month (M01=July...M12=June)(e.g.: M10) (Enter Actuals up to Active Month Included and Forecast figures for months after Active Month)

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Year	Month	Item	Detail	Month 1 July	Month 2 Aug	Month 3 Sept	Month 4 Oct	Month 5 Nov	Month 6 Dec	Month 7 Jan	Month 8 Feb	Month 9 Mar	Month 10 Apr	Month 11 May	Month 12 June
2018	M03	WC022	Cash Receipts by Source												
		3010	Property rates	3 345 177	10 182 238	180 491									
		3020	Property rates - penalties & collection charges	0	0	0									
		3030	Service charges - electricity revenue	18 141 508	20 502 280	3 353 558									
		3040	Service charges - water revenue	2 316 002	3 050 571	109 588									
		3050	Service charges - sanitation revenue	1 483 082	2 030 988	98 177									
		3060	Service charges - refuse revenue	4 288 509	2 083 873	98 399									
		3070	Service charges - other	2 075 003	4 113 710	24 317 750									
		3080	Rental of facilities and equipment	68 124	32 352	815 550									
		3090	Interest earned - external investments	10 135	1 052 635	-466									
		3100	Interest earned - outstanding debtors	0	13 461	0									
		3110	Dividends received	0	0	0									
		3120	Fines	6 095	13 104	18 087									
		3130	Licences and permits	20 600	0	-1 481 433									
		3140	Agency services	0	0	0									
		3150	Transfer receipts - operational	0	0	0									
		3160	Other revenue	7 682	29 338 000	354 301									
		3170	Cash Receipts by Source	31 770 937	50 631 508	715 358									
		3180	Other Cash Flows/Receipts by Source		123 035 728	28 587 328									
		3190	Transfer receipts - capital	0	0	0									
		3200	Contributions recognised - capital & Contributed	0	12 813 291	0									
		3210	Proceeds on disposal of PPE	0	0	0									
		3220	Short term loans	0	0	0									
		3230	Borrowing long term/refinancing	0	0	0									
		3240	Increase (decrease) in consumer deposits	-24 077	-54 051	60 768									
		3250	Decrease (increase) in non-current debtors	0	0	0									
		3260	Decrease (increase) other non-current	0	0	0									
		3270	Decrease (increase) in non-current investments	0	0	0									
		3280	Total Cash Receipts by Source	31 746 860	135 594 868	28 617 580									
		4000	Cash Payments by Type												
		4010	Employee related costs	8 288 988	8 312 019	11 082 387									
		4020	Remuneration of councillors	688 480	752 382	728 422									
		4030	Collection costs	0	172 288	0									
		4040	Interest paid	0	0	230 882									
		4050	Bulk purchases - Electricity	187 310	351 388	44 687 798									
		4060	Bulk purchases - Water & Sewer	0	0	0									
		4070	Other materials	48 142	283	919 188									
		4080	Contracted services	445 571	12 666	1 252 024									
		4090	Grants and subsidies paid - other municipalities	203 415	0	0									
		4100	Grants and subsidies paid - other	0	0	46 250									
		4110	General expenses	19 182 172	34 364 464	6 266 988									
		4120	Cash Payments by Type	29 012 058	43 965 500	65 224 927									
		4130	Other Cash Flows/Payments by Type		0	0									
		4140	Capital assets	658 132	0	4 228 333									
		4150	Repayment of borrowing	0	0	914 903									
		4160	Other Cash Flows/Payments	32 578 121	14 453 344	-9 183 409									
		4170	Total Cash Payments by Type	62 246 311	58 418 844	61 175 754									
		4180	Net Increase/(Decrease) in Cash Held	-30 488 451	77 176 125	-32 558 194									
		4190	Cash/cash equivalents at the month/year begin:	76 374 877	45 875 426	123 051 551									
		4200	Cash/cash equivalents at the month/year end:	45 875 426	123 051 551	90 483 357									

D

Year End	Month End	Month	Function on	Function/Subfunction Description	Mun Ent(Y/N)	Item	Detail	Committed Orders Month M03	Actual Month M03
			TOTAL FOR ALL FUNCTIONS			0200	Property Rates	0	3 348 291
			TOTAL FOR ALL FUNCTIONS			0300	Property Rates - Penalties And Collection Charges	0	96960300
			TOTAL FOR ALL FUNCTIONS			0400	Service Charges	0	96960300
			TOTAL FOR ALL FUNCTIONS			0700	Rent Of Facilities And Equipment	0	25 531 659
			TOTAL FOR ALL FUNCTIONS			0800	Interest Earned - External Investments	0	783 056
			TOTAL FOR ALL FUNCTIONS			1000	Interest Earned - Outstanding Debtors	0	96960700
			TOTAL FOR ALL FUNCTIONS			1100	Dividends Received	0	-496
			TOTAL FOR ALL FUNCTIONS			1300	Fines	0	806 720
			TOTAL FOR ALL FUNCTIONS			1400	Licenses and Permits	0	96961000
			TOTAL FOR ALL FUNCTIONS			1500	Agency Services	0	96961100
			TOTAL FOR ALL FUNCTIONS			1600	Transfers Recognised - Operating	0	18 097 896
			TOTAL FOR ALL FUNCTIONS			1610	Transfers Recognised - Capital	0	96961300
			TOTAL FOR ALL FUNCTIONS			1700	Other Revenue	0	96961500
			TOTAL FOR ALL FUNCTIONS			1800	Gain On Disposal Of Property, Plant & Equipment	0	13 725 869
			TOTAL FOR ALL FUNCTIONS			2000	Less Revenue Foregone	0	96961600
			TOTAL FOR ALL FUNCTIONS			2100	Total Direct Operating Revenue	0	764 566
			TOTAL FOR ALL FUNCTIONS			2200	INTERNAL TRANSFERS - (must net out with corresp. items under	0	96961700
			TOTAL FOR ALL FUNCTIONS			2300	Interest Received - Internal Loans	0	96961900
			TOTAL FOR ALL FUNCTIONS			2500	Internal Recoveries (Activity Based Costing Etc)	0	96962000
			TOTAL FOR ALL FUNCTIONS			2600	Dividends Received - Internal (From Municipal Entities)	0	31 518 166
			TOTAL FOR ALL FUNCTIONS			2700	Total Indirect Operating Revenue	0	96962200
			TOTAL FOR ALL FUNCTIONS			2800	Less Revenue Foregone	0	96962300
			TOTAL FOR ALL FUNCTIONS			2900	OPERATING EXPENDITURE	0	1 562 666
			TOTAL FOR ALL FUNCTIONS			3000	Employee Related Costs - Wages & Salaries	0	96962500
			TOTAL FOR ALL FUNCTIONS			3100	Employee Related Costs - Social Contributions	0	96962700
			TOTAL FOR ALL FUNCTIONS			3200	Less Employee Costs Capitalised	0	33 070 822
			TOTAL FOR ALL FUNCTIONS			3300	Less Employee Costs Allocated To Other Operating Items	-2 941	96962800
			TOTAL FOR ALL FUNCTIONS			3400	Remuneration Of Councilors	0	-18 077 109
			TOTAL FOR ALL FUNCTIONS			3500	Debt Impairment	0	96963000
			TOTAL FOR ALL FUNCTIONS			3600	Collection Costs	0	-34 768
			TOTAL FOR ALL FUNCTIONS			3700	Depreciation and Asset Impairment	0	96963200
			TOTAL FOR ALL FUNCTIONS			3800	Interest Expense - External Borrowings	-1 953	96963300
			TOTAL FOR ALL FUNCTIONS			3900	Redemption Payments - External Borrowings (Gains To Remove)	0	-670 422
			TOTAL FOR ALL FUNCTIONS			4000	Bulk Purchases	0	96963400
			TOTAL FOR ALL FUNCTIONS			4100	Other Materials	0	96963500
			TOTAL FOR ALL FUNCTIONS			4200	Contracted Services	0	-236 969
			TOTAL FOR ALL FUNCTIONS			4300	Grants and Subsidies	0	96963600
			TOTAL FOR ALL FUNCTIONS			4400	Other Expenditure	0	-2 369
			TOTAL FOR ALL FUNCTIONS			4500	Loss On Disposal Of Property, Plant & Equipment	0	96963700
			TOTAL FOR ALL FUNCTIONS			4550	Contributions To/From Provisions	0	-39 189 945
			TOTAL FOR ALL FUNCTIONS			4600	Total Direct Operating Expenditure	0	-1 173 609
			TOTAL FOR ALL FUNCTIONS			4700	INTERNAL TRANSFERS - (must net out with corresp. items under	-1 454 289	96964100
			TOTAL FOR ALL FUNCTIONS			4800	Interest - Internal Borrowings	-4 646 400	96964110
			TOTAL FOR ALL FUNCTIONS			4900	Interest Charges (Activity Based Costing Etc)	-1 304 063	96964200
			TOTAL FOR ALL FUNCTIONS			5000	Contributed Assets	-46 250	96964300
			TOTAL FOR ALL FUNCTIONS			5100	Total Indirect Operating Expenditure	-4 153 611	96964400
			TOTAL FOR ALL FUNCTIONS			5200	Operating Surplus / (Deficit) - Total Revenue Less Total Exp	-63 360 623	96964500
			TOTAL FOR ALL FUNCTIONS			5300	SURPLUS	-10 264 063	96964600
			TOTAL FOR ALL FUNCTIONS			5400	Operating Surplus / (Deficit) - After Tax	0	96964700
			TOTAL FOR ALL FUNCTIONS			5500	Taxation	0	96964800
			TOTAL FOR ALL FUNCTIONS			5600	Cross Subsidisation	0	-1 652 666
			TOTAL FOR ALL FUNCTIONS			5700	Plus Interests In Entities Not Wholly Owned	0	96965000
			TOTAL FOR ALL FUNCTIONS			5800	Operating Surplus / (Deficit) After Tax, Cross Subsidies & Share Of As	0	96965010
			TOTAL FOR ALL FUNCTIONS			5900	OTHER ADJUSTMENTS AND TRANSFERS	-10 264 063	96965100
			TOTAL FOR ALL FUNCTIONS			6000	Dividends Paid (Municipal Entities Only)	-10 264 063	96965200
			TOTAL FOR ALL FUNCTIONS			6100	Asset Financing Reserve (Afir)	-10 264 063	96965300
			TOTAL FOR ALL FUNCTIONS			6210	Housing Development Fund	0	96965400
			TOTAL FOR ALL FUNCTIONS			6220	Depreciation Reserve Ex Afr	0	96965500
			TOTAL FOR ALL FUNCTIONS			6230	Depreciation Reserve Ex Govt Grants	0	96965600
			TOTAL FOR ALL FUNCTIONS			6240	Depreciation Reserve Ex Donations And Contributions	0	96965700
			TOTAL FOR ALL FUNCTIONS			6250	Self-Insurance Reserve	0	96965800
			TOTAL FOR ALL FUNCTIONS			6260	Revaluation Reserve	0	96965900
			TOTAL FOR ALL FUNCTIONS			6270	Other	0	96966000
			TOTAL FOR ALL FUNCTIONS			6280	Change To Unappropriated Surplus / (Accumulated Deficit)	-10 264 063	-31 872 667
			TOTAL FOR ALL FUNCTIONS			8700		10 264 063	96966700

CMA : ACTUAL CAPITAL ACQUISITION AND SOURCES OF FINANCE (All values in Rand)

Save File as : Muncipal_CAA_coyl_Min.XLS (e.g.: GT411, CAA_2005_M10)

Change Year End (copy) to Financial Year End (e.g.: 2005 for year 2004/2005)

Change Month End (Min) to Active Month (M01=July...M12=June)(e.g.: M10)

Change Muncipal to your own municipal code (e.g.: GT411)

If functions are listed below

If function is a Municipal Entity change Man/Ent to Y next to function description column
a Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Actual Month M03

Year	Month	Function/Subfunction Description	Man	Ent(Y/N)	Item	Detail	Contr Assets	New Capital	Repl Capital	Repl/Mnt Capital	Total
9999		TOTAL FOR ALL FUNCTIONS			0100	INFRASTRUCTURE	0	0	0	0	0 99990100
		TOTAL FOR ALL FUNCTIONS			0300	Roads, Pavements, Bridges & Storm Water	0	0	0	0	0 99990300
		TOTAL FOR ALL FUNCTIONS			0400	Water Reservoirs & Retention	0	0	0	0	0 99990400
		TOTAL FOR ALL FUNCTIONS			0500	Car Parks, Bus Terminals and Taxi Ranks	0	0	0	0	0 99990500
		TOTAL FOR ALL FUNCTIONS			0600	Electricity Retention	0	0	0	0	0 99990600
		TOTAL FOR ALL FUNCTIONS			0700	Sewerage Purification & Retention	0	0	0	0	0 99990700
		TOTAL FOR ALL FUNCTIONS			0800	Housing	0	0	0	0	0 99990800
		TOTAL FOR ALL FUNCTIONS			0900	Street Lighting	0	0	0	0	0 99990900
		TOTAL FOR ALL FUNCTIONS			1000	Refuse sites	0	0	0	0	0 99991000
		TOTAL FOR ALL FUNCTIONS			1100	Gas	0	0	0	0	0 99991100
		TOTAL FOR ALL FUNCTIONS			1200	Other	0	0	0	0	0 99991200
		TOTAL FOR ALL FUNCTIONS			1300	Sub-total Infrastructure	0	0	0	0	0 99991300
		TOTAL FOR ALL FUNCTIONS			1400	COMMUNITY	0	0	0	0	0 99991400
		TOTAL FOR ALL FUNCTIONS			1500	Establishment of Parks & Gardens	0	0	0	0	0 99991500
		TOTAL FOR ALL FUNCTIONS			1600	Sportsfields	0	0	0	0	0 99991600
		TOTAL FOR ALL FUNCTIONS			1700	Community Halls	0	0	0	0	0 99991700
		TOTAL FOR ALL FUNCTIONS			1800	Libraries	0	0	0	0	0 99991800
		TOTAL FOR ALL FUNCTIONS			1900	Recreational Facilities	0	0	0	0	0 99991900
		TOTAL FOR ALL FUNCTIONS			2000	Clinics	0	0	0	0	0 99992000
		TOTAL FOR ALL FUNCTIONS			2100	Museums & Art Galleries	0	0	0	0	0 99992100
		TOTAL FOR ALL FUNCTIONS			2200	Other	0	0	0	0	0 99992200
		TOTAL FOR ALL FUNCTIONS			2300	Sub-total Community	0	0	0	0	0 99992300
		TOTAL FOR ALL FUNCTIONS			2310	HERITAGE ASSETS	0	0	0	0	0 99992310
		TOTAL FOR ALL FUNCTIONS			2311	Heritage Assets	0	0	0	0	0 99992311
		TOTAL FOR ALL FUNCTIONS			2312	Sub-total Heritage Assets	0	0	0	0	0 99992312
		TOTAL FOR ALL FUNCTIONS			2320	INVESTMENT PROPERTIES	0	0	0	0	0 99992320
		TOTAL FOR ALL FUNCTIONS			2321	Investment Properties	0	0	0	0	0 99992321
		TOTAL FOR ALL FUNCTIONS			2322	Sub-total Investment Properties	0	0	0	0	0 99992322
		TOTAL FOR ALL FUNCTIONS			2400	OTHER ASSETS	0	0	0	0	0 99992400
		TOTAL FOR ALL FUNCTIONS			2500	Other motor vehicles	0	0	0	0	0 99992500
		TOTAL FOR ALL FUNCTIONS			2600	Plant & equipment	0	0	0	0	0 99992600
		TOTAL FOR ALL FUNCTIONS			2700	Office equipment	0	0	0	0	0 99992700
		TOTAL FOR ALL FUNCTIONS			2800	Absentees	0	0	0	0	0 99992800
		TOTAL FOR ALL FUNCTIONS			2900	Markets	0	0	0	0	0 99992900
		TOTAL FOR ALL FUNCTIONS			3000	Airports	0	0	0	0	0 99993000
		TOTAL FOR ALL FUNCTIONS			3100	Security Measures	0	0	0	0	0 99993100
		TOTAL FOR ALL FUNCTIONS			3110	Civic Land and Buildings	0	0	0	0	0 99993110
		TOTAL FOR ALL FUNCTIONS			3120	Other Land and Buildings	0	0	0	0	0 99993120
		TOTAL FOR ALL FUNCTIONS			3200	Other	0	0	0	0	0 99993200
		TOTAL FOR ALL FUNCTIONS			3300	Sub-total Other Assets	0	0	0	0	0 99993300
		TOTAL FOR ALL FUNCTIONS			3400	SPECIALISED VEHICLES	0	0	0	0	0 99993400
		TOTAL FOR ALL FUNCTIONS			3500	Refuse	0	0	0	0	0 99993500
		TOTAL FOR ALL FUNCTIONS			3600	Fire	0	0	0	0	0 99993600
		TOTAL FOR ALL FUNCTIONS			3700	Conservancy	0	0	0	0	0 99993700
		TOTAL FOR ALL FUNCTIONS			3800	Ambulances	0	0	0	0	0 99993800
		TOTAL FOR ALL FUNCTIONS			3900	Buses	0	0	0	0	0 99993900
		TOTAL FOR ALL FUNCTIONS			4000	Sub-total Specialised Vehicles	0	0	0	0	0 99994000
		TOTAL FOR ALL FUNCTIONS			4010	AGRICULTURAL ASSETS	0	0	0	0	0 99994010
		TOTAL FOR ALL FUNCTIONS			4011	Agricultural Assets	0	0	0	0	0 99994011
		TOTAL FOR ALL FUNCTIONS			4012	Sub-total Agricultural Assets	0	0	0	0	0 99994012
		TOTAL FOR ALL FUNCTIONS			4020	BIOLOGICAL ASSETS	0	0	0	0	0 99994020
		TOTAL FOR ALL FUNCTIONS			4021	Biological Assets	0	0	0	0	0 99994021
		TOTAL FOR ALL FUNCTIONS			4022	Sub-total Biological Assets	0	0	0	0	0 99994022
		TOTAL FOR ALL FUNCTIONS			4030	INTANGIBLES	0	0	0	0	0 99994030
		TOTAL FOR ALL FUNCTIONS			4031	Intangibles	0	0	0	0	0 99994031
		TOTAL FOR ALL FUNCTIONS			4032	Sub-total Intangibles	0	0	0	0	0 99994032
		TOTAL FOR ALL FUNCTIONS			4100	TOTAL	0	0	0	0	0 99994100
		TOTAL FOR ALL FUNCTIONS			4200	SOURCE OF FINANCE	0	0	0	0	0 99994200
		TOTAL FOR ALL FUNCTIONS			4300	External Loans	0	0	0	0	0 99994300
		TOTAL FOR ALL FUNCTIONS			4400	Asset Financing Reserve	0	0	0	0	0 99994400
		TOTAL FOR ALL FUNCTIONS			4500	Surplus Cash	0	0	0	0	0 99994500
		TOTAL FOR ALL FUNCTIONS			4600	Public contributions/donations	0	0	0	0	0 99994600
		TOTAL FOR ALL FUNCTIONS			4700	National Government Transfers and Grants	0	0	0	0	0 99994700
		TOTAL FOR ALL FUNCTIONS			4701	Provincial Government Transfers and Grants	0	0	0	0	0 99994701
		TOTAL FOR ALL FUNCTIONS			4702	District Municipality Transfers and Grants	0	0	0	0	0 99994702
		TOTAL FOR ALL FUNCTIONS			4703	Other Transfers and Grants	0	0	0	0	0 99994703
		TOTAL FOR ALL FUNCTIONS			4800	Leases	0	0	0	0	0 99994800
		TOTAL FOR ALL FUNCTIONS			5000	Other	0	0	0	0	0 99995000
		TOTAL FOR ALL FUNCTIONS			5100	TOTAL FINANCING	0	0	0	0	0 99995100

F.

WITZENBERG MUNICIPALITY

Report: Expenditure on Staff & Councillor Benefits - September 2017

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2016/2017	Amended Budget 2016/2017	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	101 631 849	101 953 023	22 089 292	21.67%
66(b)	Contributions to pension funds and medical aid	22 958 330	22 961 542	5 186 623	22.59%
66(c)	Travel, accommodation and subsistence	5 037 107	5 037 107	839 321	16.66%
66(d)	Housing benefits and allowances	1 628 586	1 628 586	356 709	21.90%
66(e)	Overtime	10 974 215	10 959 215	3 659 577	33.39%
66(f)	Loans and advances	0	0	0	0.00%
66(g)	Other type of benefit or allowances related to staff	21 397 639	21 389 639	7 331 368	34.28%
	Sub - Total (Staff Benefits)	R 163 627 726	R 163 929 112	R 39 462 890	24.07%
Councillor Benefits					
MAY	Mayor	838 861	838 861	142 220	16.95%
DM	Deputy Mayor	621 755	621 755	129 513	20.83%
SP	Speaker	622 012	622 012	130 049	20.91%
MCM	Mayoral Committee members	2 476 596	2 476 596	471 866	19.05%
CLLR	Other Councillors	4 319 456	4 319 456	917 863	21.25%
MED	Medical aid contributions	200 997	200 997	36 408	18.11%
PEN	Pension fund contributions	1 003 257	1 003 257	234 807	23.40%
WARD	Ward Committee Allowance	0	0	0	#DIV/0!
	Sub - Total (Councillors' Benefits)	10 082 934	R 10 082 934.00	R 2 062 725.46	20.46%
Total Councillor and Staff Benefits		R 173 710 660	R 174 012 046	R 41 525 616	23.86%

CS

I

**Finance Management Grant
Monthly Report as per the Division of Revenue Act**

The onus is on the municipality to confirm that the return has been received by NT

Municipality WC022 Witzenberg

Financial Year	2017/18
Month End	M03 Sept

Financial Accounting for Grant Funds Received and Expended

	Rand
Received Prior Periods (Since Inception) - See Last Months Form	
Received This Month	1 550 000
Total FMG Funds Received	1 550 000
Spent Prior Periods (Since Inception) - See Last Months Form	45 870
Spent This Month	-21 136
Total FMG Funds Spent	24 734
Total FMG funds Received and Not Spent	1 525 266
Percentage of Funds Spent	1.60%
Funds Currently Committed but Not Spent	

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Save file as: Muncde_FMG_ccyy_Mnn.XLS (e.g. GT411_FMG_2006_M01.xls)

Muncde = Municipality Code , ccyy = Financial Year End , Mnn = M01... M12

3

J

**Municipal Infrastructure Grant (MIG)
Monthly Report as per the Division of Revenue Act**

The onus is on the municipality to confirm that the return has been received by NT

Municipality WC022 Witzenberg

Financial Year 2017/18
Month End M03 Sept

Financial Accounting for Grant Funds Received and Expended

	Rand
Received Prior Periods (Since Inception) - See Last Months Form	0
Received This Month	8 307 000
Total MIG Funds Received	8 307 000
Spent Prior Periods (Since Inception) - See Last Months Form	2 177 567
Spent This Month	2 894 818
Total MIG Funds Spent	5 072 375
Total MIG funds Received and Not Spent	3 234 625
Percentage of Funds Spent	61.06%
Funds Currently Committed but Not Spent	0
Scheduled Transfers Withheld	

Conditions:

- Prioritise residential infrastructure for water, sanitation, refuse removal, street lighting, solid waste, connector and bulk infrastructure, and other municipal infrastructure like roads, in line with the MIG policy framework and/or other government sector policies established before the start of the municipal financial year.
- Compliance with Chapter 5 of the Municipal Systems Act (200). Infrastructure investment and delivery must be based on an Integrated Development Plan that provides a medium to long-term framework for sustainable human settlements and is in accordance with the principles of the national Spatial Development Perspective.
- Municipalities must adhere to the labour-intensive construction methods in terms of the Expanded Public Works Programme (EPWP) guidelines.
- Compliance with the Division of Revenue Act, including additional reporting requirements on spending and projects as approved by National Treasury.

(Print Name Below)

I, H J Kidera
and that this report has been submitted electronically as required.

The Accounting Officer or Delegate certify that the above information is correct

Signed [Signature]

Dated 13/10/2017

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Save file as: Muncde_MIG_ccyy_Mnn.XLS (e.g. GT411_MIG_2009_M01.xls)

Muncde = Municipality Code, ccyy = Financial Year End, Mnn = M01... M12

K

**Integrated National Electrification Programme Grant (INEG)
Monthly Report as per the Division of Revenue Act**

The onus is on the municipality to confirm that the return has been received by NT

Municipality WC022 Witzenberg

Financial Year 2017/18
Month End M03 Sept

Financial Accounting for Grant Funds Received and Expended

	Rand
Received Prior Periods (Since Inception) - See Last Months Form	0
Received This Month	
Total INEG Funds Received	0
Spent Prior Periods (Since Inception) - See Last Months Form	
Spent This Month	
Total INEG Funds Spent	0
Total INEG funds Received and Not Spent	0
Percentage of Funds Spent	0.00%
Funds Currently Committed but Not Spent	0
Scheduled Transfers Withheld	

Conditions:

- Municipalities must contractually undertake to:
 - Account for the allocated funds on a monthly basis by the 10th of every month
 - Pass all benefits to end-customers
 - Not utilize the fund for any purpose other than electrification
 - Ring-fence funds transferred. Adhere to the approved electrification programme and agreed cash flow budgets
 - Ring-fence electricity function
 - Reflect all assets created under the Integrated national Electrification Program (INEP) on the municipal asset register; this is to assist the process for the formation of the REDS
 - Safety operate and maintain the infrastructure
 - Adhere to the labour intensive construction methods in terms of the Expanded Public Works Programme (EPWP) guidelines for activities such as trenching, planting of poles, etc.
 - Register the master Plans for bulk infrastructure in terms of the INEP framework and to abide by the directives of the Department regarding the central planning and co-ordination for such bulk infrastructure. This is to maximize the economies of scale in the creation of bulk infrastructure affecting more than one municipality
 - Use INEP funds for the refurbishment of critical infrastructure, only upon submission of a project plan which must be approved under a framework to be regulated by the Department.

(Print Name Below)

I, HT Kistner
and that this report has been submitted electronically as required.

The Accounting Officer or Delegate certify that the above information is correct

Signed 

Dated 13/10/2017

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Save file as: Muncde_INEG_ccyy_Mnn.XLS (e.g. GT411_INEG_2009_M01.xls)

Muncde = Municipality Code, ccyy = Financial Year End, Mnn = M01... M12

WITZENBERG MUNICIPALITY - GRANT REGISTER 2017/2018

Description	Balance 1 September 2017	DORA Allocation	Grants Received	Operating Expenditure	Capital Expenditure	Balance 31 September 2017
Total Grants	-11 780 051.06	-	-372 000.00	-	-	-12 152 051.06
National Government Grants						
Finance Management Grant	-1 504 129.93	-	-	-	-	-1 504 129.93
Municipal Systems Improvement Grant	-	-	-	-	-	-
Municipal Infrastructure Grant	-7 933 934.12	-	-	-	-	-7 933 934.12
Regional Bulk Infrastructure Grant	-	-	-	-	-	-
Housing - Kuitjieskraal	-	-	-	-	-	-
Integrated National Electricity Program	-	-	-	-	-	-
Equitable share	-	-	-	-	-	-
Neighbourhood Development Plan	-	-	-	-	-	-
Rural Development	-	-	-	-	-	-
Expanded Public Works Programme	-	-	-372 000.00	-	-	-372 000.00
Municipal Water Infrastructure	-	-	-	-	-	-
Water Services Infrastructure	-	-	-	-	-	-
Provincial Government Grants						
Library services	-866 668.00	-	-	-	-	-866 668.00
Library Grant - MRF	-1 816 668.00	-	-	-	-	-1 816 668.00
Drought Relief	-	-	-	-	-	-
Intership Grant	-	-	-	-	-	-
Capacity Grant	-	-	-	-	-	-
CDW	92 037.41	-	-	-	-	92 037.41
Mainroads	-	-	-	-	-	-
Housing	22 865.77	-	-	-	-	22 865.77
Multipurpose Centre (Thusong Centre)	-	-	-	-	-	-
Financial Management Supporting Grant	-	-	-	-	-	-
Department of Local Government	299 400.42	-	-	-	-	299 400.42
Municipal Infrastructure Support Grant	-	-	-	-	-	-
Other Grants						
Grant Water meters (China)	-	-	-	-	-	-
Cape Wineyards	-	-	-	-	-	-
Essen Belgium	-72 954.61	-	-	-	-	-72 954.61

L.

L.

Loan Register: Witzenberg Municipality

Institution DBSA
 Loan Number
 Interest Rate
 Loan Period
 Redemption payments
 Long Term

Movement

	<u>M01</u>	<u>M02</u>	<u>M03</u>
Opening Balance	4 378 603	4 378 603	4 378 603
Advances	-	-	-
Repayments	-	-	-914 903
Interest	-	-	-
Other Changes	-	-	-
Closing Balance	4 378 602.98	4 378 603	3 463 700
Redemption due and payable			

Institution NEDBANK
 Loan Number
 Interest Rate
 Loan Period
 Redemption payments
 Long Term

Movement

	<u>M01</u>	<u>M02</u>	<u>M03</u>
Opening Balance	6 260 290	6 260 290	6 260 290
Advances	-	-	-
Repayments	-	-	-
Interest	-	-	-
Other Changes	-	-	-
Transferred to Current Liabili			
Closing Balance	6 260 290	6 260 290	6 260 290
Redemption due and payable			

Summary Per Institution

	<u>M01</u>	<u>M02</u>	<u>M03</u>
DBSA	4 378 603	4 378 603	3 463 700
NEDBANK	6 260 290	6 260 290	6 260 290
	-	-	-
	-	-	-
	10 638 893	10 638 893	9 723 990

Next Redemptions due and payable

	<u>Amount</u>	<u>When</u>
DBSA	238 244	December
NEDBANK	761 095	September

m

Account	Future	30	60	90	120+	Total
20750396040	0.00	13 855.74	13 855.74	0.00	942 082.35	969 793.83
10000672976	0.00	0.00	0.00	0.00	781 594.36	781 594.36
89760700012	0.00	0.00	135 764.30	0.00	626 163.69	761 927.99
22502200005	0.00	0.00	476 173.04	0.00	53 398.61	529 571.65
11258900000	0.00	0.00	442 448.51	0.00	80 600.75	523 049.26
75005720008	0.00	450.43	459.89	517.50	473 742.91	475 170.73
20190383039	0.00	9 982.20	12 020.82	12 135.06	364 231.63	398 369.71
17610600030	0.00	64 984.09	166 786.58	38 032.29	124 710.78	394 513.74
10000678594	0.00	0.00	0.00	0.00	391 204.56	391 204.56
10000413144	0.00	0.00	0.00	0.00	390 644.73	390 644.73
19001400289	0.00	16 657.21	59 160.68	70 420.81	234 369.43	380 608.13
27340000006	0.00	0.00	360 688.65	0.00	33.87	360 722.52
19602700005	0.00	3 577.95	2 297.18	2 711.58	344 480.18	353 066.89
10000645367	0.00	0.00	0.00	0.00	350 590.52	350 590.52
70100268029	0.00	0.00	343 647.50	0.00	32.29	343 679.79
60009930005	0.00	0.00	304 104.50	0.00	28 988.69	333 093.19
75008270007	0.00	326.89	154.47	70.99	329 446.85	329 999.20
24262800055	0.00	7 006.52	7 006.52	7 180.66	300 140.20	321 333.90
20850298012	0.00	19 975.00	19 975.00	18 850.69	259 168.20	317 968.89
83532400052	0.00	4 030.59	13 517.95	159 748.63	136 185.85	313 483.02
11132400013	0.00	0.00	279 625.50	0.00	26.30	279 651.80
12100800019	0.00	0.00	274 918.00	0.00	4 729.42	279 647.42
90731800002	0.00	956.91	1 529.18	502.23	275 800.87	278 789.19
60007110005	0.00	0.00	277 742.50	0.00	26.14	277 768.64
75012290015	0.00	624.21	580.23	525.14	275 696.09	277 425.67
89568200006	0.00	494.37	482.05	548.07	264 680.85	266 205.34
75013190028	0.00	2 255.25	2 216.37	2 198.50	255 069.96	261 740.08
86514204655	3.32	1 321.45	1 007.69	857.77	253 356.62	256 546.85
10000670974	0.00	0.00	0.00	0.00	240 801.26	240 801.26
20750182000	0.00	0.00	72 540.00	0.00	167 283.68	239 823.68
89584900012	0.00	518.72	531.14	502.23	227 632.47	229 184.56
75005130050	0.00	0.00	228 784.50	0.00	21.53	228 806.03
89575500009	0.00	14 359.55	12 355.81	10 599.46	189 242.00	226 556.82
75012090028	0.00	2 458.11	3 480.80	2 784.64	217 101.87	225 825.42
23805200008	0.00	0.00	171 729.60	0.00	50 328.10	222 057.70
75012100017	0.00	7 052.58	6 652.61	7 288.59	197 812.05	218 805.83
75009390050	0.00	4 735.16	4 407.80	4 948.00	204 425.21	218 516.17
88515300019	0.00	3 823.20	1 730.70	7 622.71	204 388.64	217 565.25
20750187251	0.00	180 730.69	35 285.05	0.00	0.00	216 015.74
89585000005	0.00	614.03	596.58	517.50	212 828.82	214 556.93
18007500005	0.00	214 370.41	0.00	0.00	0.00	214 370.41
77032900002	0.00	664.92	1 169.37	1 413.04	203 330.67	206 578.00
70100408006	0.00	0.00	124 278.00	0.00	80 034.48	204 312.48
10000697010	0.00	0.00	0.00	0.00	203 147.53	203 147.53
19766800023	0.00	2 043.53	2 015.58	1 957.11	194 566.41	200 582.63
27340600008	0.00	0.00	200 539.50	0.00	18.82	200 558.32
12180300012	0.00	0.00	197 715.00	0.00	18.58	197 733.58
24262900038	0.00	4 380.62	4 533.08	4 809.73	182 032.07	195 755.50
89586800011	0.00	1 548.41	1 529.18	1 289.23	183 236.71	187 603.53
24262800000	0.00	0.00	60 256.00	0.00	125 575.36	185 831.36

N

Property Plant & Equipment

The Standard of GRAP 17 on Property, Plant and Equipment prescribe the accounting treatment for property, plant and equipment so that the users of financial statements can discern information about the municipality's investment in its property, plant and equipment and the changes in such investment. The principal issues in accounting for property, plant and equipment are the recognition of the assets, the determination of their carrying amounts and the depreciation charges and impairment losses to be recognised in relation to them.

Reconciliation of Carrying Value

	Land R	Buildings R	Infrastructure R	Community R	Lease Assets R	Other R	Total R
Carrying value at 1 July 2016	78 203 971	93 542 654	441 199 655	58 742 946	995 478	30 219 468	712 992 575
Cost	78 203 971	101 779 105	552 256 674	74 146 394	1 987 230	57 848 835	868 102 009
Accumulated Impairments	-	-	(19 801)	-	-	(581 858)	(571 659)
Accumulated Depreciation	-	(8 235 451)	(111 048 218)	(5 405 748)	(871 751)	(27 075 308)	(152 637 475)
Acquisitions	-	189 390	15 841 838	949 414	-	10 340 672	27 301 015
Capital under Construction	-	387 588	25 206 528	491 655	-	3 797 285	29 882 035
Transfers from/(to) Non-current Assets Held for Sale - Note	-	-	-	-	-	-	-
Cost	-	-	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-	-	-
Transfers from/(to) Investment Properties - Note	-	-	-	-	-	-	-
Impairments	-	-	-	-	-	-	-
Impairments Reversals	-	-	-	-	-	-	-
Depreciation	-	(1 117 210)	(12 310 259)	(1 728 131)	(391 955)	(4 683 703)	(20 231 258)
Normal Depreciation	-	(1 117 210)	(12 310 259)	(1 728 131)	(391 955)	(4 683 703)	(20 231 258)
Correction of error	-	-	-	-	-	-	-
Carrying value of disposals	-	-	-	-	-	-	-
Disposal Cost	-	-	-	-	-	-	-
Disposal Cost Less Depreciation	-	-	-	-	-	-	-
Carrying value at April 2017	78 203 971	92 982 420	499 925 463	68 465 596	903 524	39 573 703	749 544 698
Cost	78 203 971	102 396 082	563 303 740	75 586 463	1 987 230	71 984 573	923 285 058
Accumulated Impairments	-	-	(19 801)	-	-	(551 858)	(571 659)
Accumulated Depreciation	-	(9 953 661)	(123 366 477)	(7 193 877)	(1 263 706)	(31 758 012)	(172 665 733)

INSURANCE REPORT: Sept 2017

Claims movement for the month

Total claims open at the beginning of the month	78
New claims for the month	1
Claims closed during the month	4
Total claims open at the end of the month	75

Old Aon claims outstanding

	R2 994 040.84
Claim: 432- Five year old Boy burned at Pump station Date Reported: 2009/10/28. Reason: Letter of rejection of claim issued / claim re-opened- New Summons Received. Meeting held with Attorneys. Awaiting further response. Still sub-judicative. Await a trial date from the plaintiff.	1 210 000.00
Claim: 378- Incident at Dennebos Date Reported: 2009/07/28 Reason: Letter of rejection of claim issued / claim re-opened bear 29/11/2015: Judgement: The municipality is ordered to pay the costs of this application on an attorney and own client scale (punitive scale). The action is set to commence in February, next year. 24/11/2016: The municipality has been ordered by the High Court to pay an amount of R780 000	1 427 600.00
Claim: 581-Truck CFA829 with trailer CFA1747 with Bomag in accident with CF143851) Date Reported: 2012/01/17 Reason: Claim denied. Only damage to trailer was not denied. Damage to Bomag Roller denied. Claim is still Sub Judice	356 440.84
Claim: 583-Gunter C Mrs (Fell on pavement after stepping into hole. Date Reported: 2012/01/23 Reason: Additional Information submitted from third party lawyers. Legal proceedings are in progress. Lion of Africa attorney served a notice of intention to defend on 4 August 2014. Attorney withdrew. Awaiting correspondence from AON regarding the appointment of new attorney Date: 22/10/2015: Internal Legal department are currently in consultation with new attorneys	585 765.80

Current progress on claims

Action Taken	Total
Additional Information Submitted to Insurance	9
Awaiting Invoice	1
Claim Reported, Awaiting Response from Insurer	9
Order Made out and given through to supplier	2
Request for Quotations Submitted	2
Claim Closed	2
Requested Department to obtain Quotation	4
Insurer Requires Additional Info2	7
Additional Information Requested from relevant department	11
Invoice received and submitted for payment/or refund to Insurers	3
Assessor appointed	4
Quotations submitted to Insurer, Awaiting Approval	5
Agreement of Loss signed and sent to Insurer	1
Agreement of Loss signed and submitted to Insurer	4
Agreement of loss received	2
Claim within excess: Memo submitted to Manager for approval	8
Awaiting Agreement of Loss	2
Grand Total	76

Age analysis of Outstanding Claims

Category	AON	INDWE	Grand Total
30 days or Less	2	-	2
More than 30 days	1	-	1
60 days or more	12	-	12
More than 120 Days	46	14	60
Grand Total	62	14	76

Note: New Service Provider Lateral Unison was appointed

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that –

- The monthly in year monitoring reports for the month of September 2017

has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY.

Signature :



Date:

